

VILLAGE OF GRAFTON
VILLAGE BOARD MEETING MINUTES

SEPTEMBER 7, 2010

President Brunnuquell called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance followed.

Board members present: Jim Grant, Ron LaPean, Richard Rieck, Susan Meinecke, Lisa Uribe Harbeck, Jim Brunnuquell

Board members absent: David Liss

Staff/Officials present: Village Administrator Darrell Hoffland, Finance Director Paul Styduhar, Parks and Recreation Director John Safstrom, Village Attorney Michael Herbrand, Deputy Clerk Lisa Oppeneer

MINUTES

Motion by Trustee LaPean, seconded by Trustee Meinecke, to approve the 8-16-2010 Village Board meeting minutes and File the 8-16- 2010 Finance Committee; 8-18-2010 and 9-1-2010 Community Development Authority; 8-18-2010 Parks and Recreation Board; and the 8-24-2010 Plan Commission meeting minutes, as presented. Approved unanimously.

PERSONS REQUESTING TO BE HEARD

None

BUSINESS PRESENTED BY THE PRESIDENT

Presentation of check to Ozaukee Humane Society – Doggie Paddle Day at Family Aquatic Center

President Brunnuquell presented Rachelle LeJeune from the Ozaukee Humane Society with a check for \$441.05 for the Doggie Paddle Day held on August 31, at the Family Aquatic Center. The fee for Doggie Paddle Day was \$5 with all proceeds going to the Ozaukee Humane Society. There were a total of 84 dogs at the Doggie Paddle Day.

Rochelle thanked the Village for donating the money to the Ozaukee Humane Society and expressed how thankful they are to get this money each year. Rachelle questioned if this year was the highest amount of dogs attended.

Park and Recreation Director John Safstrom stated the highest attended was in 2009 with 86 dogs.

President Brunnuquell reviewed the materials distributed for Village Board member review.

RESOLUTIONS/ORDINANCES/ACTION ITEMS

Item 1 / Report of the Finance Committee

Motion by Trustee Rieck, seconded by Trustee LaPean, to approve items 1-2 of the Report of the Finance Committee as follows: 1. Approve the continuation of the operation of Time Warner Cable Access Channel 14, contingent upon an additional \$1,441 in donations/ commitments being received by September 15, 2010, to offset the remaining 2010 programming costs of continued broadcasting. In the event that adequate donations/commitments are not received, all programming on Time Warner Cable Access Channel 14 will be discontinued beginning October 1, 2010; 2. Approve the purchase and development costs of Crystal Dashboard for financial and performance measure reporting in 2010, as presented.

Administrator Hofland stated the discontinuation of the Cable Access Channel 14 was discussed at the August 16, Finance Committee meeting. The Village did receive donations from Cornerstone Community Bank and Cedarburg/Grafton Rotary Club. However, after receiving the two donations it is not enough to cover the 2010 costs. The two sponsors have been contacted to see if they could possibly donate additional funds to cover the remainder of the 2010 year. Neither sponsor was able to contribute additional funds.

The technology at the cable studio is also in need of an upgrade. Currently Mr. Harms has to take the DVDs he receives and convert them into a VHS. Funds have not been budgeted for the equipment upgrades.

President Brunquell questioned how many Village residents are able to view the cable channel.

Mr. Hofland stated due to new cable companies and satellite companies there are not as many residents that have Time Warner Cable. Another way to provide this kind of service could be to use You Tube and have it linked to the Village's website. If that were the option a third party would not be needed to provide the service. It could be done in house.

Trustee Grant questioned if Items 1 and 2 of the Report of the Finance Committee could be split and have action taken separately.

Trustee Rieck and Trustee LaPean withdrew their motions.

Trustee Grant commented there are various cable companies these days and not everyone can benefit from the cable channel. You Tube would not cost the Village any extra money and it's time to move on with new technology.

Motion by Trustee Rieck, seconded by Trustee Meinecke, to approve Item 1 of the Report of the Finance Committee as presented. Approved 4-2 (J. Grant and R. LaPean – nay.)

Item 2 / Report of the Finance Committee

Motion by Trustee LaPean, seconded by Trustee Rieck, to approve the purchase and development costs of Crystal Dashboard for financial and performance measure reporting in 2010, as presented.

Trustee LaPean questioned what the costs are for the Crystal Dashboard. Mr. Hofland stated it is not to exceed \$4,685.00.

Mr. Hofland explained that the Crystal Dashboard is a way for the Village management team, elected officials, committees, residents, and property owners to view monthly updated financial and performance measurements. This will be available on the Village's website. Village staff is currently working with a firm to have this software available by the end of the year. The Crystal Dashboard has a very professional look and it's very impressive to see how other communities are using it.

The motion to approve Item 2 of the Report of the Finance Committee was approved unanimously.

Item 1 / Report of the Parks and Recreation Board

Motion by Trustee Meinecke, seconded by Trustee Rieck, to authorize the Department of Parks and Recreation to establish a community garden and set fees at \$50 for a 20' x 30' plot size and \$100 for a 20' x 60' plot size, contingent upon the lease of 21,780 square feet of land (1/2 acre) and potential partnership with a local community group, effective in 2011, as presented.

Mr. Safstrom indicated the location of the garden has yet to be determined; however there are a few possibilities.

Mr. Hofland commented that the Village will try to partner with a nonprofit group to help with the garden. Mr. Hofland questioned if the Park and Recreation Board's motion was contingent upon the Village partnering with a local group; or if the Village could provide on its own.

