

## VILLAGE OF GRAFTON

### ARCHITECTURAL REVIEW BOARD MEETING MINUTES

DECEMBER 9, 2010

The Architectural Review Board meeting was called to order at 5:00 p.m. by Chair Rieck.

Board members present: Tom Bartlein, Richard Rieck, Tom Richart, Frank Lorbecki and Mark Paschke

Staff/Officials present: Director of Planning & Development, Michael A. Rambousek, Building Inspector-Tom Johnson, and Administrative Secretary, Deborah A. Brown

Others Present: Gunnar Wallin-Micro Brush International

#### MINUTES

Motion by Tom Bartlein, seconded by Frank Lorbecki, to approve the minutes of the November 11, 2010 Architectural Review Board Meeting as presented. Approved unanimously.

#### APPROVAL OF NOVEMBER 2010 INSPECTOR'S REPORT

The Architectural Review Board members reviewed the Inspector's Report for November 2010.

There were no comments on the report.

Motion by Tom Richart, seconded by Tom Bartlein to approve the November Inspector's Report as presented. Approved unanimously.

#### HEAR PERSONS REQUESTING TO BE HEARD

None.

#### COMMERCIAL PLAN REVIEW

##### Review and consideration for architectural plans for Gauthier Biomedical Inc

Director Rambousek gave an update on the Gauthier Biomedical project. He stated that he received an e-mail from the developer, Opus North Corporation, requesting that action on the Gauthier Biomedical Architectural Plans to be tabled at this time.

Director Rambousek distributed a copy of the email and entered a copy for the public record.

Motion by Frank Lorbecki, seconded by Tom Richart to table this item at the request of the developer. Approved unanimously.

**Consideration of Architectural Plans for the proposed architectural modifications to the Micro Brush International Building located at 1376 Cheyenne Avenue, owners Gunnar and Ingrid Wallin**

The Architectural Review Board reviewed the architectural modifications to Micro Brush International, located at 1376 Cheyenne Avenue.

Owner of the building, Gunnar Wallin was present to answer question on the project.

Tom Bartlein stated that he would abstain from the motion approval due to his involvement with the project.

There were no comments or questions by the Architectural Review Board members.

Director Rambousek added that Gunnar Wallin is proposing to add suspended awnings on the south and west elevations of this building. The awnings will be located just above the several first and second story windows on each portion of the building.

He further stated that the proposal only includes the modification of the buildings architecture, which only requires Architectural Review Board review and consideration.

Motion by Tom Richart, seconded by Frank Lorbecki, to approve the architectural plans for the proposed modifications (suspended awnings) to the Micro Brush International building located at 1376 Cheyenne Avenue. Approved 4-0 (T Bartlein-abstain).

**OLD BUSINESS**

The Architectural Review Board members held a brief discussion on the modifications that were made at the Columbia –St. Mary’s Medical Commons located at 2061 Cheyenne Court.

The general consensus was that the Board members were pleased with the modification changes made on the building.

**NEW BUSINESS**

None

**ADJOURN**

Motion by Mark Paschke, seconded by Frank Lorbecki, to adjourn the meeting at 5:10 p.m. Approved unanimously.