

## **VILLAGE OF GRAFTON**

### **PARKS AND RECREATION BOARD MEETING MINUTES**

**SEPTEMBER 22, 2010**

The Parks and Recreation Board meeting was called to order at 6:01 p.m. by Director John Safstrom.

Members present: Sue Meinecke, Jim Miller, Joe Hildebrand, Lisa Harbeck, Gigi Hafemann and Fran Betz

Members absent: Meg Canepa

Staff / Officials present: Director of Parks and Recreation John Safstrom and Administrative Secretary Sheryl Prohuska

Director Safstrom requested that a motion be made to appoint a Chair pro-tem due to Parks and Recreation Board Chair Canepa's absence during the months of September, October and November.

Motion by Trustee Harbeck, seconded by Jim Miller, to appoint Trustee Meinecke as Chair pro-tem during Chair Canepa's absence during the months of September, October and November. Approved unanimously.

#### **MINUTES**

Motion by Trustee Harbeck, seconded by Jim Miller, to approve the August 18, 2010 Parks and Recreation Board meeting minutes, as presented. Approved unanimously.

#### **PERSONS REQUESTING TO BE HEARD**

None.

#### **YOUTH BASKETBALL LEAGUE**

At the August meeting, Board Member Hildebrand requested the Future Stars Basketball program be expanded to allow for more games and gym time. Director Safstrom presented a proposal for taking this instructional program to the next level (competitive games) for youth in pre school (ages 4 and 5) through 2nd Grade. He stated this supplemental new program would allow participants in the current Future Stars program the option of further developing skills by playing competitive games.

Director Safstrom stated he wanted to offer this program for younger children, as the Grafton Basketball Club provides recreational opportunities for youth in Grades 3 and higher. Director Safstrom stated this program would begin immediately upon completion of the Future Stars Basketball program that ends in mid-February. He anticipates this

program to be more competitive. Although some staff will be hired, parent volunteers will coach allowing it to be a relatively inexpensive program.

Joe Hildebrand suggested in lieu of hiring basketball officials, recruitment of high school basketball students should be pursued to assist with game officiating and coaching.

Considerable discussion was held regarding the proposed fees of \$20 for residents and \$40 for non-residents. Jim Miller expressed concern about the fees being too high. He did not want the Department to make a considerable profit from the program.

Gigi Hafemann stated \$20 for an 8-week program is very reasonable especially if you include a t-shirt.

Facility gym times were discussed. Director Safstrom stated if the program were held at a School District facility on a weeknight, no costs would be incurred. However, if Saturday programming is involved, janitorial costs will be incurred because School District staff would need to open the building. Joe Hildebrand stated that program should not be held on a Saturday, because families have more difficulty committing to weekend activities. Mr. Hildebrand also thought age 4 would be too young for competitive programming, and that the program should be offered to children no younger than Kindergarten.

Sponsorship fees were briefly discussed. Director Safstrom stated the Village has a policy whereas Departments are not allowed to solicit for donations. Jim Miller questioned what would happen if a \$15 fee was charged for the program and the program was later found to have operated at a deficit. Director Safstrom replied revenues generated from all recreation programming are placed in one account, therefore, other programs that successfully generate fees would hopefully make up for any deficits. Gigi Hafemann stated that there are too many unknown expenses at this time. She suggested the fees of \$20 for a resident and \$40 be offered to avoid any possible deficit.

Director Safstrom stated the Board will have another opportunity to review the program before it is advertised to the public.

Motion by Gigi Hafemann, seconded by Joe Hildebrand, to recommend the Village Board approve the proposed Youth Basketball League with fees of \$20 for Residents and School District Residents and \$40 for Non-residents.  
Approved unanimously.

## **2010 FAMILY AQUATIC CENTER SEASON REPORT**

Board members reviewed the Department's Family Aquatic Center 2010 Season Report.

Director Safstrom stated great weather this summer allowed for increased attendance but also resulted in increased expenditures. Director Safstrom reported that more work will be performed this fall in an attempt to locate a suspected leak in the pool.

## **FUTURE SOUTH SIDE PARK GRADING PLAN**

On March 1, the Village Board approved the hiring of M Squared Engineering of Cedarburg, Wisconsin, to design a Master Grading Plan for the future South Side Park. Director Safstrom presented a copy of this plan for review. Director Safstrom stated the Master Grading Plan has not changed the Master Site Plan that was approved by the Parks and Recreation Board in 2009.

Director Safstrom stated the subdivision near this park is fully developed, so now would be the appropriate time to proceed with this park project.

Motion by Trustee Harbeck, seconded by Jim Miller, to approve the Master Grading Plan, as submitted by M Squared Engineering. Approved unanimously.

## **MAJOR PROJECTS UPDATE**

### Grafton Lions Park

Director Safstrom reported this project is in the final phase. The construction of the open air shelter/restroom structure has begun with the contractor near completion of excavating, foundation, walls and plumbing. The Grafton Lions Club is mobilizing for the next phase, as they will be putting the roof and shingles on the structure along with all electrical components. The projected completion date is October 31, 2010.

### Future South Side Park Master Grading Plan

Director Safstrom reported the hiring of a consultant and development of a Master Grading Plan for this future park is complete.

### Safety Surface Replacement

Director Safstrom reported a total of 85 tons of mulch has been installed at Wildwood, Pine Street, Veterans Memorial, and Centennial Parks with the last project being completed at Acorn Park.

Cheyenne, Heritage Settlement and Third Avenue Parks will be completed in 2011.

## **BENCHMARK MEASUREMENTS**

Jim Miller inquired about the status of membership at the Multipurpose Senior Center since membership fees were increased earlier in the year. Director Safstrom replied that attendance is down slightly, but that the decrease in hours of operation may be a contributing factor. Board Member, Fran Betz, who visits the Senior Center on a regular basis, said she has not received any complaints. Senior Coordinator Karin Sevener has cut back on some day trips to allow her more time in the office. He reported she plans on offering parties with an earlier start time to eliminate seniors traveling at night, particularly during the winter months.

**PARK AND OPEN SPACE FUND/PARK AND RECREATIONAL FACILITIES FUND  
REPORT**

There were no comments on the monthly report.

**OLD BUSINESS**

None.

**NEW BUSINESS**

Joe Hildebrand reported that because of recent funding through the state, the School District is beginning to offer summer programming. Participants have been attracted to the programs because they are being offered by certified teachers at very reasonable rates. Jim Miller suggested contacting the School Liaison Director to learn of any possible opportunities for partnering with the Parks and Recreation Department.

**OTHER BUSINESS**

Joe Hildebrand stated the Department's volleyball program being held at John Long Middle School may need to replace some of the equipment. Director Safstrom replied the Department has budgeted funds for contributing to the equipment replacement of School District equipment it is allowed to utilize.

**ADJOURN**

Motion by Jim Miller, seconded by Fran Betz, to adjourn at 6:55 p.m.  
Approved unanimously.