

VILLAGE OF GRAFTON

PARKS AND RECREATION BOARD MEETING MINUTES

NOVEMBER 18, 2009

The Parks and Recreation Board meeting was called to order by Chair Canepa at 6:03 p.m.

Members Present: Meg Canepa, Susan Meinecke, Jim Miller, and Gigi Hafemann

Members Absent: Scott Volkert, Joseph Hildebrand and Fran Betz

Staff present: John Safstrom, Parks and Recreation Director

MINUTES

Motion by Gigi Hafemann, seconded by Jim Miller, to approve the October 21, 2009, Parks and Recreation Board meeting minutes, as presented.

Approved unanimously.

HEAR PERSONS WISHING TO BE HEARD

None

PARKS AND RECREATION DEPARTMENT HOURS OF OPERATION

Director Safstrom discussed the purpose for the requested hours of operation change citing consistency with the Department of Public Works hours and customer service (offering working parents office hours prior to 8:00 a.m.).

Motion by Jim Miller, seconded by Gigi Hafemann, to recommend the Village Board approve the change in hours of operation for the Parks and Recreation Department from 8:00 a.m. to 4:30 p.m. to 7:00 a.m. to 3:30 p.m. Approved unanimously.

SUMMER PROGRAM REVENUE/EXPENDITURE SUMMARY

The Summer Program Revenue/Expenditure Summary was presented. Comparisons were shown for all programs from 2005 – 2009. Director Safstrom reported that two programs (Day Camp and Pom Pon Camp) did not meet the 70% cost recovery guidelines for youth programming. Reduced staff and expenditures were not able to offset lower than expected enrollment.

Brief discussion was held regarding increased fees for 2010. Director Safstrom will bring recommendations to the January meeting.

SUMMARY OF BENCHMARK MEASUREMENTS

Board members had no questions regarding the summary of the Department's monthly benchmark measurements.

**PARK AND OPEN SPACE FUND/PARK AND RECREATIONAL FACILITIES FUND
REPORT**

There were no comments on the report.

OLD BUSINESS

The 2010 Summer Booklet was discussed. The Board requested this item be placed on the next agenda. Printing costs and expanded mailing must be looked at for 2010.

NEW BUSINESS

Trustee Meinecke requested a 2009 rental summary for Veterans Memorial Park.

OTHER BUSINESS

None.

ADJOURN

Motion by Jim Miller, seconded by Chair Canepa, to adjourn at 6:31 p.m.
Approved unanimously.