

VILLAGE OF GRAFTON

COMMITTEE OF THE WHOLE BOARD / VILLAGE BOARD MEETING MINUTES

APRIL 19, 2011

The Committee of the Whole / Village Board meeting was called to order at 5:00 p.m. by Village President Jim Brunnquell. The Pledge of Allegiance followed.

Board members present: Jim Grant, Dave Antoine, Richard Rieck, Sue Meinecke, David Liss, Lisa Uribe-Harbeck, Jim Brunnquell

Staff/Officials present: Village Administrator Darrell Hofland, Village Clerk Teri Dylak, Finance Director Paul Styduhar, Building Inspector Tom Johnson, Director of Public Works / Village Engineer Dave Murphy, Director of Parks and Recreation John Safstrom, Police Chief Charles Wenten, Director of Planning and Development Michael Rambousek, Utility Director Tom Krueger, Library Director John Hanson, Village Attorney Michael Herbrand

Village President Brunnquell welcomed new and returning Board members.

He indicated that the Village Board follows the principals of Roberts Rules of Order. He requested that persons wishing to speak be recognized, and state their name and address for the record.

President Brunnquell stated that the purpose of this meeting is to discuss the 2012 budget challenges that will be faced by the Village. The format for the meeting will be similar to the annual Budget Workshop. He stated that the recommendations presented by Administrator Hofland not only take into consideration 2012 needs, but create a baseline for expenditures for future years. It is likely that proposed cuts from the State will continue past 2012 and the Village needs to be pro-active rather than reactive.

COMMITTEE OF THE WHOLE BOARD DISCUSSION ON 2012 BUDGET CHALLENGES AND CHANGES

Village Administrator Darrell Hofland introduced the nine members of the Village of Grafton Management Team (Team). He stated that the Team has over 160 year of experience in Grafton and 228 years of overall public sector experience. He informed the Board that he challenged the Team to “think outside the box” when suggesting expenditure and revenue options for consideration. No services or programs were exempt from consideration. The Team has met several times over the past 2 months and the result is a comprehensive listing of options for Village Board review. It is the continued pledge of the Team to provide the best services possible to the residents of the Village of Grafton in a cost effective manner.

Administrator Hofland stated that the 2012 Village budget will present difficult challenges because of anticipated cuts to State grants and aids. In addition, the need to

right size Village government must be considered. He reviewed the personnel operating cost changes that occurred in the 2011 budget which included: 1. no pay increase for non-union or Teamster employees, 2. lay-off of part-time dispatch employee, and 3. furlough of union employees who did not agree to a wage freeze. Even though there was a 2011 cost savings as a result of these actions, there will be a financial impact on the 2012 budget of approximately \$86,427.

Administrator Hofland identified that while the Village is receiving fiscal “tools” as a result of the Budget Repair Bill, there will still be financial implications. The Bill requires that non-represented employees, including non-union Police employees, pay the 5.8 percent of the Wisconsin Retirement System employee contribution (effective April 2011) and a minimum of 12 percent of the health insurance premium (effective January 2012). Administrator Hofland stated that due to the existing contract for the Public Works employees (Teamsters representation) through the end of 2012, the Village will not financially benefit from these tools for these employees He stated that the Bill also exempts union Police employees from any of the employee contribution requirements. He stated that the tax levy-related savings in 2012 will be \$117,338. The total net funding cut/additional operating cost is \$223,212.

In preparing the 2011 budget, the Village Board authorized the one time use of excess fund balance (\$591,644) to fund additional operating expenses and/or provide property tax relief for taxpayers. This use of fund balance left the Village with 25 percent of overall operating expenses as a fund balance. This is the minimum amount of retained fund balance as determined by the Board. Maintaining a 25 percent fund balance is in the Village’s best interest. This amount assists in maintaining the Village’s credit rating and provides funds for unexpected expenses. Administrator Hofland identified that following the completion of the Village’s 2010 audit, it is anticipated that the Village will end 2011 with approximately 27 percent fund balance. This will allow the Village Board to only apply 2 percent of the fund balance to the 2012 operating budget for tax relief.

