

## VILLAGE OF GRAFTON

### BOARD OF PUBLIC WORKS MEETING MINUTES

**MAY 10, 2010**

The Board of Public Works meeting was called to order at 6:00 p.m. by Chair Ron LaPean.

Members present: Ron LaPean, Richard Rieck, Sue Meinecke, Pat Murray, and Edwin Dietrich.

Staff Present: Director of Public Works/Village Engineer Dave Murphy, Utility Director Tom Krueger, Superintendent of Public Works Gary Helm, Utility Superintendent Tim Nennig, and Administrative Assistant Melissa Depies.

Others Present: Bill Hass

#### **HEAR PERSONS REQUESTING TO BE HEARD**

None.

#### **MINUTES**

Utility Superintendent Tim Nennig noted that on page 3 of the April 12 minutes the word Damn should be changed to Dam.

Motion by Mr. Dietrich, seconded by Mr. Murray, to approve the April 12, 2010 Board of Public Works meeting minutes with the noted correction. Approved unanimously.

Motion by Trustee Rieck, seconded by Trustee Meinecke, to approve the May 3, 2010 Special Board of Public Works meeting minutes. Approved unanimously.

#### **WATER AND WATEWATER**

##### Bridge Street Lift Station bid results

Utility Director Tom Krueger stated that bids were opened on April 27 for replacement of the Bridge Street lift station. Two bids were received: Ozaukee Excavating - \$260,707.65 and Rawson Contractors - \$340,000. AECOM was the consulting engineers and they have recommended award to Ozaukee Excavating.

Mr. Krueger noted that Ozaukee Excavating has performed this type of work previously for the Village, as well in their own developments. Ozaukee Excavating is also very knowledgeable regarding the site conditions.

Trustee Meinecke questioned why there was such a difference in bid prices between Ozaukee Excavating and Rawson Contractors. Mr. Krueger responded that Rawson Contractors was not comfortable with the soil borings that were provided and included an amount for excavating of bedrock. Ozaukee Excavating is more familiar with the area and did not include bedrock excavation.

Motion by Trustee Rieck, seconded by Mr. Dietrich, to recommend the Village Board award the contract for Bridge Street lift station replacement to Ozaukee Excavating, Inc., Grafton, WI, for the low bid amount of \$260,707.65. Approved unanimously.

Bill Hass questioned when construction would begin. Mr. Krueger responded that Ozaukee Excavating is the contractor for the Street Improvement Project; therefore, it will not be until that project is complete and all necessary equipment is received.

#### Resolution: Compliance Maintenance Annual Report

Utility Director Tom Krueger stated that a resolution accepting the Compliance Maintenance Annual Report (CMAR) is required as outlined in Chapter NR208. The CMAR is a report which covers wastewater operations and is set up in a grading format, assigning a grade (A through F) to each of ten separate categories.

Mr. Krueger noted that the Utility received a score of 4.0, the highest grading level, for operations in 2009. Rainfall does affect the outcome of this report; therefore, the limited amount of rain in 2009 did help in achieving this excellent rating.

Motion by Mr. Dietrich, seconded by Mr. Murray, to recommend the Village Board adopt a resolution to accept the 2009 Compliance Maintenance Annual Report and submit the report electronically to the DNR as required. Approved unanimously.

#### First Quarter 2010 Safe Drinking Water Act compliance results:

Utility Superintendent Tim Nennig stated that the Utility completed the 1st Quarter – 2010 Safe Drinking Water Act (SDWA) compliance analyses as required by the DNR. Samples were collected from all 6 well sites on March 23 and laboratory work was performed by Northern Lake Services.

Mr. Nennig highlighted the results for the raw water testing as well as the entry water testing. Entry water is the water that enters the system after it has been treated. The raw water test for Well 4 showed some exceedance of contaminant levels for trichloroethylene and Well 5 had exceedance of maximum contaminant levels for trichloroethylene, dichloroethylene and tetrachloride. The entry water at both wells was below detection limits. All water going into the system is excellent.

Trustee LaPean questioned how many private wells are left in the Village. Mr. Krueger responded that there are approximately 5 permits for private wells. These wells are

usually closed when the home is sold since well needs to be re-permitted at that time, and the owners usual opt to abandon the well and hook up to Village water.

Mr. Krueger noted that the draft of the Consumer Confidence Report is complete. The Utility will have it printed and mailed to residents in June.

Bill Hass questioned how effective the stripping process was and if there were ways to monitor if the system was working properly. Mr. Nennig stated that the system is 99.99 percent effective. Mr. Nennig explained the system as well as the alarm and backup system. He assured Mr. Hass that the water entering the system is safe.

