

VILLAGE OF GRAFTON

PARKS AND RECREATION BOARD MEETING MINUTES

SEPTEMBER 23, 2009

The Parks and Recreation Board meeting was called to order by Chair Canepa at 6:00 p.m.

Members Present: Meg Canepa, Scott Volkert, Jim Miller, Joseph Hildebrand, Gigi Hafemann and Fran Betz

Absent: Sue Meinecke

Staff present: John Safstrom, Parks and Recreation Director and Karin Sevener, Senior Coordinator/Recreation Supervisor

Others present: Ruth Mappes, 1335 16th Avenue; Wanda Holder, 139 Falls Road; Evelyn McCullum, 2043 Pine Ridge Court; Paula Koenig, 2076 Chateau Court; Vivian Sherman, 1765 White Pine Court; Philomena Becker, 642 Maple Street; Virginia Moore, 642 Maple Street; Pat Baumann, 1200 Oak Court, Port Washington; Janet Traxel, 642 Maple Street; Doug Peters, 1961 Shasta Avenue; and (attached) sign-in sheet

MINUTES

Motion by Jim Miller, seconded by Gigi Hafemann, to approve the August 19, 2009, Parks and Recreation Board meeting minutes, as presented.
Approved unanimously.

HEAR PERSONS WISHING TO BE HEARD

None

MULTIPURPOSE SENIOR CENTER MEMBERSHIP FEES

At the August 19, Parks and Recreation Board meeting, a recommendation was made to the Village Board to increase the individual Senior Center membership fee from \$5.00 to \$10.00 with \$5.00 going to the Senior Friendship Club and \$15.00 per couple with \$5.00 to the Senior Friendship Club.

Senior Citizens who attended the September 8, Village Board meeting suggested that the fee be \$10.00 per person across the board, eliminating the \$15.00 per couple fee and non-residents should pay a higher fee. Other suggestions included a 3-year plan to increase the fees slightly each year for 3 years to help offset the operating costs.

Staff is recommending the following 3-year membership fee structure:

<u>Year</u>	<u>Residents</u>	<u>Non-Residents</u>
2010	\$10.00	\$15.00
2011	\$12.00	\$20.00
2012	\$15.00	\$25.00

Virginia Moore, 642 Maple Street, questioned if the fee would be \$10.00 across the board eliminating the couple's fee of \$15.00.

Senior Coordinator Sevenser replied yes. Those changes were requested by seniors in attendance at the September 8, Village Board meeting.

Virginia Moore questioned how this fee will be enforced.

Senior Coordinator Sevenser replied that she will create membership cards that will be issued when a membership fee is paid. Members will be asked to present their card when signing up for programs and activities. Class instructors will aid with enforcing fees for their programs. A membership list will be updated and posted monthly listing the names of seniors who have paid the required fee.

Mr. Miller questioned if the goal was to try and increase the amount of revenue at the Senior Center.

Director Safstrom replied yes. This item was sent back to the Parks and Recreation Board, by the Village Board, for further review of resident and non-resident fees and to establish an enforcement plan. Director Safstrom informed seniors in attendance this item will be placed on the October 5, Village Board agenda for final approval.

Motion by Chair Canepa, seconded by Trustee Volkert, to recommend the Village Board implement the staff recommended 3-year increase membership fee plan for the Multipurpose Senior Center beginning with January 2010 memberships of which \$5.00 is allocated to the Senior Friendship Club. Approved unanimously.

FUTURE SOUTH SIDE PARK

Board members reviewed and discussed two concepts for development of the 10-acre future south side park located just south of the Falls Crossing subdivision. Director Safstrom explained that the soccer and baseball athletic fields are shared space, while the tennis and basketball courts, along with a shelter, have been located at the entrance to the park. Projected costs for this project, including land acquisition, are \$1,008,148.