Administrator Hofland reviewed the criteria used by the Team for the items recommended for Village Board consideration. The spreadsheet identifies:

- decrease in expenses or increase in revenues,
- whether the item is listed as an activity within the Village Board's approved list of Areas of Emphasis,
- what priority for implementation is the item,
- can the recommendation be implemented already in 2011 in order to increase 2011 revenues and/or decrease 2011 expenses, and
- whether it is anticipated that the item could be privately funded through interested parties including local service clubs or foundations.

Administrator Hofland identified that this is the first of several Committee of the Whole Board meetings to review 2012 budget matters. The next meeting is scheduled for Monday, April 25, 2011, at 6:00 p.m. He also stated that, should the Board choose, there is the option of receiving input from the public via the Community Survey.

President Brunnquell stated that rather than go through the recommendations one by one, he is requesting that only items of concern be discussed. Questions can be addressed to Administrator Hofland or the Management Team.

President Brunnquell indicated that the time is here for the Village to find new ways to manage government. The Board is challenged with figuring out the best way to deliver services from 2012 forward, while maintaining the "Quality of Life" the residents of Grafton have come to expect. Staff has done a great job of providing options for the Village Board to consider, some of which will require difficult decisions be made.

President Brunnquell also requested that the Board not focus only on the financial implications in front of them, but also the impact of their decision on the growth of the community. We need to look at the total impact of our decisions not just the monetary impact. The Village has implemented a branding effort of "Quality Life. Naturally." and this brand identifies a vision. Challenges are here, but the vision needs to remain intact.

Police Department

Trustee Grant requested discussion on the possible transfer of dispatch services from the Village of Grafton to the Ozaukee County Sheriff's Department. He stated that many people do not think this service is important; however, the dispatchers are an extension of every Police Officer. The dispatch center provides for the care of the community on a 24/7 basis and is also a safe haven for those in need. It is imperative that the staff has knowledge of the community and a good relationship with the Officers. The best way to accomplish this is for dispatch service to remain at the local level.

Police Chief Wenten briefly reviewed four cost saving options regarding dispatch service. He stated that he not in favor of transferring dispatch services to the Ozaukee County Sheriff's Department and does not want to close the Police Department lobby. The Police Station is a safe haven 24/7 and is critical to public safety. He highlighted several lifesaving situations over the past several years that occurred in the Police Department lobby. The Dispatch Center is a very important component of the Department and is relied upon by the Officers for immediate assistance and a working knowledge of the community. Chief Wenten summarized several life saving incidents that have occurred at the Police Station.

Trustee Meinecke commented that she would like to keep dispatch in Grafton. The service provided to the community is worth more than the \$160,000 cost savings if the service is transferred to Ozaukee County.

Ozaukee County Sheriff Maury Straub was present. He informed the members that he was approached by the Village Administrator for input on the possible transfer of dispatch services to the Ozaukee County Sheriff's Department. Sheriff Straub stated that it is important that the decision to transfer dispatch service made for the right reasons. In addition to providing service for the Deputy Sheriffs, the Ozaukee County Sheriff's Department current provides dispatch services for the Village of Saukville, Village of Thiensville and the City of Port Washington. The City of Port Washington

transferred services about two years ago. The transition was seamless and has worked very well for the community. Should Grafton choose to transfer dispatch services, it is important that the community make the decision on their own and for the right reasons. The County Board is in favor of the Sheriff's Department providing dispatch services to all of the communities in the county.

Joel Steingart, 220 W. Althea Drive, questioned the cost to the residents of Grafton if dispatch services are transferred to the County. Sheriff Straub responded that, at this time, there is no cost to transfer services. The County Board believes that Police services should be provided across the entire County as a way to save tax dollars. Service is provided to all communities in Ozaukee County.

Trustee Rieck agreed with Trustee Meinecke stating that he would like to keep dispatch service in Grafton. He questioned how many staff members would be added to the County to accommodate the addition of Grafton dispatching. Sheriff Straub stated the additional staff would be needed; however, not as many personnel as the Village currently has would be needed.

Trustee Harbeck questioned if the Sheriff's Department had to add additional staff to accommodate the addition of the Village of Saukville and the Village of Thiensville. Sheriff Straub responded no.

Gary Helm, 1026 3rd Avenue, and the Department of Public Works Superintendent, commented that the Public Works Department uses a different radio system than the Sheriff's Department. He questioned if the Department would be able to hear the Police Department pages and/or be able to contact the Police Department via radio. Mr. Helm also stated that there would be a significant cost to replace the radios to achieve compatibility with the Sheriff's Department frequency. He stated that it is very important for the Public Works Department to be able to make immediate contact with the Grafton Police Department. He cited a situation several months ago where a Public Works employee was instrumental in saving a residents life and called for assistance from emergency personnel.

