

VILLAGE OF GRAFTON

JOINT LIBRARY BOARD MEETING MINUTES

JULY 12, 2010

(Unapproved)

President Rita Liesiefsky called the Joint Library Board meeting to order at 6:32 p.m.

Members Present: Rita Liesiefsky, Dave Antoine, Trustee Lisa Harbeck, Linda Steffens, Deb Gruenwald

Members Excused: Harry Rollings, Supervisor Nancy Rogers

Staff/Officials Present: Library Director John Hanson

Others present: Village Administrator, Darrell Hofland

MINUTES

Motion by Dave Antoine, seconded by Lisa Harbeck, to approve the May 10, 2010 minutes, as presented. Approved unanimously.

CONVENE TO CLOSED SESSION PURSUANT TO WISCONSIN STATUTES 19.85(1)(C) FOR PERSONNEL MATTERS (EMPLOYEE CLASSIFICATION AND COMPENSATION REVIEW)

Motion by Rita Liesiefsky, Seconded by Deb Gruenwald, to convene to closed session at 6:45 p.m. Approved unanimously by roll call vote.

A closed session of 38 minutes was held. During the closed session, Village Administrator Darrell Hofland clarified the employee review process for non-union employees. Board members discussed progress on each of the 2010 goals for the Library Director which will be shared at the August 9, 2010 meeting.

RE-CONVENE TO OPEN SESSION AND THE REGULAR ORDER OF BUSINESS

Motion by Trustee Lisa Harbeck, seconded by Dave Antoine, to re-convene to open session and the regular order of business at 7:23 p.m. Approved unanimously by roll call vote.

AUTHORIZATION OF DISBURSEMENTS

Director Hanson stated that the report was routine with no unusual disbursements.

Motion by Dave Antoine, seconded by Deb Gruenwald, to authorize payment of the Library disbursements. Approved unanimously.

FINANCIAL REPORT

Director Hanson reported that the cost for utilities has been considerably lower than projected.

Motion by Dave Antoine, seconded by Trustee Lisa Harbeck, to approve the financial report as written. Approved unanimously.

REVIEW LIBRARY DONOR FUND

The 2010 Financial Report was reviewed.

CURRENT LIBRARY EVENTS

On May 20, Mary Jo Hansen attended 'Negotiating Change: The Public Library and Cultures' program at the UW Milwaukee Golda Meir Library.

A Chakra Meditation program was held in the library on May 25.

In May, a collection of Indian items was kept in the display case. For the month of June, the display case holds an American Flyer train collection.

A book signing for 'Maternally Speaking: I Gave Birth to Four Eggs!' by Bonnie Lowell was held in the library on June 1.

The library offered several "Final Exam Cram" sessions for local students. Students met in the upper level meeting room to study on June 2, 7 and 9. Food and beverages were offered to the students.

The library had movie showings of the new releases "Dear John," on June 2 and "Alice in Wonderland," on June 9.

On June 11, Jerene Mortenson, mother of author Greg Mortenson, held a program at the library where she talked about her son's books "Three Cups of Tea" and "Stones into Schools."

The Summer Reading Program began June 14. The theme this year is 'Make a Splash, Read!' The SRP will include a variety of story times, movies, board game tournaments, book discussion groups, and children's workshops. It ends on August 7, with a pool party. Highlighted performers this year include Geoff Akins' Bubble Wonders Show, Glen Berard's Make a Splash Magic Show, the Atwood Players' play "The Fisherman and His Wife," and Kathy Luck's "Wet, Wild, and Wacky" puppet show.

A staff-led Reference Workshop was held June 24. New databases, including Credo Reference, Chilifresh, and Learning Express were reviewed.

Author Lesley Kagen will have a book reading and signing at the library on July 14. Her new book is "Tomorrow River."

ESLS ANNUAL REPORT SUMMARY

Director Hansen highlighted the fact that Grafton's library building is the third largest in the Eastern Shores Library System. The report shows that Grafton has a significant collection of Audio and Video materials.

STANDARDS FOR PUBLIC LIBRARIES

In reviewing the Wisconsin State Standards for Public Libraries, our Audio collection is rated 'excellent.' For the category of Full Time Staff per 1000 Population, Grafton does not meet the basic level.

LIBRARY MISSION 2011

The goals of the Library Mission Document for 2011 were reviewed.

2011 BUDGET

Director Hanson reported that the 2011 budget numbers are due to the Village in mid-August. The Town of Grafton has less than 22 percent of the population as library card holders, so the contribution from the Town of Grafton has decreased. Under Contractual Services, \$6000.00 has been allotted for unforeseen expenses that may arise. The budget will be reviewed again at the August 9, 2010 meeting and may be amended as numbers are finalized.

OLD/NEW BUSINESS

Director Hanson reported that there is a waiting list of 22 patrons for use of the Kindle. He shared a thank you note received from a Grafton family whose children love coming to the library. They particularly enjoyed the Geoff Akins' Bubble Wonder Show!

Flyers have been printed thanking the many companies who have generously given donations to make the Summer Reading Program a huge success. President Liesiefsky suggested that framed certificates be given to the donors as an additional thank you. Director Hansen will follow up on that idea.

ADJOURN

Motion by Trustee Lisa Harbeck, seconded by Dave Antoine, to adjourn the meeting at 7:58 p.m. Approved unanimously.