

VILLAGE OF GRAFTON

JOINT LIBRARY BOARD MEETING MINUTES

September 13, 2010

(Unapproved)

Vice-President Supervisor Nancy Rogers called the Joint Library Board meeting to order at 6:40 p.m.

Members Present: Dave Antoine, Trustee Lisa Harbeck, Supervisor Nancy Rogers, Linda Steffen, Harry Rollings, Deb Gruenwald

Members Excused: President Rita Liesiefsky

Staff/Officials Present: Library Director John Hanson

Others present: Village President Jim Brunquell, Village Administrator Darrell Hofland

MINUTES

Motion by Dave Antoine, seconded by Trustee Lisa Harbeck, to approve the August 9, 2010 minutes, as presented. Approved Unanimously.

CONVENE TO CLOSED SESSION PURSUANT TO WISCONSIN STATUTES 19.85(1)(E) FOR COMPETITIVE BARGAINING (Cedarburg library services)

Motion by Dave Antoine, seconded by Harry Rollings to convene to closed session at 6:45 p.m. Approved unanimously by roll call vote.

RE-CONVENE TO OPEN SESSION AND THE REGULAR ORDER OF BUSINESS

Motion by Trustee Lisa Harbeck, seconded by Deb Gruenwald, to re-convene to open session and the regular order of business at 7:03 p.m. Approved unanimously by roll call vote.

AUTHORIZATION OF DISBURSEMENTS

Director Hanson said that it was a normal month with not much to report other than some routine items. Line 210 was for the annual payment for the security system expenses. The other item of note was line 248 for repair of plumbing in the lower level of the library.

Motion by Dave Antoine, seconded by Harry Rollings, to authorize payment of the library disbursements. Approved Unanimously.

FINANCIAL REPORT

Director Hanson said revenue is proceeding as expected.

Motion by Trustee Lisa Harbeck, seconded by Deb Gruenwald, to approve the financial report as written. Approved unanimously.

REVIEW LIBRARY DONOR FUND

The library received a \$379 donation from the Wozniak Family Fund for the purchase of a Kindle. Director Hanson shared a summary of the Donor Fund from 2009.

CURRENT LIBRARY EVENTS

Fall Story Time registration was held from September 7-11. Story times for 2 and 3 year olds, and 4 and 5 year olds, will be held on weekdays from September -November. Family Story Times will be held on Saturdays from September – December. This fall the library is also offering a Book to Movie Dinner Club, for children in grades 2 – 5. Each month the library will pick a book to read and then watch the film adaptation. Discussion and refreshments will follow.

Another lecture series on American Indians will be held on September 23 and September 30. The classes will be “Origins and Effects of the Forced Boarding School System of the American Indians,” and “History and Influence of the Iroquois Confederation: Part II.”

On September 25, the Teen Advisory Committee will be holding a bake sale. The movie “Tinkerbell and the Great Fairy Rescue” will also be shown that day.

A collection of Chinese porcelain is in the display case during the month of September.

Two Creative Cardmaking workshops will be held in September and October.

A series of 12 financial-related workshops will be held during the week of October 2. These are held in recognition of Money Smart Week. The WI Department of Financial Institutions is one of the sponsors of these events. Library staff will also be offering classes on Learning Express, a database including career information and practice tests.

MAVIS GROB FOUNDATION

The Mavis Grob Foundation was established in 1993 to help pay for the Youth Library. Discussion followed as to the advantages and disadvantages of closing this account. Director Hanson will confer with the Village attorneys as to stipulations before a final decision is made. This topic will be revisited at the October 11 meeting.

APPROVE ADDITIONAL VACATION DAYS FOR NON-REPRESENTED EMPLOYEES FOR 2010

Motion by Harry Rollings, seconded by Lisa Harbeck to approve three additional paid vacation days for full time, non union employees for 2010. Approved unanimously.

2011 LIBRARY BUDGET

The 2011 library budget was reviewed and Director Hanson explained that it meets state minimum standards.

Motion by Dave Antoine, seconded by Harry Rollings, to approve the 2011 library budget as presented. Approved Unanimously.

OLD/NEW BUSINESS

Director Hanson shared two display case applications which were approved.

The board reviewed Hennen's American Public Library Ratings Index. Grafton's library ratings have improved through the years.

The overdue policies were reviewed. In an effort to reduce citations for overdue books, Director Hanson has introduced a 5th notice of personally calling the patrons to request return of the overdue materials borrowed. This has resulted in fewer citations for library customers.

Dave Antoine shared plans for the upcoming tree lighting ceremony in downtown Grafton.

ADJOURN

Motion by Trustee Lisa Harbeck, seconded by Harry Rollings, to adjourn the meeting at 7:50 p.m. Approved unanimously.