The question of building fire alarms going to the Grafton Police Department dispatch center was discussed. Businesses must contract with private alarm companies; however, all municipal building alarm panels are tied to the Grafton Police Department.

Trustee Grant questioned how the Police Station would be able to address the "empty lobby" at 2 a.m. Sheriff Straub responded that the best scenario would be to have a phone available for persons to contact the County dispatch center.

Village Administrator Hofland stated that he contacted the Administrator for the City of Port Washington regarding their satisfaction with the decision to transfer dispatch services to the Sheriff's Department. The response was that they are very satisfied and the transition went very well. It is likely that the majority of the residents of the City do

not realize that the service was transferred to the Ozaukee County Sheriff's Department.

President Brunnquell requested that the transfer of dispatch services to Ozaukee County remain on the listing, at this time, to allow for further research of the matter.

Grafton Fire Chief John Place was present to support maintaining dispatch service at the Grafton Police Department. He expressed concern regarding what would happen if there was a large emergency throughout the County. Having local dispatch would guarantee timely dispatch of emergency personnel within the community. He also expressed concern with paging services and knowledge of the community. The current paging system only allows one page at a time, which can delay notification of the needed emergency personnel.

Bob Sehmer, Director of Emergency Management, agreed with Chief Place and cited a possible negative impact on emergency operations. The EOC is located in the lower level of the Grafton Police Station and the station is the main communication hub in the event of a disaster. He also questioned the operation of the emergency warning sirens stating that the sirens cannot be operated from the County Sheriff's Department.

President Brunnquell commented that, unfortunately, the status quo for budgeting no longer exists and the Village Board and staff are faced with difficult decisions.

Dave Harvey, 1515 5th Avenue, and former Grafton Fire Chief, was present to express his concern with the possible transfer of dispatch services to the Ozaukee County Sheriff's Department. He commented that the local dispatch scenario will provide the best service to the community. It is not that Ozaukee County is not capable of providing the service; it is that having local service provides a personal touch to emergency situations. The staff knows the residents and the layout of the community. Mr. Harvey questioned if Administrator Hofland spoke with any members of the City of Port Washington Fire Department when check on the dispatch service transfer. Administrator Hofland responded the he only spoke with administrative staff.

The number of calls handled by the dispatch center was discussed. Chief Wenten indicated that the center handles around 33,000 calls a year. Not all of these calls are 911 related.

Trustee Grant questioned how many lobby assists occur annually. Police Department Administrative Assistant Pat Hofstad responded that in 2010, the Grafton Police Department assisted approximately 15,000 individuals in the lobby.

Trustee Grant commented that as the Board discusses the fiscal issues at hand, there are other things to consider. The economic development impact, library services, the schools and the safety of the community all need to be considered. People move from other locations to the Village of Grafton because of the quality of the above mentioned services. Sometimes it is not just about the cost. We do not want to cut the things that

make Grafton what it is. We have excellent Police and Fire Department, Schools and library services that need to be maintained if at all possible.

Chris Steingart, 220 West Althea Drive, stated that the dispatch center is very important to the community and needs to be available for those in need.

Administrator Hofland identified that there are four options on the table regarding dispatch service. He questioned if the Board had any thoughts on any of the other options besides full transfer of the service to Ozaukee County.

Joel Steingart questioned why the Village no longer provides televising of municipal meetings. This service was discontinued due to a lack of funding in fall 2010.

Trustee Antoine stated that he would like to maintain the Safety Town program. He will be discussing possible funding assistance of the program with the Grafton Lions Club.

Lisa Harbeck agreed stating that she thinks Safety Town is a vital program for the children of Grafton.

She also questioned if the requirement for private security at special events applies to Village sponsored events.

President Brunnuell responded that traffic control is handled by the Police Department. Chief Wenten stated that his Department evaluates the type and size of the event and makes a determination on the security needed.

Nancy Hundt, Executive Director of the Grafton Chamber of Commerce, questioned if the Chamber will need to contract with private security for the 2011 Christmas parade. President Brunnuell stated that this requirement would be implemented in 2012. Traffic control would be billed as currently done.