Trustee Meinecke stated that the motion was made on trying to find a local nonprofit group to partner with. However, it was asked that the Village provide water and mulch for the garden.

President Brunnuell questioned if the motion could be changed to read as a "potential partnership."

Mr. Hofland questioned if Mr. Safstrom had the potential resources to get the garden started. Mr. Safstrom responded yes, however he hopes to have a local nonprofit group take over once the garden has been started.

Trustee Grant questioned when someone rents a plot in the garden; what will the funds go towards. Mr. Safstrom commented that will need to be discussed when we get to that point.

The motion to approve Item 1 of the Report of Parks and Recreation Board was approved unanimously.

Item 2 / Report of Parks and Recreation Board

Resolution No. 023, Series 2010, amending the 2010 Park and Open Space Fund Budget was offered by Trustee Grant.

Motion by Trustee Meinecke, seconded by Trustee Harbeck, to adopt Resolution No. 023, Series 2010 as presented. Approved unanimously.

LICENSES

Motion by Trustee Rieck, seconded by Trustee LaPean, to approve the issuance of a "Reserve Class B" Intoxicating Liquor/Fermented Malt Beverage License to Robert C. Schmidt, Jr. – agent / WSB-Grafton, Inc. - d.b.a. Water Street Brewery / 2615 Washington Street, as presented. Approved unanimously.

Motion by Trustee Grant, seconded by Trustee Meinecke, to approve the issuance of Operator's Licenses, as presented. Approved unanimously.

Motion by Trustee Meinecke, seconded by Trustee Harbeck, to approve the issuance of a special Class "B" Picnic License to Janet Marien-agent, St. Paul Lutheran Church – 701 Washington Street / September 12, 2010, as presented. Approved unanimously.

Motion by Trustee Grant, seconded by Trustee LaPean, to approve the issuance of a special Class "B" Picnic License to Sharon Irwin-agent , Grafton Area Chamber of Commerce – Grand Night Out in Grafton / Hampton Inn & Suites - 2633 Washington Street / September 10, 2010, as presented. Approved unanimously.

DEPARTMENT AND OFFICERS REPORTS

Mr. Hofland commented that, starting this Thursday, road paving will begin on Cedar Creek Road; Beech Street road paving began today and will continue until Friday; and the Wisconsin Avenue railroad repairs will start next week Monday through Friday. Aurora Health Care will be holding their Medical Center Open House, October 23, from Noon to 4:00 p.m.

REPORT OF BILLS

Motion by Trustee LaPean, seconded by Trustee Grant, to approve the payment of Village expenditures in the amount of \$544,706.62, as presented. Approved unanimously.

OLD BUSINESS

Trustee Harbeck questioned if a gentleman came to the last Village Board meeting to discuss a fence issue at Mutland Meadows. Mr. Hofland indicated he did come to the Village Board meeting. Subsequently, Director of Public Works Dave Murphy has spoken with the fencing company and an agreement was reached regarding the necessary repairs for a portion of the fence.

NEW BUSINESS

None.

CONVENE TO CLOSED SESSION

Motion by Trustee Meinecke, seconded by Trustee Rieck, to Convene to Closed Session, at 6:22 p.m., pursuant to Wisconsin Statutes 19.85(1)(c) for Personnel related matters (Teamster Local 200 - 2011 Contract Proposal and 2010 Non-represented employee compensation) and 19.85(1)(e) for Real Estate and Competitive Bargaining related matters (We Energies / Grafton Little League Lease Amendment / Rental Agreement – 887 N. Green Bay Road), and 19.85(1)(g) for Litigation related matters (Cedarburg Pharmaceuticals and Grafton Direct, LLC). Approved unanimously by roll call vote.

During Closed Session, the Village Board discussed potential change in the 2010 compensation package for non-represented employees, negotiation strategies for: a) the 2011 contract with the Teamsters Local 200 union, b) sale of Village property with We Energies, c) amendment of the lease terms with the Grafton Little League, and d) lease terms for Village-owned property at 887 N. Green Bay Road, and litigation strategies for Grafton Direct LLC relating to the Village Center project.

RE-CONVENE TO OPEN SESSION AND THE REGULAR ORDER OF BUSINESS

Motion by Trustee Rieck, seconded by Trustee Meinecke, to re-convene to open session and the regular order of business, at 7:13 p.m. Approved unanimously by roll call vote.

LEASE AMENDMENT WITH GRAFTON LITTLE LEAGUE

Administrator Hofland identified that the Village Board is willing to revise the lease agreement date for the commencement of the construction of the Little League fields and buildings until December 31, 2011.

Motion by Trustee LaPean, seconded by Trustee Grant, to approve the lease amendment with Grafton Little League for Village-owned land to be utilized as a future Little League Complex, as presented. Approved unanimously.

LEASE OF VILLAGE OWNED PROPERTY

Motion by Trustee Grant, seconded by Trustee Rieck, to approve one year rental agreement for Village property located at 887 N. Green Bay Road with monthly rent of \$850, as presented. Approved unanimously.

The Village Board directed the Village Administrator to approve all future leases for this property.

APPROVE ADDITIONAL VACATION DAYS FOR NON-REPRESENTED EMPLOYEES FOR 2010

Motion by Trustee LaPean, seconded by Trustee Meinecke to approve additional vacation days for non-represented employees for 2010, as presented. Approved unanimously.

ADJOURN

Motion by Trustee LaPean, seconded by Trustee Grant, to adjourn the meeting at 7:18 p.m. Approved unanimously.