



**VILLAGE OF GRAFTON**  
**BOARD OF REVIEW MEETING**  
**AUGUST 11, 2016**

The 2016 Board of Review meeting was called to order by Board of Review Chair Matt Zipter at 4:00 p.m.

Roll call of Board of Review members present: Matthew Zipter and Stefanie Bachrach

Board of Review members excused: Dawn Dorsha and Jim Fisher

Staff/Officials present: Village Clerk Kaity Olsen and Village Assessor (Mass Appraisals LLC) Pat Matthies

**ROLL CALL OF BOARD OF REVIEW MEMBERS**

Chairman Matthew Zipter asked for Roll Call of the Board of Review members. Clerk Kaity Olsen took roll call of Board of Review members, as noted above.

**STATEMENT OF PUBLIC NOTICE**

Clerk Kaity Olsen stated all notices have met the statutory timeline for this process. The Public Notice for this meeting had been posted on the Village of Grafton website, Village of Grafton's official posting locations and posted on the front door at Village Hall. The Board of Review meeting notice was published in the News Graphic on July 12, 2016.

Assessor, Pat Matthies commented that the Assessment Roll is complete and the Village of Grafton valuation is at 94%.

**VERIFY BOARD OF REVIEW MEMBERS MANDATORY TRAINING REQUIREMENTS**

Clerk Olsen reported Board of Review training certification requirements per § 70.46 (4), and § 73.03 (55), have been met. Training for the below members is sufficient for a 2 year period. The following have completed training and have been reported to the Wisconsin Department of Revenue with signed affidavits as required for the Village of Grafton with the following Board of Review Members receiving training in 2015:

Board Chair, Matthew Zipter  
Board Member, Dawn Dorsha  
Board Member, Stefanie Bachrach

Furthermore, Clerk Kaity Olsen also received the required training for Board of Review in 2016.

**REVIEW AND CONFIRM SCHEDULE FOR HEARING OBJECTIONS**

Board of Review Clerk Kaity Olsen noted no signed objections forms were received; therefore, no objections are before the Board of Review to be heard at this time.

**HEAR SWORN TESTIMONY AND TAKE ACTION ON PROPERTY OWNERS' OBJECTIONS TO ASSESSMENTS AS FILED, REGARDING THE VALUATIONS OF REAL AND PERSONAL PROPERTY AS CONTAINED IN THE 2015 ASSESSMENT ROLL**

No objections were heard.

**ASSESSOR RECOMMENDED CHANGES**

No changes were recommended by Village Assessor, Mass Appraisals LLC.

**ADJOURN**

Motion by Stefanie Bachrach, seconded by Matthew Zipter to adjourn the 2016 Board of Review 6:00 p.m., completing the two hour time pursuant to §70.47(3)(a)(2). Motion carried.