Chief Wenten indicated that, prior to a large event, the Police Department meets with the group sponsoring the event to obtain details. Security and traffic control needs are reviewed on a case by case basis.

Administrator Hofland commented that the members of the Management Team and non-union staff will take pay cut in 2012 as a result of the health insurance premium co-pay and the employee contribution to the Wisconsin Retirement System. These employee groups have not received a raise in the past two years.

Trustee Rieck questioned if the Safety Town program can be handled by Parks and Recreation staff. Chief Wenten indicated that the program specialized and Sgt Podewils is the Department staff member responsible for the program. Unfortunately, when Sgt Podewils is working with the program he is not available for his regular duties causing additional cost to the Department.

Trustee Meinecke suggested that the Board consider increasing the fees for the Safety Town program. Chief Wenten responded that all of the funds received for this program go to the Grafton Junior Women's Club, who are the sponsoring entity. The Parks and Recreation Department handles the registration.

President Brunnquell requested that the elimination of the Safety Town program be removed from listing and that the option of private sponsorship of the program be researched.

Bill Harbeck, 907 17th Avenue, commented that he is concerned with only dealing small ticket items. He questioned the amount that needs to be addressed in the 2012 budget and the estimated total budget for 2012. Village Administrator Hofland responded \$223,212 is the estimated budget shortfall and the estimated total budget for 2012 is approximately \$26,000,000.

Mr. Harbeck commented that the shortfall is only 1 percent of total budget. He questioned if the numbers include any assumptions for growth.

Administrator Hofland responded no.

Mr. Harbeck commented that raising fees is another way of taxing residents. The higher fees could have an impact on the quality of life in Grafton.

President Brunnquell responded that, at this time, we know the changes in funding that the Village will face in 2012. Unfortunately, we cannot rely on growth. We do however need to look at what we can do to make the necessary changes without sacrificing who we are and where we want to be in the future. Short-term fixes are not the answer.

The possibility of closing the TID's that are productive was briefly discussed. Administrator Hofland stated that the TID laws allow for only 50 percent of the revenue of a district to be used for operations. In addition, TID No. 2 and TID No. 5 and subsidizing TID No. 3 and TID No. 4, so closing these districts is not an option at this time.

President Brunnquell identified that a major issue for the 2012 budget is the fact that in 2011, the Village utilized a significant amount of fund balance to lessen the taxpayer burden. That option does not exist for the 2012 budget if the Village is going to maintain a 25 percent fund balance and maintain our credit rating.

Administrator Hofland stated that not all projects result in a revenue increase. In addition the figures do not include additional expenses such as salt, energy, and fuel. Minimal growth is anticipated to offset some of the fixed costs.

Mr. Harbeck questioned why the Village does not look at furloughs, in 2012, as a cost savings measure. Administrator Hofland stated furloughs are generally a onetime

consideration. If furloughs are extended for another year, the Village should look at the permanent layoff of staff as another option.

Capital projects were briefly discussed. Administrator Hofland identified that capital projects are not being considered for removal because the Village must maintain its infrastructure. The Village Board should focus on permanent operational cuts.

Mr. Harbeck questioned if there was a comprehensive listing of capital projects. Administrator Hofland responded that the Village of Grafton has a 5-year Capital Improvement Plan that is available for review on the Village website. The Finance Committee will be reviewing the updated plan at the May Finance Committee meeting.

The timetable for replacement of computers was discussed. Finance Director Paul Styduhar indicated that the current replacement program is 4 years. He also identified that computers are not part of the capital equipment program because they do not meet the \$3,000 minimum cost threshold.

Trustee Meinecke questioned if the Village has had an energy audit of municipal buildings. She also questioned if technology efficiency has been reviewed and if the Village has considered leasing computer equipment.

Administrator Hofland responded that the Village hired Johnson Controls three years ago to audit municipal buildings and all of the energy savings recommendations have been implemented. He also stated that the Village would welcome a technology audit to see if we are doing things correctly.

Trustee Harbeck commented that the Village Board Room is way too warm and the thermostats need to be checked. Staff is working on adjusting the settings of the thermostats for workweek and weekend temperatures.

