

VILLAGE OF GRAFTON
VILLAGE BOARD MEETING MINUTES

JULY 19, 2010

President Brunnuquell called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance followed.

Board members present: Jim Grant, Ron LaPean, Richard Rieck, Sue Meinecke, David Liss, Lisa Harbeck, and Jim Brunnuquell

Staff / Officials present: Village Administrator Darrell Hofland, Utility Director Tom Krueger, Director of Parks and Recreation John Safstrom, Village Engineer / Director of Public Works Dave Murphy, Village Attorney Michael Herbrand and Deputy Clerk Lisa Oppeneer

MINUTES

Motion by Trustee LaPean, seconded by Trustee Rieck, to approve the 7-6-2010 Village Board meeting minutes and File the 7-6-2010 Finance Committee; 7-6-2010 Parks and Recreation Board; 7-12-2010 Board of Public Works; 7-12-2010 Joint Library Board and the 7-14-2010 Community Development Authority meeting minutes, as presented.
Approved unanimously.

PERSONS REQUESTING TO BE HEARD

None.

BUSINESS PRESENTED BY THE PRESIDENT

Presentation of Government Finance Officers Association Distinguished Budget Presentation Award for fiscal year beginning January 1, 2010

President Brunnuquell presented the award to the Village Board and Village Staff. The Village has been receiving this award each year for the past 18 years.

Administrator Hofland commented he appreciates all the hard work staff puts into the budget. Every year the criteria for this award changes and he is pleased that staff is able to meet the requirements for the award.

Confirmation of appointment / David Harvey to Police & Fire Commission – 2010-2015

Motion by Trustee Grant, seconded by Trustee, Liss to appoint David Harvey to the Police and Fire Commission – 2010-2015, as presented.
Approved unanimously.

President Brunnuquell commented Dave Harvey was the previous Fire Chief and will be an asset to the Commission.

President Brunquell reviewed the materials presented for Village Board review.

RESOLUTIONS/ORDINANCES/ACTION ITEMS

Items 1-5 / Report of the Finance Committee

Motion by Trustee Grant, seconded by Trustee Rieck, to approve Items 1-5 of the Report of the Finance Committee as follows: 1. Authorize Village Staff to create an annual condensed Community Survey; 2. Approve the 2011 Areas of Emphasis and related goals as presented; 3. Authorize hiring of Ehlers, Inc., Brookfield, WI to complete an amended project plan for TID No. 5 not to exceed \$9,000; 4. Elect not to participate in the Urban Alliance in 2011; 5. Authorize the requirement that Federal FMLA be concurrent with any Workers' Compensation-related sick leave usage, as presented. Approved unanimously.

Items 1-4 / Report of the Board of Public Works

Motion by Trustee LaPean, seconded by Trustee Meinecke, to approve Items 1-4 of the Report of the Board of Public Works as follows: 1. Approve Change Order #1, Ozaukee Excavating, Inc. – Grafton, WI, in the amount of \$10,900 for necessary piping revisions per field investigations; 2. Award project 10-04 / Cedar Creek Road Reconstruction, with alternate "A" to Payne and Dolan, Inc., Jackson, WI for a cost of \$344,765; 3. Approve Change Order #2 to Ozaukee Excavating to add removing and replacing 1,650 linear feet of curb for a cost of \$30,145; 4. Approve allocating up to \$14,000 of the Municipal Services Facility's budget for an electronic sign on the Grafton School District's Washington Street campus contingent that the Public Works and Park and Recreation Departments receive a high priority for Village information being placed on the sign, as presented. Approved unanimously.

Acceptance of an Emerald Ash Bore related donation in the amount of \$1,500 from the "T. Rowe Price Program for Charitable Giving"

Motion by Trustee Liss, seconded by Trustee Harbeck, to accept an Emerald Ash Bore related donation in the amount of \$1,500 from the "T Rowe Price Program for Charitable Giving", as presented. Approved unanimously.

Item 1 / Report of the Community Development Authority

Motion by Trustee Grant, seconded by Trustee Liss, to award Project 10-03 / Building Demolition – 1435 Wisconsin Avenue, to Guelig Waste Removal & Demolition, Eden, WI, in the amount of \$18,022, as presented. Approved unanimously.

Item 2 / Report of the Community Development Authority

Motion by Trustee Grant, seconded by Trustee Rieck, to authorize the hiring of Ehlers, Inc., Brookfield, WI, to complete an amended project plan for TID No. 3, in an amount not to exceed \$5,500, as presented.

Administrator Hofland stated the proposed plan amendment is due to the anticipated Bridge Street Dam repair and fish passage projects. Ozaukee County is in the process of finalizing the fish passage plans and it is possible that additional funds may be needed during the construction process. Some costs may not be funded by the NOAA grant.

Village Engineer / Director of Public Works Murphy stated there is already one item that will not be covered by the NOAA grant. He indicated that the construction of a flood prevention wall will not be covered. The flood wall needs to be in place in order to comply with the NR333 requirements and is not part of the fish ladder project.

Trustee LaPean stated he will be voting against this amendment. He thinks that residents are confused as to what TID money actually is. He would like all residents to see how exactly much money will go towards the replacement/repair of the Bridge Street Dam.

The motion to approve Item 2 of the Report of the Community Development Authority was approved 6-1 (R. LaPean – nay).

Item 1 / Report of the Parks and Recreation Board

Motion by Trustee LaPean, seconded by Trustee Liss, to award a contract for construction of the Grafton Lions Park pavilion, as presented.

