

VILLAGE OF GRAFTON

VILLAGE BOARD MEETING AGENDA

MARCH 21, 2011

President Jim Brunnuquell called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance followed.

Board members present: Jim Grant, Ron LaPean, Richard Rieck, Sue Meinecke, David Liss, Lisa Uribe-Harbeck and Jim Brunnuquell

Staff/Officials present: Village Administrator Darrell Hofland, Village Clerk Teri Dylak, Director of Public Works/Village Engineer Dave Murphy, Utility Director Tom Krueger, Parks and Recreation Director John Safstrom, Village Attorney Michael Herbrand

MINUTES

Motion by Trustee LaPean, seconded by Trustee Liss, to approve the 3-7-2011 Village Board meeting minutes and File the 3-10-2011 Architectural Review Board; 3-14-2011 Public Arts Board; 3-14-2011 Board of Public Works; 3-14-2011 Joint Library Board; 3-16-2011 Parks and Recreation Board meeting minutes, as presented. Approved unanimously.

PERSONS REQUESTING TO BE HEARD

None.

BUSINESS PRESENTED BY THE PRESIDENT

President Brunnuquell reviewed the materials distributed for Village Board review.

RESOLUTIONS/ORDINANCES/ACTION ITEMS

Report of the Board of Public Works

Motion by Trustee LaPean, seconded by Trustee Meinecke, to approve Items 2-3,5 and 6 of the Report of the Board of Public Works, as follows: 2. Award project 11-01 / Street Reconstruction (Glen Anna Drive / Valley Drive / 17th Avenue) to Ozaukee Excavating, Grafton, WI for a cost of \$459,610.10; 3. Award project 11-02 / Sidewalk Replacement to TP Concrete, Fredonia, WI for a project amount of \$34,980.45; 5. Approve the 2010 Storm Water Annual Report; 6. Approve the Tower #1 maintenance contract agreement with Utility Service Company, Inc., Perry Georgia/Watertown, WI, for the years 2011-2021.

Director of Public Works/Village Engineer Dave Murphy indicated that the Village of Grafton has done extremely well in removing suspended solids from storm water. The Village has achieved a 40 percent removal rate, one of only a few communities in the State to do so.

Mr. Murphy also indicated that the Village needs to work on the education and information component of the storm water requirements.

Utility Director Tom Krueger clarified that the cost of the proposed maintenance contract for Water Tower #1 is for years 1-11 of the contract. In addition, the vendor has locked the price for years 12-14 of the contract. He requested that the motion be changed for the contract to terminate in 2024 instead of 2021. He stated that the contract allows for an increase, however, the vendor has locked the contract at 3.5 percent. The Village can terminate the contract after five years.

The motion to approve Items 2-3, 5 and 6, with the contract termination of 2024, of the Report of the Board of Public Works was approved unanimously.

Item 1 / Report of the Board of Public Works

Motion by Trustee Meinecke, seconded by Trustee Liss, to approve Item 1 of the Report of the Board of Public Works, as follows: 1. Ordinance No. 008, Series 2011 amending section 11.20.025 / Private Street Banners of the Grafton Municipal Code, including raising the placement fee from \$25 to \$50.

Director Murphy requested clarification from the Village Board on which organizations are required to pay the fee for banner placement. He informed the Board that there is no fee for Village sponsored events; however, the Chamber of Commerce and Grafton Lions Club pay the placement fee. Celebrate Grafton was not required to pay the fee. The Winter Frolics event requested to be exempt from the placement fee.

President Brunnuell commented that groups like Celebrate Grafton are officially sanctioned by the Village of Grafton with tourism funds.

Trustee Grant requested that this matter sent back to the Board of Public Works for additional review and a recommendation on who should pay the placement fee. He commented that start-up groups like the Winter Frolics do not have the financial strength when they first get started. He suggested a possible tier payment system for new groups where they would not have to pay the fee until they have been established for 4-5 years. Trustee Grant also did not agree with the fee increase.

Trustee Harbeck agreed with Trustee Grant and stated that doubling the fee may have a significant impact on an organization.

Trustee LaPean commented that the question being asked by Director Murphy is not the amount of the fee, but who should be charged.

Trustee Rieck stated that he thinks all organizations should be required to pay the placement fee. The Village incurs costs to erect the banners and there should be some off-set.

Director Murphy indicated that the fee increase to \$50 only covers the labor cost.

Trustee Grant commented that there are some services that benefit the community as a whole, this is one of them.

Resident Sue Hass, 1226 Water Terrace, questioned if organizations could put up their own banners. Director Murphy responded that there could be scheduling conflicts and safety issues if groups put up their own banners.

Trustee Grant again suggested that this matter be sent back to the Board of Public Works.

After discussion, it was the consensus of the majority of the Board that all outside organizations be required to pay the placement fee.

