

**VILLAGE OF GRAFTON**  
**PUBLIC ARTS BOARD MINUTES**

**NOVEMBER 8, 2010**

Chair Angelica Chambers called the Public Arts Board meeting to order at 5:24 p.m.

Public Arts Board members present: Jim Brunnquell, Erica McCone, Angelica Chalmers, Gloria Rosenberg, Paula Christensen (5:34 p.m.)

Public Arts Board members absent: Robert Wagner, Erin Blum

Staff/Officials present: Village Administrator Darrell Hofland and Administrative Assistant Rachel Reiss

**HEAR PERSONS REQUESTING TO BE HEARD**

None.

**MINUTES**

Motion by Gloria Rosenberg, seconded by Erica McCone, to approve the October 11, 2010 Public Arts Board meeting minutes. Approved unanimously.

**2011 PUBLIC ART PROJECT**

Gloria Rosenberg distributed packets of information regarding the 2011 Public Art Project. The information included a description of the project, artist guidelines, artist application, copyright assignment, and sketch page.

The timeline for this project would begin in March, by notifying artists of acceptance. Rain Barrels would go on display in June.

The Board discussed auction venues. It was a consensus of the Board that the sub-committee should work with the Chamber of Commerce for the possibility of holding the auction during the "Steppin Out in Grafton" event.

The Board requested staff to review the documents to ensure they are within the scope of Village regulations.

The Board commended the sub-committee on the completed work.

**VILLAGE BANNERS**

Administrator Hofland stated the 2011 Annual Program Budget allocates \$3,000 for the purchase of banners in the downtown. Digital Edge in Grafton quoted the purchase of 12 banners for \$1,100.

It was a consensus of the Board to request staff to write a request for proposal for design of the banners. There should be four different designs from the artist. One design must be completed with the entry and the others may be sketches. The Public Arts Board will make the final determination on the design. The design will be owned by the Village of Grafton. There will be an amount of \$500 allocated for the artist fee.

**SIDEWALK PROGRAM**

A sub-committee of Angelica Chalmers and Darrell Hofland was formed to complete the guidelines of the poetry in sidewalk program. This committee will report back to the Board in December.

**PERFORMING ARTS TRIP**

Erica McCone updated the Board on the progress for the performing arts trip to Milwaukee, in March 2011.

The Board discussed possible options for ticket and bus costs.

It was a consensus of the Board to continue with this project. There will be a tiered program offered. The cost of the ticket will include transportation. There will be 2 hours allocated for participants to have dinner in Milwaukee. The minimum participants needed for the trip will be 20.

Erica McCone will report to the Board in December with more details.

**TAX EXEMPT DONATION FORM**

The Board requested staff create a tax exempt donation form to give to any donors.

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**ADJOURN**

Motion by Jim Brunnquell, seconded by Gloria Rosenberg to adjourn the meeting at 6:24 p.m. Approved unanimously.