

VILLAGE OF GRAFTON
VILLAGE BOARD MEETING MINUTES
DECEMBER 20, 2010

President Brunnquell called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance followed.

Board members present: Richard Rieck, Sue Meinecke, David Liss, Lisa Uribe Harbeck, Jim Brunnquell

Staff/Officials present: Village Administrator Darrell Hofland, Director of Public Works / Village Engineer Dave Murphy, Utility Director Tom Krueger, Deputy Clerk Lisa Oppeneer, Village Attorney Michael Herbrand

Absent: Ron LaPean and Jim Grant

MINUTES

Motion by Trustee Meinecke, seconded by Trustee Liss, to approve the 12-6-2010 Village Board meeting minutes and File the 12-8-2010 Community Development Authority; 12-9-2010 Architectural Review Board; 12-13-2020 Public Arts Board; 12-13-2010 Board of Public Works; and the 12-13-2010 Joint Library Board meeting minutes, as presented. Approved unanimously.

PERSONS REQUESTING TO BE HEARD

None.

BUSINESS PRESENTED BY THE PRESIDENT

President Brunnquell reviewed the materials distributed for Village Board member review.

RESOLUTIONS/ORDINANCES/ACTION ITEMS

REPORT OF THE COMMUNITY DEVELOPMENT AUTHORITY

Motion by Trustee Rieck, seconded by Trustee Meinecke, to approve the Report of the Community Development Authority, as follows: Initiate a petition to rezone the properties at 1032 and 1038 12th Avenue and 1043 13th Avenue from M-1 Industrial to PUD Planned Unit Development-Residential.

Village Administrator Hofland indicated that these parcels are owned by two different persons. He stated that the Village has the authority to initiate the rezoning; however, the property owners are aware of the proposed rezoning. Administrator Hofland informed the Board that the 13th Avenue property will soon be vacant; therefore, this is an ideal time to initiate a rezoning of the parcel.

The motion to approve the Report of the Community Development Authority, as presented, was approved unanimously.

REPORT OF THE BOARD OF PUBLIC WORKS

Motion by Trustee Liss, seconded by Trustee Rieck, to approve Items 1, 2, 4, 5, and 6 of the Report of the Board of Public Works, as follows: 1. Approve Bridge Street lift station change order #2, to Ozaukee Excavating, Inc., Grafton, WI, for an additional \$3,055, for extra activity related to force main connection, storm manhole adjustments and remobilization; 2. Approve a services agreement with Kueny Architects, LLC, Pleasant Prairie, WI to provide programming master plan for a new storage facility at the Ninth Avenue Utility site for a lump sum fee of \$2,850; 3. Approve Municipal Services Facilities Change Order No. 7 to Miron Construction for \$3,288; 4. Delay the construction of Falls Road from Blackhawk Drive to Port Washington Road to 2013; 5. Replace the garage on ninth ave. Kueny able to give village best value; 6. Authorize the purchase of a dump body, hydraulic system, and lighting from Casper's Truck Equipment, Appleton, WI for \$63,522. Approved unanimously.

ITEM 2 / REPORT OF THE BOARD OF PUBLIC WORKS

Final Assessment Resolution No. 035, Series 2010 / North Green Bay Road sewer main project was offered by Trustee Meinecke.

Motion by Trustee Harbeck, seconded by Trustee Rieck, to adopt Resolution No. 035, Series 2010, as presented. Approved unanimously.

REPORT OF THE PLAN COMMISSION

Motion by Trustee Meinecke, seconded by Trustee Rieck, to table Item 1. Ordinance annexing 10.58 acres from the Town of Grafton, located at 1333 and 1345 Ulao Road along with two remnant parcels, requested by owner, Gauthier Properties LLC (Michael and Stacy Gauthier) and designate said area as A-3 Agricultural Holding District; and Item 2. Ordinance rezoning the properties located at 1333 and 1345 Ulao Road from A-3 Agriculture Holding District to PID-Planned Industrial District to accommodate a 28,000 square feet of office and support space on two floors, and 30,000 square feet of manufacturing space, as requested by property owners, Mike and Stacy Gauthier, of the Report of the Plan Commission, pending receipt of a favorable review by the Department of Administration on the annexation request. Approved unanimously.

