

## VILLAGE OF GRAFTON

### HISTORIC PRESERVATION COMMISSION MEETING MINUTES

APRIL 21, 2011

The Historic Preservation Commission meeting was called to order by Chair David Liss at 5:00 p.m.

HPC Members present: Trustee David Liss, Sue Hass, Bill Hass, Norbert Studelska, Sr., Trustee David Antoine, Matt Zipter, Angelica Chalmers, and Ted Warwick

Absent: Commissioner Sheldon Sepstead

Staff/Officials present: Michael A. Rambousek, Director of Planning and Development, and Deborah A. Brown, Administrative Secretary II

Other present: Peter Raymond, Grafton Blues Association

#### **APPROVAL OF MINUTES**

Motion by Commissioner Chalmers, seconded by Commissioner Zipter, to approve the minutes of the October 21, 2010 Historic Preservation Commission meeting with so noted spelling error on page 3, paragraph 4 change word "code" to the word "could" in the last sentence. Approved unanimously.

#### **HEAR PERSONS REQUESTING TO BE HEARD**

None

Chair Liss requested that agenda item #6 to moved to before closed session.

Motion by Commissioner Chalmers, seconded by Commissioner Bill Hass, to move up item No. 6 up on the agenda and review the item before closed session. Approved unanimously.

#### **UPDATE ON THE 2011 WALK OF FAME CEREMONY AND COORDINATION WITH THE GRAFTON BLUES ASSOCIATION**

Director Rambousek briefly reviewed the two candidates recommended for placement on the Paramount Plaza Walk of Fame.

Chair Liss also gave a brief background to each of the candidates and indicated that he had a preference to nominate Alberta Hunter and Papa Charlie Jackson. He stated that it was the selection committee's preference that Papa Charlie Jackson be nominated last year, but his name was not submitted to the Planning and Development Department. As a result, he is requesting that an exception be made and Papa Charlie Jackson be added to the Walk of Fame this year along with Alberta Hunter.

The Commission held a short discussion on the two nominees and agreed with Trustee Liss that Alberta Hunter and Papa Charlie Jackson should be the two candidates to be added to the Paramount Plaza Walk of Fame for 2011.

Motion by Commissioner Chalmers, seconded by Trustee Antoine, to approve the nominations for the 2011 Paramount Plaza Walk of Fame inductees, Alberta Hunter and Papa Charlie Jackson, as requested by Chair Liss. Approved unanimously.

Chair Liss introduced Peter Raymond from Grafton Blues Association who was present to provide an update on this year's Paramount Blues Festival.

Mr. Raymond informed the Commission members that this year's festival will be held on Friday, September 16 and Saturday, September 17, 2011. He also noted that the 2011 Paramount Plaza Walk of Fame Inductee Ceremony could be performed somewhere between the second and third acts of the Friday night performances. The ceremony can be about approximately 15 minutes in length and start around 7:00 p.m. on Friday.

Chair Liss stated that he could provide music from the two inductees and work it into the ceremony as done previously in past ceremonies. He also mentioned that the information board that was created last year was outstanding and asked if a board could be made for each inductee this year.

Director Rambousek responded yes, that he would create an information board for each inductee for the ceremony similar in format to last year.

Commissioner Chalmers volunteered to research the living family members or friends of the inductees to see if they wished to attend and/or speak at the ceremony.

Commissioner Sue Hass inquired on the status of the Blues Trail marker.

Mr. Raymond responded that the marker has been received and the installation would occur when the ground thaws completely.

The Commission members thanked Peter Raymond for all of his efforts and involvement with including the ceremony into the festival.

#### **CONVENE TO CLOSED SESSION**

Motion by Trustee Antoine, seconded by Commissioner Chalmers, to convene to closed session, at 5:25 p.m., pursuant to Wisconsin Statutes 19.85(1)(e) for Real Estate matters (negotiations for purchase or lease future location for a public arts and historic artifacts museum) Approved unanimously by roll call vote.

A closed session of approximately 30 minutes was held. During the closed session the HPC reviewed and discussed matters for purchase or lease for a future location for a public arts and historic artifacts museum.

### **RE-CONVENE TO OPEN SESSION AND THE REGULAR ORDER OF BUSINESS**

Motion by Commissioner Chalmers, seconded by Commissioner Warwick, to reconvene to open session and the regular order of business at 5:55 p.m. Approved unanimously by roll call vote.

### **DISCUSSION OF FUTURE GRAFTON HISTORIC PRESERVATION COMMISSION OBJECTIVES AND STRUCTURE**

Director Rambousek stated that at the next meeting the Commission should discuss further the objectives and structure based on the possibility of the Commission becoming a separate non-profit entity because the objectives would have more of a funding raising emphasis.

Commissioner Chalmers indicated that she is the Chair of the Village of Grafton Public Art Board and there have also been discussions regarding a merger of the two boards into one entity because there are some common goals they share.

### **OLD BUSINESS**

Commissioner Sue Hass inquired on the progress of the Grafton Hotel and Lime Kiln park site to be on the National Register of Historic Places.

Director Rambousek responded that the Grafton Hotel could possibly start construction as early as Monday, April 25, 2011, if everything goes well with the scheduled real estate closing which will occur on Friday, April 22, 2011. He added that the placing of the Lime Kiln on the National Register of Historic Places was a permitting requirement by the Army Corps of Engineers.

Commissioner Warwick asked that the Commission follow through on interviewing the Village of Grafton's older residents as soon as possible. He feels that this is an important function that must be addressed soon.

Commissioner Chalmers volunteered her services and her digital video camera for these interviews.

### **NEW BUSINESS**

Commissioner Bill Hass questioned if the small stone building near the Lumberyard site is proposed to be demolished as part of the Lumberyard Site Redevelopment Plan.

Director Rambousek indicated that this building has always been planned to be preserved as part of that redevelopment plan.

**SET DATE AND TIME FOR NEXT MEETING**

Director Rambousek set the next meeting date and time with the Commission members for June 16, 2011, at 5:00 p.m. All members indicated that they were available for the June 16, meeting.

**ADJOURN**

Motion by Trustee Antoine, seconded by Commissioner Chalmers, to adjourn at 6:20 p.m. Approved unanimously.