

VILLAGE OF GRAFTON

JOINT LIBRARY BOARD MEETING MINUTES

OCTOBER 11, 2010

(Unapproved)

President Rita Liesiefsky called the Joint Library Board meeting to order at 6:31 p.m.

Members Present: Dave Antoine, Trustee Lisa Harbeck, Rita Liesiefsky, Linda Steffens, Supervisor Nancy Rogers, Deb Gruenwald

Members Excused: Harry Rollings

Staff/Officials Present: Library Director John Hanson

MINUTES

Motion by Lisa Harbeck, seconded by Supervisor Nancy Rogers, to approve the September 13, 2010 minutes, as presented. Approved unanimously.

AUTHORIZATION OF DISBURSEMENTS

Director Hanson informed the Board that expenditure line 349 - cleaning expense included cleaning of the carpets. He also stated that the current cleaning service does a thorough cleaning twice each week for a monthly fee of \$629.00.

Motion by Deb Gruenwald, seconded by Lisa Harbeck, to authorize payment of the Library disbursements. Approved unanimously.

FINANCIAL REPORT

Director Hanson stated that expenditures and revenues are proceeding as expected and overall are meeting the budget estimates. President Rita Liesiefsky questioned the miscellaneous expenses in line 319. Director Hanson responded that those expenses go toward audio cases, book covers, labels and stickers, and sometimes chairs or stools, as needed.

Motion by Dave Antoine, seconded by Supervisor Nancy Rogers, to approve the financial report as written. Approved unanimously.

REVIEW LIBRARY DONOR FUND

There was no activity for last month.

CURRENT LIBRARY EVENTS

The "Friends" used book sale will be held October 14, 15, 16, and 18.

A presentation and book signing will be held on October 18. The local author of "Tested in the Fire of Hell" will discuss his memoir of the Vietnam War.

A series of bead working workshops will be held on October 26 and November 2. The two workshops are “Beading for Beginners”, and “Basic Bead Weaving.”

The “Read to Rover” program where kids read to certified companion dogs is being held on Mondays in November.

Historic photographs of Grafton residents are in the display case for the month of October. These are part of a “Preserving Grafton History” Girl Scout project and are from the Michael Matthies Family collection.

MAVIS GROB FOUNDATION

Director Hanson conferred with legal counsel about the implications of closing this fund and found it is fine to close it and put the money into the Library Donor Fund. Discussion followed. President Rita Liesiefsky suggested that the money be earmarked to be spent on the Children’s Library.

Motion by Dave Antoine, seconded by Deb Gruenwald, to close the Mavis Grob Foundation account and place the funds into the Library Donor Fund, earmarked as money to be spent on the Children’s Library.
Approved unanimously.

LIBRARY PAGE POSITION

Director Hanson expressed the need to hire a new Library Page because the current page has quit. This is a 12 hour per week position paying \$7.25/hour.

Motion by Deb Gruenwald, seconded by Linda Steffens to approve the hiring of a Library Page.

Discussion followed. Supervisor Nancy Rogers thinks we need to start making cuts in the best interest of Grafton taxpayers. Director Hanson explained that the work done by the Library Page is critical in enabling others to accomplish their work loads. Trustee Lisa Harbeck commented that the money spent is minimal and would be an excellent opportunity for a young person who may someday pursue a library science career.

The motion to approve the hiring of a Library Page was approved 5-1 by roll call vote (N. Rogers-nay).

COPIER LEASE

The five year copier lease from James Imaging Systems, formerly Marnett Business Center, ends in January. James Office has offered a new five year lease and maintenance agreement, and a new Toshiba copier at the current pricing level.

Motion by Dave Antoine, seconded by Supervisor Nancy Rogers, to approve the new copier lease with James Office, as presented. Approved unanimously.

2011 LIBRARY BUDGET

Director Hanson reported that there are no major changes to the 2011 Budget. No services will be lost. He also indicated that circulation continues to increase.

OLD/NEW BUSINESS

Director Hanson shared that two featured displays in 2011 will be “Historical Stitching”, and “World War II” as seen through the pages of LIFE Magazine.”

President Rita Liesiefsky suggested that the Library donate a scarecrow for the 2011 Pumpkin Fest. The idea was warmly received.

The Library will again donate a tree for Grafton’s tree lighting ceremony in December.

ADJOURN

Motion by Supervisor Nancy Rogers, seconded by Linda Steffens, to adjourn the meeting at 7:25 p.m. Approved unanimously.