#### Utility projects update

Trustee LaPean questioned when the Green Bay Road Lift Station would be ready for pavement. Mr. Krueger replied that the Village Planner has denied asphalt because it is not decorative enough. The Planner has indicated that they would like interlocking pavers and decorative landscaping, not asphalt. Mr. Nennig stated that decorative pavers and landscaping are not functional with the type of use. The area needs to be done in a manner that will accommodate the work being done. It was the consensus of this Board to install asphalt and complete the project so it is functional for the work being done.

#### Report of benchmark measurements - Utility

The benchmark report was reviewed by Board members.

Utility Superintendent Tim Nennig highlighted the benchmarks, stating that field personnel is in the fourth week of flushing hydrants, and will need another week to complete all hydrants.

Mr. Nennig noted that there have been three water main breaks and ten service lateral repairs. He noted that the Public Works Department has assisted with the repairs and the concrete replacement. The Utility will complete the restoration as weather permits.

Mr. Nennig noted that the Utility has completed 77 Cross Connection Control Inspections for non-residential properties which is 77 percent of our goal. He noted that there are apparently only a handful of municipalities that are in compliance with commercial and industrial properties. Of the 522 commercial or industrial properties, 506 (97 percent) are in compliance.

Mr. Nennig stated that they have completed all of the required 2010 employee health and safety training.

Mr. Nennig also reported that the first round of residential meter readings and second round of industrial meter readings have been completed and processed.

## **PUBLIC WORKS**

### Street Reconstruction (15<sup>th</sup> Avenue / 9<sup>th</sup> Avenue / Power Street) – Change Order No. 1

Director of Public Works/Village Engineer Dave Murphy explained that the Water Utility needs to loop the water main on Cedar Creek Road, just west of Prairie Run, as the line dead-ends on the west end. This loop will improve water quality and fire protection, without the need for additional flushing.

Mr. Murphy explained the project and stated that proposals for the work were received from Ozaukee Excavating - \$12,450 and Dave's Excavating - \$12,850. Adair Excavating provided a proposal; however, it did not meet plans and specifications and Dan's Grading & Trenching did not return a proposal.

Motion by Trustee Meinecke, seconded by Mr. Dietrich, to recommend the Village Board approve Change Order 1 to the Street Reconstruction Project (15<sup>th</sup> Avenue / 9<sup>th</sup> Avenue / Power Street) – Project 10-01, to Ozaukee Excavating, in the amount of \$12,450 for the water main loop on Cedar Creek Road. Approved unanimously.

### Major projects update

Director of Public Works/Village Engineer Dave Murphy gave a brief overview of the projects:

*Cedar Creek Road:* The culverts, approximately six, will be replaced by Village crews. Mr. Murphy explained that this project was to be completed by Ozaukee County; however, he has been working with Stark Asphalt and Payne and Dolan to provide cost estimates on this project. The State Trunk Highway 60 pedestrian path came in way over the estimated costs provided by the County. The County is currently reviewing the project costs.

*Municipal Services Facility/Residential Drop off area:* Phase I is complete, offices and shop have moved and the old building has been demolished. Footings should be complete by the end of the month and the precast panels will follow. The yard site is functioning nicely. Trustee LaPean commented that he loves the new yard system as it is more convenient.

*Village Hall Remodeling Project:* Binder has been placed in the parking lot. The remaining paving and landscaping should be complete by Memorial Day.

*Ozaukee County Fish Passage:* There will be Public Informational meeting on Wednesday, May 19 at 7:00 p.m. in the Village Board Room. Representatives from Ozaukee County and Bonestroo will be giving a project presentation.

### Report of benchmark measurements - DPW

Due to vacations and limited time, the benchmark report was not available.

Superintendent of Public Works Gary Helm reported that crews have been busy moving into the new shop. This included building tables and storage cabinets to improve quality and save money. In addition to moving, crews have stumped approximately 50 tree stumps, injected 75 Ash trees, and completed 36 blocks of crack filling. Mr. Murphy explained that crack filling is done on roads that are rated 7 or 8 to help extend the life of the road. It has been determined that any road rated less than 7 needs too much material to be effective.

### **OLD BUSINESS**

Trustee Meinecke congratulated the Public Works Department on the recent Tree City designation. The Tree City flag is flown in the Paramount Plaza.

### **NEW BUSINESS**

Director of Public Works/Village Engineer Dave Murphy distributed an article that pertains to a “pay as you throw” program as a way of funding the garbage/recycling service. It has also been found that this system increases the volume of recycling as well.

### **ADJOURN**

Motion by Trustee Rieck, seconded by Mr. Murray, to adjourn the meeting at 6:50 p.m. Approved unanimously.

Director of Public Works/Village Engineer Dave Murphy gave a tour of the new Municipal Services Facility immediately following the meeting.