The motion to approve Item 1 of the Report of the Board of Public Works, as follows: 1. Ordinance No. 008, Series 2011 amending section 11.20.025 / Private Street Banners of the Grafton Municipal Code, including raising the placement fee from \$25 to \$50, was approved 5-2 (J. Grant and L. Harbeck-nay).

Resolution accepting the sanitary sewer and water main in Blackhawk Valley Phase IV Subdivision

Resolution No. 003, Series 2011 / accepting the sanitary sewer and water main in Blackhawk Valley Phase IV Subdivision, Village of Grafton, Ozaukee County, Wisconsin with the warranty period being satisfied was offered by Trustee Liss.

Motion by Trustee Rieck, seconded by Trustee Meinecke, to adopt Resolution No. 003, Series 2011, as presented.

Director Murphy indicated that the developer of the subdivision did not notify the Village of completion in time, so the warranty has expired on the improvements.

The motion to adopt Resolution No. 003, Series 2011, was approved unanimously.

Report of the Parks and Recreation Board

Motion by Trustee Liss, seconded by Trustee Rieck, to approve Items 1-4 of the Report of the Parks and Recreation Board as follows: 1. Approve the Parks and Recreation Department fee increases, as indicated; 2. Approve the addition of Golf Instructor – Certified, to Pay Grade 9 of the Classification Structure for Seasonal Employees; 3. Approve the Parks and Recreation Department to offer a Water Polo Team for girls in grades 7 through 12 at a cost of \$35.00 for Village residents and non-residents; 4.

Authorize the Parks and Recreation Board to establish a community garden at Mole Creek Park

Parks and Recreation Director John Safstrom informed the Board that he received limited input from the residents adjacent to the proposed community garden.

Trustee Grant questioned if the Village will place restrictions on what can be planted in the gardens. Director Safstrom indicated that the criteria has not been finalized at this time.

The motion to approve Items 1-4 of the Report of the Parks and Recreation Board was approved unanimously

LICENSES

Motion by Trustee Grant, seconded by Trustee Meinecke, to approve the issuance of a Special Picnic License to Linda L. Weiner – agent / Cedarburg Players Inc. / NSAA – 1111 Broad Street / April 8-10 and 15-1. Approved unanimously.

DEPARTMENT AND OFFICERS REPORTS

None.

REPORT OF BILLS

Motion by Trustee LaPean, seconded by Trustee Grant, to approve the payment of Village expenditures in the amount of \$334,122.55, as presented.

Trustees Meinecke and Harbeck had questions on several of the expenditures. Questioned items included the monthly charge for Police Department pagers, the new Parks and Recreation credit scanner, music license for music on hold, Police Department laptop extended warranty, HRA/Wellness program expenses, Utility ring saw, squad floor mats, computer services and annual software support charges.

Village Administrator Darrell satisfactorily answered the inquiries.

The motion to approve the expenditures was approved unanimously.

President Brunnuell suggested that, in the future, if Trustees have questions on the expenditures they forward their questions to staff so that the item can be better researched.

OLD BUSINESS

None.

NEW BUSINESS

None.

CONVENE TO CLOSED SESSION

Motion by Trustee Grant, seconded by Trustee Liss, to convene to closed session, at 6:32 p.m., pursuant to Wisconsin Statutes 19.85(1)(c) for personnel matters (negotiations – Labor Association of Wisconsin - Police Officers Unit and Non-Represented employees, and employee evaluation) and 19.85(1)(e) for Real Estate and Competitive Bargaining (negotiations - pre-annexation agreement). Approved unanimously by roll call vote.

A closed session of approximately 1 hour was held. During the closed session, the Village Board discussed negotiation strategies associated with the 2012 contract for LAW - Police Officer Unit and 2011-2012 benefits for non-represented employees. The Village Board also discussed strategies for developing a pre-annexation agreement for a property on the Village's southeast side.

RE-CONVENE TO OPEN SESSION AND THE REGULAR ORDER OF BUSINESS

Motion by Trustee Grant, seconded by Trustee LaPean, to adjourn the closed session and reconvene to open session and the regular order of business at 7:32 p.m. Approved unanimously by roll call vote.

2011 EMPLOYEE COMPENSATION PACKAGE - VILLAGE ADMINISTRATOR

Motion by Trustee Rieck, seconded by Trustee LaPean to approve a 0.0075 percent merit increase for the Village Administrator.

Trustee Grant recommended the Village Board delay any action on this matter until more information is known about the Village's finances in light of contemplated State funding cuts and resulting effects on Village services and staff.

The motion to approve a 0.0075 percent merit increase for the Village Administrator was approved 6 - 1 (J. Grant - nay).

ADJOURN

Motion by Trustee Grant, seconded by Trustee Rieck to adjourn at 7:34 p.m. Approved 6-1 (R. LaPean-nay).