MEMORANDUM OF UNDERSTANDING – 2011-2012 TEAMSTERS LOCAL 200 EMPLOYMENT CONTRACT

Village Administrator Hofland explained that the Teamster contract calls for a 2 percent increase to go into effect at midnight on December 31, in 2011 and 2012. In order to clarify the language both the Union and Staff are recommending that the wording be changed as follows: "The effective time and date for the 2011 hourly rate increase is identified as Midnight 12/31/11. The intent of the Village and the Union is for the implementation of the related 2011 hourly rate to be effective at 11:59 p.m. on December 31, 2011". The same language will apply to the 2012 increase.

Motion by Trustee Liss, seconded by Trustee Meinecke, to approve the Memorandum of Understanding for the 2011-2012 Teamsters Local 200 employment contract, as presented. Approved unanimously.

Resolution No. 036, Series 2010 / establishing the pay schedule for seasonal part-time employees for 2011 was offered by Trustee Rieck.

Motion by Trustee Liss, seconded by Trustee Meinecke, to adopt Resolution No. 036, Series 2010, as presented. Approved unanimously.

There are no changes to the pay grades for 2011.

Resolution No. 037, Series 2010 / establishing the wage schedule for non-represented permanent employees for 2011 was offered by Trustee Meinecke.

Motion by Trustee Liss, seconded by Trustee Harbeck, to adopt Resolution No. 037, Series 2010, as presented. Approved unanimously.

There are no changes to the pay grades for 2011.

Resolution No. 038, Series 2010 approving the 2011 wage adjustment factor for non-represented permanent employees was offered by Trustee Rieck.

Motion by Trustee Liss, seconded by Trustee Meinecke, to adopt Resolution No. 038, Series 2010, as presented. Approved unanimously.

Village Administrator Hofland indicated that the Resolution does not include a wage increase; however, for the purpose of performance evaluation-related increases, a base percentage of 3 percent has been established.

LICENSES

Motion by Trustee Rieck, seconded by Trustee Meinecke, to approve the issuance of an Operator's license to Paula J. Jacobson-The Hutch. Approved unanimously.

DEPARTMENT AND OFFICERS REPORTS

Director of Public Works/Village Engineer Dave Murphy indicated that the underground work needed for the installation of the Hawk Signal, at 13th Avenue, should be completed this week. The pole work should be completed by the end of January and the unit operational soon after. The finish street surface work will be completed in Spring. Mr. Murphy indicated that this is a State of Wisconsin DOT project.

REPORT OF BILLS

Motion by Trustee Rieck, seconded by Trustee Liss, to approve the payment of Village expenditures in the amount of \$303,239.29, as presented. Approved unanimously.

OLD BUSINESS

None.

NEW BUSINESS

None.

CONVENE TO CLOSED SESSION

Motion by Trustee Liss, seconded by Trustee Meinecke, to convene to closed session, at 6:15 p.m., pursuant to Wisconsin Statutes 19.85(1)(e) for Real Estate and Competitive Bargaining matters (Highland Ridge agreement amendments). Approved unanimously by roll call vote.

A closed session of approximately 15 minutes was held. During Closed Session, the Village Board discussed negotiation strategies associated with amendments to the Highland Ridge development agreement.

RE-CONVENE TO OPEN SESSION AND THE REGULAR ORDER OF BUSINESS

Motion by Trustee Rieck, seconded by Trustee Meinecke to adjourn closed session and reconvene into the regular order of business at 6:30 p.m. Approved unanimously by roll call vote.

HIGHLAND RIDGE - SUPPLEMENTAL AGREEMENT REGARDING LOT 1 OF CERTIFIED SURVEY MAP NO. 3726,

Motion by Trustee Rieck, seconded by Trustee Liss, to approve the Highland Ridge supplemental agreement regarding Lot 1 of CSM No. 3726, subject to approval of the second amendment to TID No. 4 development agreement relating to Lot 2. Approved unanimously.

HIGHLAND RIDGE - SECOND AMENDMENT TO TAX INCREMENT DISTRICT NO. 4

Motion by Trustee Meinecke, seconded by Trustee Harbeck, to approve the Highland Ridge - Second amendment to Tax Increment District No. 4 development agreement regarding Lot 2, CSM 3726, subject to a satisfactory report from Village auditors Baker Tilly, regarding the financial status of a guarantor yet to be named, in keeping with the terms and conditions of the second amendment. Approved unanimously

ADJOURN

Motion by Trustee Rieck, seconded by Trustee Liss, to adjourn at 6:32 p.m. Approved unanimously