Public Works

Director of Public Works/Village Engineer Dave Murphy highlighted his recommended items for cost savings for 2012. He stated that the Village would save approximately \$1,000 if the annual holiday decorations are not lit. The tree lighting would not be affected because the energy source is located in the Paramount Plaza. A savings of \$1,825 would be realized if we eliminate the weed spraying of the boulevards.

President Brunnuell recommended that we remove the holiday lighting elimination and remove the elimination of the weed spraying in the boulevard from consideration. The first impression people have as they come into Grafton is very important and these two small items will have a minimal impact on the 2012 budget.

Liz Alfonsi, 2329 Keres Court, commented that as a taxpayer she does not want more fees or higher taxes. She would rather see no lights on the holiday decorations than higher fees or taxes.

The proposed fee for recycling was briefly discussed. The annual cost would be approximately \$32 per household, and placed on the quarterly water bill (\$8). Not all Village properties currently have curbside collection of trash and recycling. Businesses and 4+ family residential must contract and pay separately for their trash and recycling pickup.

The current curbside collection recycling program currently costs the Village approximately \$105,000 per year.

Administrator Hofland stated that if the recycling program is eliminated, it is unlikely that residents will be as aggressive on their own to recycle and as a result tipping fees will increase and the Village could actually see a net increase to the garbage collection program. We currently have a 32-35 percent recycling participation. Anything over 25 percent is considered great by the State of Wisconsin.

Trustee Harbeck commented that if recycling is taken out of the general fund and shifted to the quarterly water bill, residents will not be able to take the deduction on the annual taxes. She is not in favor of the \$32 annual fee.

President Brunquell stated that currently everyone is paying for a service that they do not receive. By placing the fee on the water bill, those who are getting the service will be paying for the service.

The proposed fee for brush collection was briefly discussed. Mr. Murphy stated that the Village could realize as much as \$20,000 in additional revenue if a per stop fee is implemented. The fee would only cover the employee portion of the cost and not gas or equipment. Those that request the service would pay for the service. Residents also have the option of taking their brush to the yard waste site.

Trustee Harbeck suggested that the Village consider restricting the number of times a resident can call for brush pickup. She would like to see this item removed from the list of possibly be cutting in the 2012 budget.

President Brunquell commented that having brush collected by the Department of Public Works is up to the individual property owner. Other options exist for brush disposal.

Trustee Harbeck commented that she does not know what will happen in Madison regarding the recycling funding; however, she does not want to impose a user fee to the residents.

Trustee Meinecke suggested that the item remain on the listing pending a decision in Madison.

The next Committee of the Whole Board meeting is scheduled for Monday, April 25, at 6:00 p.m. at Grafton Village Hall.

There being no further discussion, President Brunquell closed the Committee of the Whole Board discussion at 7:00 p.m.

A five minute break was held to allow the Village Board Room to clear.

COMMENCE REGULAR VILLAGE BOARD MEETING

MINUTES

Motion by Trustee Liss, seconded by Trustee Rieck, to approve the 3-21-2011 Village Board meeting minutes and File the 3-22-2011 Plan Commission, 4-5-2011 Public Arts Board; 4-6-2011 Community Development Authority; 4-11-2011 Board of Public Works; 3-114-2011 Joint Library Board; and the 4-12-2011 Public Safety Committee meeting minutes, as presented. Approved unanimously.

PERSONS REQUESTING TO BE HEARD

None

BUSINESS PRESENTED BY THE PRESIDENT

Confirmation of Village Board Committee/Commission assignments - April, 2011 to April 2012

Motion by Trustee Rieck, seconded by Trustee Harbeck, to confirm the 2011-2012 Village Board Committee/Commission assignments, as presented. Approved unanimously.

President Brunquell reviewed the materials distributed for Village Board member review.

RESOLUTIONS/ORDINANCES/ACTION ITEMS

Report of the Plan Commission

Resolution No. 004, Series 2011, approving the Regional Water Supply Plan for Southeastern Wisconsin (SEWRPC Planning Report No. 52) was offered by Trustee Meinecke.

Motion by Trustee Harbeck, seconded by Trustee Rieck, to adopt Resolution No. 004, Series 2011, as presented

Utility Director Tom Krueger indicated that this plan is a long range planning document intended to provide planning options to the year 2035. Recommendations for the Village of Grafton include the conversion of the water supply to Lake Michigan water and adopting a water conservation program that will reduce demand 6-8 percent. One of

the long-range planning options includes joint discussion on regional water options with communities to the south.

