

VILLAGE OF GRAFTON
VILLAGE BOARD MEETING MINUTES

MAY 3, 2010

The Village Board meeting was called to order by President Jim Brunnquell at 6:00 p.m. The Pledge of Allegiance followed.

Village Board members present: Ron LaPean, Richard Rieck, Sue Meinecke, David Liss, Lisa Harbeck, and Jim Brunnquell

Absent: Jim Grant

Staff/Officials present: Village Administrator Darrell Hoffland, Director of Public Works / Village Engineer Dave Murphy, Director of Planning and Development Mike Rambousek, Parks and Recreation Director John Safstrom, Village Attorney Michael Herbrand, and Deputy Clerk Lisa Bohn

MINUTES

Motion by Trustee LaPean, seconded by Trustee Rieck, to approve the 4-20-2010 Village Board meeting minutes and File the 4-21-2010 Parks and Recreation Board; and the 4-27-2010 Plan Commission meeting minutes, as presented. Approved unanimously.

PERSONS REQUESTING TO BE HEARD

None.

BUSINESS PRESENTED BY THE PRESIDENT

Tree City USA Award Presentation – Kim Sebastian

Kim Sebastian, representing the Department of Natural Resources and the Arbor Day Foundation, presented the 16th consecutive flag award to President Brunnquell. Mrs. Sebastian stated it is great to work with communities that care about their green life and thanked the Village for putting their green foot forward. Mrs. Sebastian congratulated President Brunnquell and the Village staff for being environmentally aware.

Acceptance of citizen member Board / Committee / Commission appointments as presented by President Brunnquell

Motion by Trustee Rieck, seconded by Trustee Meinecke, to accept the citizen member Board / Committee / Commission appointments as presented by President Brunnquell.

President Brunnquell stated there is a correction to the Public Safety Committee listing; Trustee Harbeck is on the Public Safety Committee not Trustee Meinecke.

The motion to approve the citizen member Board, Committee, and Commission appointments was approved unanimously.

President Brunquell reviewed the materials distributed for Village Board member review.

RESOLUTIONS/ORDINANCES/ACTION ITEMS

Resolution No. 012, Series 2010, designating May 3-May 9 as Public Service Recognition Week was offered by Trustee Liss.

Motion by Trustee Meinecke, seconded by Trustee LaPean, to adopt Resolution No. 012, Series 2010 as presented.

President Brunquell read the Resolution and thanked all Public Service Employees for their continued hard work.

The motion to adopt Resolution No. 012, Series 2010 was approved unanimously.

Report of the Community Development Authority (omitted from 4-14-10 report)

Motion by Trustee LaPean, seconded by Trustee Harbeck, to approve the 2010 lease of 15 parking spaces for the 5 participating tenants of the Village Center in the amount of \$1 per participating tenant per year, as presented. Approved 5-1 (J. Brunquell – nay.)

Report of the Parks and Recreation Board

Motion by Trustee Meinecke, seconded by Trustee Liss, to accept the donation of a custom bench from the 2010 Eighth Grade Class at John Long Middle School, as presented.

Keegan Holtrith, 1898 Cypress Drive, an Eighth Grader at John Long Middle school, was present to provide additional details on the bench. Keegan stated the park bench will be shaped like a skate board and will include Cody A. Reetz's name. Rychtik Welding & Manufacturing will be donating most of the metal for the bench. The bench will be located at Wildwood Park, until the skate park is completed.

President Brunquell commented he has no objection to the park bench and is happy to see this project completed.

The motion to accept the donation of a custom bench from the 2010 Eighth Grade Class at John Long Middle School was approved unanimously.

Report of the Plan Commission

Resolution No. 013, Series 2010, certifying an amendment to the Redevelopment Area One Project Plan – Downtown Master Plan and the Comprehensive Plan 2035 / Lumberyard Site Plan was offered by Trustee Rieck.

Motion by Trustee Liss, seconded by Trustee LaPean, to adopt Resolution No. 013, Series 2010, as presented. Approved unanimously.

Report of the Board of Public Works

Motion by Trustee LaPean, seconded by Trustee Rieck, to award the bid for the Utility Boiler Replacement Project to Grunau Company - Oak Creek, WI for the low bid amount of \$104,500.00.