Director Safstrom reported that input was collected by Village Administrator Darrell Hofland from fourth graders on what they would like to see in the park. This information was given to Rettler Corporation who provided two Concept plans. The site is 20 acres, but the concept plans will develop 10 acres. Director Safstrom recommends Concept Plan #2 as activities are closer to the shelter / restroom facility.

Mr. Miller questioned if the fields will be lit.

Director Safstrom replied that the field will not be lit.

Mrs. Hafemann questioned the distance to the Grafton Little League Field site.

Director Safstrom replied that there is no direct access from the Little League Field site to this park.

Mrs. Hafemann questioned if we have funding for this park.

Director Safstrom replied that there is currently no funding for this park. The potential for development in this area is great and funding would come from park impact fees.

Motion by Trustee Volkert, seconded by Mr. Miller, to recommend the Plan Commission accept Concept Plan 2 for the 10-acre south side park located south of the Falls Crossing Subdivision, as presented. Approved unanimously.

Doug Peters, 1961 Shasta Avenue, arrived and questioned if the fields would be lit and his concerns about adequate parking. He thinks that there is not enough parking near the fields on River Bend Road or soccer and that 25 spots would not be adequate at the future south side park.

Director Safstrom replied that the fields would primarily be used by youth programs and not adult leagues. He stated that the park could be used mainly for daytime recreation programs.

Chair Canepa suggests taking away one natural planting area and adding additional parking spaces.

Director Safstrom states that there will be two entrances to the park and explained where the streets are in location to the surrounding park concept plans. There are several more steps to be reviewed and approved prior to this item going to the Plan Commission.

REVIEW OF 2010 PROPOSED PARKS AND RECREATION BUDGET

Board members reviewed the Department's 2010 General Fund Budget. Director Safstrom stated the 2010 operating budget is \$514,241, which is a 4.3 percent increase from the 2009 adopted operating budget of \$492,844. The most significant change is the addition of a 599 hour Senior Center Assistant position.

Director Safstrom stated that the only addition to the budget is to hire a part-time Senior Center Assistant position. There are no new purchases or equipment in the budget. The budget workshop for review of the proposed 2010 budget is scheduled for Saturday, October 17, at 8:00 a.m.

Director Safstrom has asked other Park and Recreation Directors how their attendance has been affected after not mailing the recreation booklets and a common response was that it takes approximately two to three years to get back to the same participation numbers when the booklet was mailed.

Mr. Hildebrand suggested asking schools to add a link to their fliers.

Director Safstrom replied that we send information electronically to the schools and also have tried using the "Notify Me" link on the Village website and have approximately 300 people signed up for the service.

Mr. Miller requested that Director Safstrom solicit bids for printing the summer recreation booklet.

Chair Canepa asked if we could find a sponsor to help defray some of the cost.

Motion by Mr. Miller, seconded by Trustee Volkert, to recommend restoring the necessary funds to reissue printing of the summer recreation booklet.

FALL PUMPKIN FESTIVAL

Director Safstrom stated that Celebrate Grafton officially is in charge of the Fall Pumpkin Festival and events. He reviewed some of the events that would occur this year. John asked if anyone would like to volunteer as a judge for the pumpkin pie contest.

Chair Canepa volunteered to help as a judge.

BENCHMARK MEASUREMENTS

Director Safstrom stated that the final numbers for summer programs will be ready by the November, meeting to assist with planning for programming next summer.

PARK AND OPEN SPACE FUND/PARK AND RECREATIONAL FACILITIES FUND REPORT

There were no comments on the reports.

OLD BUSINESS

None.

NEW BUSINESS

None.

OTHER BUSINESS

Director Safstrom stated that he will be recommending a change to the indoor pool hours at the October meeting.

Ms. Betz questioned when the reduction in hours at the Senior Center would go into effect.

Director Safstrom replied that the hours at the Senior Center would remain the same until the Parks and Recreation moves into the new Municipal Services Facility, tentatively scheduled for mid- March, 2010.

ADJOURN

Motion by Gigi Hafemann, seconded by Jim Miller, to adjourn at 6:35 p.m.
Approved unanimously.