

VILLAGE OF GRAFTON
JOINT LIBRARY BOARD MEETING MINUTES

AUGUST 22, 2016

Vice President Susan Hoffman called the Joint Library Board meeting to order at 6:45p.m.

Members Present: Susan Hoffman, Molly Lucareli, Supervisor Karron Stockwell, Charles Kramer and Lucy Wyka

Members excused: Harry Rollings, Trustee Dean Proefrock

Staff/Officials Present: Library Director John Hanson

MINUTES

Motion by Charles Kramer, seconded by Molly Lucareli to approve the July 25, 2016 minutes as presented. Motion carried.

AUTHORIZATION OF DISBURSEMENTS

Director Hanson reviewed the disbursements from the past month. The disbursements are mostly ordinary items such as supplies, books, etc. plus one large database payment.

Motion by Charles Kramer, seconded by Lucy Wyka to authorize payment of the library disbursements. Motion carried.

FINANCIAL REPORT

Director Hanson reviewed the year to date revenues and expenses stating they are progressing as expected.

LIBRARY DONOR FUND

Director Hanson summarized the year to date deposits and withdrawals. One deposit was questioned. Director Hanson explained this was a transfer from the money market account to the checking account.

CURRENT LIBRARY EVENTS

A Tech Tuesday program at the Senior Center was held July 19. The topic was Technology 101: the difference between computers, tablets, etc. (Attendance 6).

The library participated in the Grafton Ladies Night Out event on August 2. Gift cards for the used book sale were given away to everyone and many attendees won their choice of books that were available.

A movie showing of Hail, Caesar was held July 27 (Attendance 5).

An Essential Oils 101 class was held August 6 (Attendance 20).

The summer reading program ended on August 6 with a pool party featuring a magician and refreshments.

Director Hanson attended an All Directors Meeting on August 10. It was held at the West Bend Public Library. Representatives from all four counties of the impending merger were in attendance. Various components of the merger were discussed.

LUCKY DAY COLLECTION

Motion by Susan Hoffman, seconded by Charles Kramer to approve the creation of a Lucky Day Collection. Motion carried.

2017 LIBRARY BUDGET

Director Hanson reviewed the 2017 Budget. The elevator replacement was removed from the budget. Plans are to do annual elevator maintenance. Director Hanson also budgeted for a 9:30 a.m. opening time six days a week. Director Hanson explained that any additional money the Town pays that is over the library intergovernmental agreement is the result of the state maintenance of effort requirement. The intent is to not penalize the Village because the Town did not meet the maintenance of effort.

Motion by Susan Hoffman, seconded by Charles Kramer to approve the 2017 Library Budget. Motion carried.

OLD/NEW BUSINESS

The Grafton Historical Society have been meeting at the Library. The Library has allowed the Historical Society a small space in the basement to store their inventory. They plan to partner with the Library in the future.

A naming contest for the new merged Library System is currently taking place through August 26.

New outlets with USB ports are to be installed in the library.

ADJOURN

Motion by Charles Kramer, seconded by Supervisor Karron Stockwell to adjourn the meeting at 7:34 p.m. Motion carried.