

VILLAGE OF GRAFTON

VILLAGE BOARD MEETING MINUTES

JANUARY 18, 2010

President Jim Brunnuquell called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance followed.

Board members present: Jim Grant, Ron LaPean, Richard Rieck, Sue Meinecke, David Liss, and Jim Brunnuquell

Absent: Scott Volkert

Staff/Officials present: Village Administrator Darrell Hofland, Village Clerk Teri Dylak, Finance Director Paul Styduhar, Utility Director Tom Krueger, Director of Public Works/Village Engineer Dave Murphy and Village Attorney Michael Herbrand.

MINUTES

Motion by Trustee LaPean, seconded by Trustee Meinecke, to approve the 1-4-2010 Village Board meeting minutes and File the 1-4-2010 Finance Committee; 1-06-2010 Community Development Authority; 1-11-2010 Joint Library Board; 1-11-2010 Board of Public Works; and the 1-12-2010 Public Safety Committee meeting minutes, as presented. Approved unanimously.

PERSONS REQUESTING TO BE HEARD

Library Director John Hanson updated the Board on a proposed county-wide library plan. The plan would affect communities that do not have a library within their boundaries. He indicated that the proposal could affect the amount of funding required by the Town of Grafton for library services. Director Hanson indicated he will keep the Village Board updated as this proposal moves forward.

Village Clerk Teri Dylak informed the members that she forwarded the proposal referenced by Library Director Hanson, by e-mail, for their review.

BUSINESS PRESENTED BY THE PRESIDENT

President Brunnuquell reviewed the materials distributed for Village Board member review.

RESOLUTIONS/ORDINANCES/ACTION ITEMS

Correction of assessment and rescinded 2009 property taxes for parcel No. 10-228-11-02-000, 2437 Stoney Lane, owned by Schmit & Schmit LLC, as requested by the Village Assessor

Motion by Trustee Grant, seconded by Trustee Liss, to approve the correction of assessment and rescinded 2009 property taxes for parcel

No. 10-228-11-02-000, 2437 Stoney Lane, owned by Schmit & Schmit LLC as requested by the Village Assessor.

Finance Director Paul Styduhar briefly reviewed the proposed correction. He indicated that the Assessor inadvertently included improvements on the 2009 assessment for the property at 2437 Stoney Lane; however, the property was actually vacant land as of January 1, 2009.

The corrected assessment will be:

Land: \$25,000 / Improvements: \$0 / Total Assessment: \$25,000

The Wisconsin Department of Revenue has final approval for "charge backs" to the other taxing jurisdictions.

The motion to approve the correction of assessment and rescinded 2009 property taxes for parcel No. 10-228-11-02-000, 2437 Stoney Lane, owned by Schmit & Schmit LLC as requested by the Village Assessor, was approved unanimously.

Report of the Finance Committee

Motion by Trustee Liss, seconded by Trustee LaPean, to direct the Village Attorney to proceed in small claims court with the collection of unpaid delinquent personal property balances as presented. Approved unanimously.

Report of the Board of Public Works

Motion by Trustee LaPean, seconded by Trustee Rieck, to approve Items 1-4 of the Report of the Board of Public Works, as follows: 1. Approve the request by Rawson Contractors, Inc., Sussex, WI, to extend the substantial completion date for the Green Bay Road lift station project from December 23, 2009 to January 22, 2010, and to further extend the project's final completion date from February 6, 2010 to May 30, 2010, with no application of liquidated damages; 2. Set the following 2010 fees: Interceptor Connection Fee Cap (per acre) - \$2,867, 8" Equivalent Sanitary Sewer Fee (per foot) - \$72.38, 8" Equivalent Water Main Charge (per foot) - \$59.43, Road Construction - \$178.39, I-43 Lift Station - \$1,763.26, I-43 Sewer & Water Crossing-Water main/per acre - \$361.76, I-3 Sewer & Water Crossing-Sanitary sewer/per acre - \$453.52, and Equivalent Residential Connection Fee - \$780.00; 3. Approve Municipal Services Facility - Change Order 4 to Miron Construction for a credit of \$10,374 and authorize the direct purchase of the lube system for an additional \$40,000; 4. Approve a project cost of \$30,000 for files, shelving and brackets for the new Municipal Services Facility. Approved unanimously.

LICENSES

Motion by Trustee Grant, seconded by Trustee Meinecke, to approve the issuance of an Operator's Licenses to Sandra Thompson –Aldi and Kari Shank-St. Joseph's Parish, as presented and approve the issuance of Special Picnic Licenses to St. Joseph's Parish – 1619 Washington Street - Brenda Cline-agent for January 24, 2010 and Nicole Vaculik-agent for February 12, 2010 events. Approved unanimously.

DEPARTMENT AND OFFICERS REPORTS

Village Clerk Dylak informed the Board that while a primary is not needed at the local level, a primary is required for those properties lying within the Cedarburg School District. She indicated that there are nine candidates running for Cedarburg School Board and three seats are available.

REPORT OF BILLS

Motion by Trustee Liss, seconded by Trustee Meinecke, to approve the payment of Village expenditures in the amount of \$836,708.89, as presented. Approved unanimously.

OLD BUSINESS

Amended Grafton Hotel Development Agreement – 1312 Wisconsin Avenue

Village Administrator Darrell Hofland highlighted recent changes, made by the CDA, to the Developer Agreement for the Grafton Hotel renovation project. He indicated that the original agreement included developer incentive funding in the amount of \$360,000. Because the project did not proceed as originally anticipated, and the sale of the property to the developer did not occur by December, 31, 2009, it was recommended that the developer incentive amount be reduced by \$15,000. This is the approximate amount of lost tax revenue because the property remained tax exempt as of January 1, 2010.

Mr. Hofland indicated that following considerable discussion, the CDA kept the developer incentive amount at \$360,000. The developer is working with HUD for financing on the project and as the process continues, some of the completion dates outlined in the agreement may be modified.

Mr. Hofland indicated that he will be meeting with the project developers later this week on the status of the project financing.

NEW BUSINESS

Chair Grant requested that the February Public Safety Committee meeting agenda include an item to discuss a letter received from a resident on Ninth Avenue regarding concerns with a possible business in a residential area.

ADJOURN

Motion by Trustee Rieck, seconded by Trustee Liss, to adjourn the meeting at 6:12 p.m. Approved 5-1 (R. LaPean-nay).