

VILLAGE OF GRAFTON
VILLAGE BOARD MEETING MINUTES

FEBRUARY 15, 2010

President Jim Brunnuquell called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance followed.

Board members present: Jim Grant, Richard Rieck, David Liss, Sue Meinecke, Scott Volkert, and Jim Brunnuquell

Absent: Ron LaPean

Staff/Officials present: Village Administrator Darrell Hoffland, Utility Director Tom Krueger, Building Inspector Tom Johnson, Village Attorney Michael Herbrand, and Deputy Clerk Lisa Bohn

Continuation of Public Hearing / Statement of Public Notice

The purpose of this public hearing is for public review and comment on the proposed re-issuance and amendment of Village of Grafton, Wisconsin Industrial Development Revenue Bonds, Series 1995 (Calibre, Inc. Project), in an aggregate amount not to exceed \$1,095,000, pursuant to Section 66.1103 of the Wisconsin Statutes. Said project owned by Jonathon A Reno, and leased to Calibre, Inc., a Wisconsin Corporation. The purpose of the proposed amendment is to modify the interest rate on said bonds.

President Brunnuquell stated a public hearing is required to make changes to the terms of the Industrial Revenue Bonds (IRB's).

Trustee Rieck questioned if are any other companies who were issued IRB's will be requesting a change. President Brunnuquell commented that he is not aware of any, at this time.

There being no further discussion on this issue, the public hearing was closed.

MINUTES

Motion by Trustee Meinecke, seconded by Trustee Liss, to approve the 2-1-2010 Village Board meeting minutes and file the 2-1-2010 Finance Committee; 2-8-2010 Grafton Fire Department Resource Management Ad-Hoc Committee; 2-8-2010 Street Reconstruction Informational Meeting; 2-8-2010 Board of Public Works; and the 2-8-2010 Joint Library Board meeting minutes, as presented.

Trustee Liss stated there is an error in the Library Board minutes and he will also inform the Library Board at the next scheduled meeting.

Motion to approve the minutes was approved unanimously.

PERSONS REQUESTING TO BE HEARD

None.

BUSINESS PRESENTED BY THE PRESIDENT

Presentation of Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report for the Fiscal Year Ended December 31, 2008
President Brunnquell presented the award to Village Administrator Darrell Hofland. President Brunnquell commended Mr. Hofland and staff for a job well done.

Administrator Hofland stated this is the fourteenth consecutive year that the Village of Grafton is receiving this award. The guidelines for achieving this award continue to become stricter and the award is getting more sophisticated. He is pleased that Village staff continues to meet the criteria of this award.

Appointment of Harry E. Rollings to Joint Library Board (term expiring 2012)

Motion by Trustee Liss, seconded by Trustee Meinecke, to appoint Harry E. Rollings to the Joint Library Board (term expiring 2012), as presented.
Approved unanimously.

President Brunnquell reviewed the materials distributed for Village Board member review.

RESOLUTIONS/ORDINANCES/ACTION ITEMS

Resolution No. 006, Series 2010, amending the \$2,300,000 Village of Grafton, Wisconsin, Industrial Development Revenue Bonds, Series 1995 (Calibre Inc. Project) issued November 17, 1995, was offered by Trustee Rieck.

Motion by Trustee Liss, seconded by Trustee Volkert, to adopt Resolution No. 006, Series 2010, as presented.

Administrator Hofland commented this is a great program that the State allows the Village to participate in.

Resolution No. 006, Series 2010 was approved unanimously.

Item 1-3 / Report of the Finance Committee

Motion by Trustee Grant, seconded by Trustee Rieck, to approve items 1-3 of the Report of the Finance Committee as follows: 1. Accept the 2010-2012 Tourism Promotion Services Agreement with the Grafton Area Chamber of Commerce and accept the Grafton Area Chamber of Commerce Tourism Development - 2010 Action Plan; 2. Placement of all part time inspectors on administrative contract, at a rate of \$28 per inspection, effective January 1, 2011; 3. Ordinance No. 006, Series 2010,

creating Section 2.58 Public Arts Board, as presented. Approved unanimously.

Report of the Board of Public Works

Motion by Trustee Volkert, seconded by Trustee Meinecke, to approve the engineering services agreement with Donohue & Associates, Sheboygan, WI, in an amount not to exceed \$29,852, to provide design, construction related services and start up services for installation of a new natural gas condensing boiler at the Wastewater Treatment Plant, as presented.

Utility Director Krueger stated this approval will begin Phase I of the project for the installation of a digester, gas fired combination boiler/heat exchanger for processing heat and a natural gas condensing hot water boiler for building heat. He indicated that this unit will help save energy costs.

Trustee Grant questioned if the improvements that are being done to the Utility building are to eliminate the need to build a new facility. Mr. Krueger responded yes.

Trustee Meinecke questioned if Focus on Energy is involved with the project. Mr. Krueger stated not currently, but it can be looked into. This project is being done through a DNR grant.

Motion to approve the Report of the Board of Public Works was approved unanimously.

LICENSES

Motion by Trustee Rieck, seconded by Trustee Liss, to approve the issuance of an Operator's License to Dalip Singh – Clark Station, as presented. Approved unanimously.

DEPARTMENT AND OFFICERS REPORTS

Administrator Hofland commented the City of Milwaukee has announced a Spain-based business has chosen Milwaukee as a new location for their business. The Village of Grafton has been tracking this project. Grafton was a potential location for the business based on a referral from Trustee Meinecke.

REPORT OF BILLS

Motion by Trustee Liss, seconded by Trustee Volkert, to approve the Payment of Village Expenditures in the amount of \$618,174.25, as presented. Approved 5-0 (R. Rieck – abstained).

OLD BUSINESS

Trustee Meinecke informed the Board that the Grafton High School Cheer Team took first place at the WIAA State Competition. This is the team's sixth consecutive year winning the competition.

NEW BUSINESS

None.

ADJOURN

Motion by Trustee Volkert, seconded by Trustee Liss, to adjourn at 6:13 p.m. Approved unanimously.