Director of Public Works / Village Engineer Dave Murphy stated this item was presented at a Special Board of Public Works meeting held earlier this evening. Multiple bids were received for this project and Utility Director Krueger is requesting the bid be awarded to the lowest bidder - Grunau Company of Oak Creek, WI. The low bid is under the amount budgeted for this project.

The motion to award the bid for the Utility Boiler Replacement Project to Grunau Company was approved unanimously.

Disallowance of Claim – UPAD, LLC, Grafton Riversite Partners, LLC and the Dillon Group, LLC

Motion by Trustee Meinecke, seconded by Trustee Liss, to approve the Disallowance of Claim by UPAD, LLC, Grafton Riversite Partners, LLC and the Dillon Group LLC, as presented.

Village Attorney Mike Herbrand stated his letter dated April 15, 2010 to Village Board members and staff explains his recommendation. If the Village Board does deny the Claim the claimant then has six months from the date of disallowance to bring a lawsuit to the Village of Grafton.

The motion to approve the Disallowance of Claim was approved unanimously.

LICENSES

Motion by Trustee Liss, seconded by Trustee Meinecke, to approve the issuance of Operator's Licenses, as presented. Approved unanimously.

DEPARTMENT AND OFFICERS REPORTS

Director of Public Works / Village Engineer Murphy informed the Village Board that he met with Brent Binder from the WDNR regarding the Bridge Street Dam. Mr. Murphy was advised to contact the WDNR and ask for a six month extension regarding the dam. Mr. Murphy is currently in the process of hiring an engineering consultant to

address the issues of the dam and determine what needs to be completed in order to comply with the NR333 standards.

Mr. Murphy commented the move of the new Municipal Services Facility went well, there are a few glitches being worked on. The former building will start to be dismantled this week. Mr. Murphy was able to sell the frame of the old facility for \$8,200.00; Miron Construction will take the frame down and deliver it to the new owners. Next week the footing of the next building phase will be installed.

President Brunnuell questioned when the landscaping of the new Village Hall facility will be complete.

Mr. Murphy stated the Department of Public Works (DPW) is currently working on the Village Hall parking lot and when finished with their portion of the project, KPH Construction will finish the paving of the parking lot. The landscaping will follow the completion of the parking lot. The landscaping is projected to be completed by the end of May. Also, the DPW is in the process of finishing up the paving of roads in Falls Crossing and Cheyenne Estates. Mr. Murphy informed the Village Board that currently 923 permit holders for the new drop off site on Lakefield Road exists and the site is working very smoothly.

REPORT OF BILLS

Motion by Trustee Meinecke, seconded by Trustee Rieck, to approve the payment of Village expenditures in the amount of \$193,410.76, as presented. Approved unanimously.

OLD BUSINESS

None.

NEW BUSINESS

None.

CONVENE TO CLOSED SESSION

Motion by Trustee LaPean, seconded by Trustee Liss, to convene to closed session, at 6:16 p.m., pursuant to Wisconsin Statutes 19.85(1)(e) for Real Estate and Competitive Bargaining matters (Status of loan negotiations – Grafton Direct, LLC). Approved unanimously by roll call vote.

The Village Board discussed negotiation strategies relating to outstanding loan and development agreement for the Village Center property in light of a request by the property owner.

RE-CONVENE TO OPEN SESSION AND THE REGULAR ORDER OF BUSINESS

Motion by Trustee Rieck, seconded by Trustee Liss, to adjourn closed session and reconvene into the regular order of business at 6:34 p.m.
Approved unanimously.

NEW BUSINESS

Robert Neefe, 750 9th Avenue, requested that he be provided with a copy of any correspondence between Village staff and his neighbor about the neighbor's possible zoning code violation.

Trustee Meinecke identified that this matter has been before the Public Safety Committee meeting in the past and is scheduled to be on the May agenda.

President Brunnquell informed Mr. Neefe that he should attend the meeting which is held at the Police Station.

ADJOURN

Motion by Trustee LaPean, seconded by Trustee Rieck, to adjourn the meeting at 6:37 p.m. Approved unanimously.