

## **VILLAGE OF GRAFTON**

### **PARKS AND RECREATION BOARD MEETING MINUTES**

**JULY 19, 2010**

The Parks and Recreation Board meeting was called to order at 5:32 p.m. by Chair Meg Canepa.

Members present: Meg Canepa, Gigi Hafemann, Sue Meinecke, Jim Miller, Joe Hildebrand and Lisa Harbeck

Member absent: Fran Betz

Staff / Officials present: Director of Parks and Recreation John Safstrom, Village Engineer / Director of Public Works Dave Murphy, Deputy Clerk Lisa Oppeneer

#### **MINUTES**

Motion by Trustee Jim Miller, seconded by Lisa Harbeck to approve the July 6, 2010 Parks and Recreation Board meeting minutes, as presented. Approved unanimously.

#### **PERSONS REQUESTING TO BE HEARD**

None.

#### **AWARD PROJECT – GRAFTON LIONS PARK PAVILION**

Director of Parks and Recreation John Safstrom stated the project was advertised and bids received for the construction of a restroom / open air shelter at Grafton Lions Park. The low bidder was Mike Koenig Construction Co., Inc., located in Sheboygan, WI. The Grafton Lions Club and DNR will be providing funds towards the project. The project is due to be complete in November.

Meg Canepa questioned if any staff members have checked Mike Koenig's references. Mr. Safstrom indicated no.

Jim Miller questioned why there is such a wide price difference in the bids.

Village Engineer / Director of Public Works Dave Murphy stated it is not unusual to see a big spread in the costs. When bidding out Public Works projects, it happens all the time. The Grafton Lions Park project has to have a Soil Engineer test the soil and make sure the building can stand on the soil. This can be a costly expense for contractors. When contractors put bids together this is where the price difference could have come into play.

Director Safstrom commented that three of the bids are actually close in price.

Jim Miller questioned if the Village has used any of the other contractors for Village projects.

Mr. Murphy stated the highest bidder (Burkhart Construction Corp.) was the contractor for the Paramount Plaza and WB Corp., did the Grafton Family Aquatic Center. Wisconsin law requires local government to hire the lowest responsible bidder, if all of the contract specifications have been met.

Motion by Jim Miller, seconded by Sue Meinecke, to recommend the Village Board award the Pavilion project to Mike Koenig Construction Co., Inc., for a cost of \$94,500.00, as presented.  
Approved unanimously.

### **APPROVE RUBBER MULCH SAFETY SURFACE EXPENDITURE**

Director Safstrom informed the Parks and Recreation Board that the mulch on the play grounds at the parks is in need of repair. Currently the playgrounds have wood mulch chips which if they are not maintained will eventually decompose. Switching to the rubber mulch will be more beneficial in years to come. The rubber mulch has improved in the past years. The rubber mulch is made from tires and the coloring will not get on kids' clothes or skin.

Director Safstrom indicated there will not be money for rubber mulch in the 2011 Capital Improvement fund. The department is in need for new registration software. There is currently \$30,000 in the Park and Open Space Fund's fund balance and he would like to use that towards completing Centennial and Veterans Memorial Parks this year. The wood fiber safety surface and rubber mulch would be installed by Public Works and Park and Recreation employees.

Jim Miller questioned if the rubber mulch is safe for the kids to play on. Mr. Safstrom stated the rubber mulch does meet the states safety regulations. The play areas will contain approximately six inches of mulch.

Gigi Hafemann questioned if the Family Aquatic Center Pool will need repairs and does not want to see the pool neglected. Director Safstrom commented that tomorrow he will know for sure if the leak in the pipe at the pool has been resolved.

Joe Hildebrand questioned how the rubber mulch gets replaced after it has been kicked out of the area it sits in. Mr. Safstrom commented it is very low maintenance and will just need to be raked back in the area and one of the Park and Recreation employees will be responsible for maintaining the areas.

Motion by Sue Meinecke, seconded by Lisa Harbeck to recommend the Village Board approve an expenditure of \$30,000 from the Park and Open Space Fund for the purchase of rubber mulch safety

surface for placement in Centennial and Veterans Memorial Parks,  
as presented. Approved unanimously.

Joe Hildebrand questioned if the Youth Basketball program could be revisited again in the future. Meg Canepa commented it could be placed on next month's agenda.

**ADJOURN**

Motion by Meg Canepa, seconded by Jim Miller to adjourn at 5:47  
p.m. Approved unanimously.