

VILLAGE OF GRAFTON
JOINT LIBRARY BOARD MEETING MINUTES

FEBRUARY 8, 2010
(Unapproved)

President Dave Antoine called the Joint Library Board meeting to order at 6:32 p.m.

Members Present: Dave Antoine, Trustee David Liss, Rita Liesiefsky, Supervisor Nancy Rogers

Members Excused: Deb Gruenwald, Maggy Kuhn

Staff/Officials Present: Library Director John Hanson, Deb Paschke

MINUTES

Motion by Rita Liesiefsky, seconded by Supervisor Nancy Rogers, to approve the January 11, 2010 minutes, as presented. Approved unanimously.

AUTHORIZATION OF DISBURSEMENTS

Director Hanson reviewed the monthly report. One item highlighted was a yearly subscription to Newsbank, an online newspaper. The annual bill for the Library security system and inspection of the smoke detectors was also referenced.

Motion by Trustee David Liss, seconded by Rita Liesiefsky, to authorize payment of the Library disbursements. Approved unanimously.

FINANCIAL REPORT

Director Hanson reported revenues and expenditures are on target for the beginning of the year. He also indicated reported a number of insurance related costs come in at the beginning of the year.

Motion by Rita Liesiefsky, seconded by Dave Antoine, to approve the financial report as written. Approved unanimously.

REVIEW LIBRARY DONOR FUND

No deposits were recorded since the last meeting. The only disbursement of funds was for the Library's new book cart for the circulation desk.

CURRENT LIBRARY EVENTS

On January 14, a reference workshop was held for staff. Various databases, including the News Graphic, were reviewed.

A Polaris tips and tricks workshop was held for staff on January 21. The workshop was led by Karen Thatcher and Judy Jones.

Debbie Krueger participated in a Youth Service Design webinar on January 26. This featured ideas for the summer reading program.

The Library will be showing the movie 'The Time Traveler's Wife' on February 10.

Beginning in March, the Library will offer a drop-in chess group. The group will meet in the upstairs meeting room, at 6:00 p.m. on the first Wednesday of each month. Participants will arrange games among themselves.

A new series of classes on creative card making will be offered beginning on March 22. The course will be conducted by an experienced card maker.

The Great Decisions programs are returning to the library for a series of three programs. This award winning national program is sponsored by the Foreign Policy Association. The programs will include Global Crime, Russia and its Neighbors, and the Persian Gulf. John Katzka, a resident retired diplomat, will lead the discussions.

Spring story times begin March, for children ages 2 to 5.

2009 STATE ANNUAL REPORT

Director Hanson reviewed the report explaining some of the interesting items in the report. Total circulation for the library was 248,613 items. These items were physically checked out of the library. The Grafton library is considered a net lender for the ESLs. The Board had several questions about inter-library loans and for books physically checked out by people from outside of Grafton. Director Hanson explained how the process works and how the Library is reimbursed depending on if the book is physically checked out or if it goes out on the ESLs van that goes from library to library. Director Hanson informed the Board that approximately 450 people come into the library every day.

Motion by Trustee David Liss, seconded by Supervisor Nancy Rogers, to accept the 2009 State Annual Report. Approved unanimously.

CONVENE TO CLOSED SESSION PURSUANT TO WISCONSIN STATUTES 19.85(1)(C) FOR PERSONNEL MATTERS (EMPLOYEE CLASSIFICATION AND COMPENSATION REVIEW)

Motion by Rita Liesiefsky, seconded by Dave Antoine, to convene to closed session, pursuant to Wisconsin Statutes 19.85(1)(c) for personnel matters – employee classification and compensation review, at 7:03 p.m. Approved unanimously by roll call vote.

A closed session of 49 minutes was held where personnel matters were discussed, including review of John Hanson's evaluation and related 2010 compensation.

RE-CONVENE TO OPEN SESSION AND THE REGULAR ORDER OF BUSINESS

Motion by Rita Liesiefsky, seconded by Trustee David Liss, to re-convene to open session and the regular order of business at 7:52 p.m. Approved unanimously by roll call vote.

APPROVE 2010 EMPLOYEE COMPENSATION

The Board expressed to Director Hanson how very happy they are with his performance.

Motion by Rita Liesiefsky, seconded by Trustee David Liss, to approve the 2010 Employee Compensation, as presented. Approved unanimously.

OLD/NEW BUSINESS

None.

ADJOURN

Motion by Supervisor Nancy Rogers, seconded by Dave Antoine, to adjourn the meeting at 7:54 p.m. Approved unanimously.