

VILLAGE OF GRAFTON

JOINT LIBRARY BOARD MEETING MINUTES

DECEMBER 14, 2009

(Unapproved)

President Dave Antoine called the Joint Library Board meeting to order at 6:35 p.m.

Members Present: Dave Antoine, Trustee David Liss, Rita Liesiefsky, Deb Gruenwald, Maggy Kuhn

Absent: Supervisor Nancy Rogers

Staff/Officials Present: Library Director John Hanson

MINUTES

Maggy Kuhn asked for a clarification on the library's H1N1 outbreak plans. Director Hanson reviewed the plan.

Motion by Deb Gruenwald, seconded by Maggy Kuhn, to approve the November 9, 2009 minutes, as presented. Approved unanimously.

AUTHORIZATION OF DISBURSEMENTS

Director Hanson made note of a charge to Able Security identified on line 248 – Repairs and Maintenance. He explained the charge was for new service and an upgraded replacement security panel.

He also reviewed a charge under miscellaneous supplies and expenses, line 319, for the decorations for the Christmas tree the Library did in the Paramount Plaza as part of the Chambers Holiday Events. Dave Antoine requested the Board provide a thank you to Barb for all of her work in decorating the tree.

Motion by Trustee David Liss, seconded by Maggy Kuhn, to authorize payment of the Library disbursements. Approved Unanimously.

FINANCIAL REPORT

Director Hanson reported revenues are as expected for the end of the year. Under expenditures Director Hanson made note that the utilities will come in under budget for 2009. Director Hanson also stated that, even with a lot of repairs, the Library will come in under budget and will not have to cut the book budget to make up any shortfalls.

Motion by Maggy Kuhn, seconded by Dave Antoine, to approve the financial report as written. Approved unanimously.

REVIEW LIBRARY DONOR FUND

Several checks were distributed from the Donor Fund. Director Hanson reviewed the new format of the funds report with the Board. The fund had \$21,391.77 in donations

with \$16,105.91 in withdrawals, per the donor's request on how the funds were to be used.

CURRENT LIBRARY EVENTS

An antique radio collection is being kept in the display case for December. In January, a Donald Duck collection will be kept in the case.

On December 3, a 'New Customers in 60 Minutes' seminar was held at the Library. A representative from a company specializing in search engine optimization presented ways for small businesses to optimize their internet business listing. He explored terms and phrases to use and how to enter and update listings so they get a high ranking in search engines.

In addition to having several movie times for children, the Library recently had two movie times for adults and young adults. 'My Sister's Keeper' was shown on November 18 and 'Star Trek' was shown on November 25. 'Harry Potter and the Half-Blood Prince' will be presented on December 28.

During the school holiday break, Karen Thatcher and several young adult volunteers will move the young adult fiction collection to the southeastern area of the Library. This will be the first step toward the development of the teen center. Once completed, some donated chairs and a table will be brought into this area. We will also create signage and an area rug to help define the area. We expect to eventually introduce freestanding bookshelves for keeping new young adult books.

A program featuring a teenage holocaust survivor and author will be at the library on February 4 at 6 p.m.

Director Hanson is in discussions with the Concept Café Facilitator concerning the formation of a chess club at the library. Tentative plans are for the club to meet monthly beginning in March 2010.

OLD/NEW BUSINESS

Director Hanson informed the Board that the Mead Public Library will be staying in the ESLs.

Director Hanson also showed the new Kindle recently received by the Library. Sometime in 2010, it will be available for check out. The members and Director Hanson discussed possible terms for checking out this piece of equipment. Director Hanson indicated he will place this item on the January Library Board agenda for discussion and possible action.

ADJOURN

Motion by Trustee Liss, seconded by Dave Antoine, to adjourn the meeting at 7:13 p.m. Approved unanimously.