Director of Parks and Recreation John Safstrom stated bids for the construction of a restroom / open air shelter at Grafton Lions Park were recently opened. The low bidder was Mike Koenig Construction Co., Inc., located in Sheboygan, WI. The project is going to be paid by three groups; the DNR will contribute \$150,000, Grafton Lions Club will contribute \$75,000, and the Village will contribute \$75,000. The anticipated timeline for completion of the shelter is early November.

The motion to approve Item 1 of the Report of the Parks and Recreation Board was approved unanimously.

Item 2 / Report of the Parks and Recreation Board

Motion by Trustee Meinecke, seconded by Trustee Liss, to approve the purchase of rubber mulch safety surface and installation at Centennial Park and Veterans Memorial Park not to exceed \$30,000, as presented.

Mr. Safstrom indicated there is not anticipated to be any funding for rubber mulch in the 2011 Capital Improvement Fund. The Department is using funds for the needed replacement registration software. There are funds available in the Park and Open Space Fund and he is requesting that \$30,000 be utilized for the installation of the safety surface at Centennial and Veterans Memorial Parks this year.

President Brunnquell questioned if the mulch would be installed by Village employees. Mr. Safstrom indicated the wood fiber safety surface and rubber mulch would be installed by Public Works and Park and Recreation employees.

Trustee LaPean questioned if the cost for the rubber mulch is reasonable. Mr. Safstrom replied it may cost a little more up front, but in years to come it will be beneficial. The maintenance for the mulch will be very minimal. The rubber mulch has come a long way and is made from tires and the coloring will not get on children's clothes or skin.

The motion to approve the purchase of rubber mulch safety surface and installation at Centennial Park and Veterans Memorial Park not to exceed \$30,000 was approved unanimously.

LICENSES

Motion by Trustee Liss, seconded by Trustee Rieck, to approve the issuance of Operator's Licenses, as presented. Approved unanimously.

Motion by Trustee Meinecke, seconded by Trustee Rieck, to approve the issuance of a Special Picnic License to Tom Stanton-agent - Mel's Pig Roast, Inc. / Paramount Plaza - 1300 Wisconsin Avenue / August 21, 2010, as presented. Approved unanimously.

Motion by Trustee Grant, seconded by Trustee Liss, to approve the issuance of a Special Picnic License to Lester Bartel, Jr.-agent, Grafton Athletic Booster Club, Inc. – Veterans Memorial Park – 1000 13th Avenue / August 29, 2010 Corn Roast, as presented. Approved unanimously.

Motion by Trustee Rieck, seconded by Trustee Meinecke, to approve the expansion/change in premises to allow consumption of alcoholic beverages on outdoor deck for remainder of current licensing period – Bridge Inn / Dave Schultz-agent – Bridge Inn, LLC / 1216 Bridge Street, as presented.

Administrator Hofland stated that the Community Development Authority and Plan Commission previously reviewed a plan request from the Bridge Inn to expand the premises to include a deck off the side of the building. All required forms were submitted except for the landscaping plan. Mr. Hofland is recommending that the motion be contingent upon plan approval. There is also some concern on how the patrons consuming the alcoholic beverages will stay within the outdoor licensed premises.

Dave Schultz, agent of the Bridge Inn, LLC stated the requested expansion is a platform not a deck. The platform will be on the back of the building and will be enclosed. The only way onto and off the platform will be through the door located inside of the bar.

President Brunnquell questioned why the landscaping plans weren't included in the submittal for the conditional use permit. Mr. Schultz commented there was confusion

between the Bridge Inn and the Village. Mr. Schultz stated he will take care of the landscaping plans right away.

Trustee Grant asked Mr. Schultz if the Police Department have been called to the Bridge Inn. Mr. Schultz responded there had been a few incidents when the Grafton Police had stopped by.

Trustee Grant commented he has received calls from residents regarding the noise level at the bar when the front door is propped open and also with people outside smoking due to the new smoking ban. Mr. Schultz commented the platform will be on the back of the building, so this should prevent patrons from standing outside the front of the building and reduce the noise level.

President Brunnquell questioned if the door going out to the platform area will be propped open for patrons to go in and out. Mr. Schultz responded the door will not be propped open and is aware of the noise complaints and would like to do whatever they can to prevent the complaints.

President Brunnquell requested that the motion be contingent upon approval of the landscaping plans. Trustee Rieck and Trustee Meinecke were in agreement with adding the contingency.

The motion to approve the expansion / change in premises to allow consumption of alcoholic beverages on an outdoor deck/platform for the remainder of current licensing period for the Bridge Inn / Dave Schultz-agent – Bridge Inn, LLC / 1216 Bridge Street be contingent upon approval of landscaping plans was approved unanimously.

DEPARTMENT AND OFFICERS REPORTS

Mr. Murphy commented the Ninth Avenue and Power Street project in moving along well and paving should be completed by the end of next week. The Cedar Creek Road project is also in the process of starting. Mr. Murphy is working with businesses on that route to insure their flow of truck deliveries will not be interrupted.

President Brunnquell questioned how phase two of the Municipal Services Facility project is progressing. Mr. Murphy commented the floor has been poured and the contractors are now working on plumbing and communications. The project is moving along well and is anticipated to be completed by the end of August.

Trustee Grant questioned if the Family Aquatic Center pool leak has been fixed. Mr. Safstrom stated a contractor will be there tomorrow to take one final look at the leak to determine if it has been repaired for good.

REPORT OF BILLS

Motion by Trustee Rieck, seconded by Trustee Meinecke, to approve the payment of Village expenditures in the amount of \$407,681.99, as presented. Approved unanimously.

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURN

Motion by Trustee LaPean, seconded by Trustee Harbeck, to adjourn the meeting at 6:27 p.m. Approved unanimously.