

VILLAGE OF GRAFTON

PARKS AND RECREATION BOARD MEETING MINUTES

JANUARY 20, 2010

The Parks and Recreation Board meeting was called to order by Chair Meg Canepa at 6:01 p.m.

Members present: Jim Miller, Scott Volkert, Meg Canepa, Susan Meinecke, Gigi Hafemann, Joseph Hildebrand and Fran Betz

Staff present: John Safstrom, Parks and Recreation Director and Karin Sevener, Senior Coordinator/Recreation Supervisor

Others: Charles Wenten, Police Chief

MINUTES

Motion by Gigi Hafemann, seconded by Scott Volkert, to approve the December 16, 2009 Parks and Recreation Board meeting minutes, as presented. Approved unanimously.

HEAR PERSONS WISHING TO BE HEARD

None.

SKATE PARK UPDATE

Director Safstrom reported on the progress of the skate park. He indicated that the group is working with the Volunteer Center of Ozaukee County on the project and things are moving forward.

This item will be placed on future agendas for update.

PARK RENTAL POLICIES

Director Safstrom is proposing that Centennial Park rentals of 150 persons or greater be required to reserve and pay for both the east and west sides of the Pavilion.

Director Safstrom explained the reasoning for the new park rental policy at Centennial Park. He stated that each year there are several rentals that are too large for one side of the Rotary Pavilion; however, the rental request does not include the other side of the structure. Due to the large size of the initial group rental, staff thinks it is unfair to rent the other side to a smaller group therefore losing revenue for the small side. The large group rental customer would pay an additional \$40 for use of both sides of the Rotary Pavilion.

Director Safstrom explained that the policy when large groups rent the Robert P. Zaun Pavilion is to not rent the Octagon shelter.

Motion by Gigi Hafemann, seconded by Trustee Meinecke, to require rentals of 150 persons or greater at Centennial Park to rent both the east and west sides of the Rotary Pavilion. Approved unanimously.

Motion by Gigi Hafemann, seconded by Trustee Meinecke, to establish that when a group of 150 persons or greater reserves the Robert P. Zaun Pavilion in Lime Kiln Park, the small open-air shelter will not be rented out to a different party. Approved unanimously.

SUMMER PROGRAM REVENUE/EXPENDITURE SUMMARY

Two programs, Day Camp (54 percent) and Pom Pon Camp (34 percent) did not meet the 70 percent cost recovery guideline for youth programs.

Director Safstrom would like to try these programs for one more summer and reevaluate the programs after the next season. He suggested a decrease to expenditures by starting with one staff person instead of two instead, rather than raising the fee. Day Camp expenditures for staff were high as we had one child with special needs that required an additional staff member that was not anticipated.

Mr. Miller made a suggestion to check with the Port Washington Parks and Recreation Director on their Park School program.

Mr. Hildebrand questioned if the objective of this program is learning or babysitting.

Director Safstrom stated he will research other communities' policies and make recommendations at the February meeting.

Mr. Hildebrand stated that his son had a blast last summer in the Day Camp program.

SAFETY TOWN

Director Safstrom provided background information on the Safety Town program. Each summer, the Village of Grafton Police Department and the Grafton Junior Woman's Club offer a program called Safety Town. This program, for boys and girls, is held at Woodview Elementary School. Police Chief Werten is requesting that the Parks and Recreation Department advertise and accept registrations for this program at the Department Office beginning this year. The request is being made in an effort to increase advertising opportunities and decrease registration efforts by allowing participants to register along with summer recreation programs.

Director Safstrom thinks that the Department can take on this program and that it would make registration more accessible for residents. He does not think this would be a problem since it is a self-sustaining program.

Motion by Gigi Hafemann, seconded by Trustee Volkert, to authorize the Parks and Recreation Department to advertise and accept registrations for Safety Town beginning in 2010. Approved unanimously.

SUMMARY OF BENCHMARK MEASUREMENTS

Board members reviewed the Report of Benchmark Measurements for the Parks and Recreation Department through December 31, 2009. Areas of Administration, Recreation, Adult Senior Services and Aquatics were briefly discussed.

Director Safstrom gave an update on the swimming and diving lessons at the indoor pool scheduled on Saturdays, beginning on January 30, 2010.

PARK AND OPEN SPACE FUND/PARK AND RECREATIONAL FACILITIES FUND REPORT

There were no comments on the report.

OLD BUSINESS

None.

NEW BUSINESS

Joseph Hildebrand questioned if the Department could offer youth baseball at night. He stated that Saukville offers youth baseball for young children. The fees are \$25 for residents and \$35 for non-residents.

Director Safstrom stated that he will research and bring recommendations to the next meeting.

Mr. Hildebrand offered to help with nighttime baseball.

OTHER BUSINESS

Mr. Miller questioned what is happening with the summer recreation booklet.

Director Safstrom replied that printing will be based upon available funding. He stated that in 2009, the Department was able to print 1,000 books.

Mr. Hildebrand indicated he likes the Notify Me option available on the Village website.

Chair Canepa stated the booklet can remain primarily online for one more year.

Mr. Miller questioned if funds could be utilized from the Park and Open Space Fund. Director Safstrom stated that he will research this option and report back to the Board.

Trustee Volkert questioned where the revenue from the barricades is placed.

Mr. Miller feels strongly that the summer booklet be mailed out again to provide better program participation.

Mr. Hildebrand stated he would like to see a longer season for the basketball program, beginning in November and ending in March. He also thinks basketball should be added for the seventh and eighth graders.

ADJOURN

Motion by Gigi Hafemann, seconded by Meg Canepa, to adjourn at 6:35 p.m. Approved unanimously.