The motion to adopt Resolution No. 004, Series 2011, was approved unanimously.

Report of the Community Development Authority

Motion by Trustee Grant, seconded by Trustee Meinecke, to approve the Report of the Community Development Authority, as follows: 1. Approval of the Third Revised Tax Incremental District No. 3 Developer Agreement and Addendum to Amendment to Purchase Contract for Historic Grafton Hotel, as submitted. Approved unanimously.

Administrator Hofland identified that the closing on the sale of the property to Mueller Hotel, LLC is scheduled for Friday morning at Village Hall.

Report of the Board of Public Works

Motion by Trustee Rieck, seconded by Trustee Meinecke, to approve Items 1-5 of the Report of the Board of Public Works, as follows: 1. Award the UV disinfection project to the low bidder, Rawson Contractors, Inc. – Sussex, WI, in the amount of \$609,000.00, including the base bid Trojan UV equipment, contingent upon a favorable review of the DBE Subcontractor Utilization Form issued by the Village Attorney; 2. Ordinance No. 009, Series 2011, amending section 11.16 / Street and Sidewalk Openings of the Grafton Municipal Code; 3. Approve Change Order 1 to the Street Reconstruction Project (Glen Anna Drive / Valley Drive / 17th Avenue) – Project 11-01, in the amount of \$34,324.00, for additional pavement replacement on Pine street and 16th Avenue; 4. Approve charging non-Village residents a fee of \$40.00 for home delivery of wood chips resulting from curbside brush chipping, with non-profit organizations being exempt from this fee; 4. Authorize the purchase of a cutaway cab and box body truck from Schmit Brother Ford, Saukville, WI, in the amount of \$26,032.00.

Utility Director Krueger stated that 5 very competitive bids were received for the UV Disinfection project. The low bidder, Rawson Contractors, Inc., Sussex, WI, did not complete one of the forms included in the bid package. The matter was referred to the Village Attorney for review.

Village Attorney Herbrand indicated that the submitted bid document included blank disadvantaged business form. Because this project may be partly funded by a Wisconsin Clean Water fund loan, who received funding from the EPA, the project must include the tracing of how many minority contractors are involved in the project. At the time of the bid, Rawson Contractors did not have any minority contractors under contract. Since that time, the company has contracted with two minority contractors and immediately submitted a revised disadvantaged business form. Attorney Herbrand

stated that an error did not occur since Rawson did not have anything to disclose at the time the bid was submitted. He indicated that the Village Board can proceed with the award of the contract to the low bidder, Rawson Contractors.

Director of Public Works/Village Engineer Dave Murphy indicated that the street reconstruction program was under budget which allowed the addition of two additional streets (Pine Street and 16th Avenue).

Trustee Harbeck questioned the non-resident wood chip delivery. Director Murphy responded stating that approximately 15 loads of chips are provided to Town of Grafton residents.

The motion to approve the Report of the Board of Public Works was approved unanimously.

Report of the Public Safety Committee

Motion by Trustee Liss, seconded by Trustee Antoine, to approve Item 1 of the Report of the Public Safety Committee, as follows: 1. Approve the 2011 Ride for the Arts on Sunday, June 5, 2011, as presented;

Motion by Grant, seconded by Trustee Meinecke, to approve Item 2 of the Report of the Public Safety Committee, as follows: 2. Approve service fee modifications for fingerprints, parking citations, auto lockouts and record requests, as presented.

Trustee Rieck questioned if driver vehicle lockouts are worth the time it takes to provide the service. Chief Wenten responded that it a service to the residents for a nominal fee.

Trustee Grant indicated that the fee increase recommendations will provide approximately \$17,000 in additional revenue to the Village

The motion to approve Item 2 of the Report of the Public Safety Committee was approved unanimously.

Motion by Trustee Grant, seconded by Trustee Liss, to approve Item 3 of the Report of the Public Safety Committee, as follows: 3. Authorize the Police Department to submit for a Bicycle Patrol Grant from Target Corporation in the amount of \$5,000.00.

Chief Wenten stated that he has a number of Officers who are interested in the bicycle patrol. This program will provide the Department with the ability to get places not readily accessible by a patrol car. In addition, the Department may also experience some fuel savings.

The motion to approve Item 3 of the Report of the Public Safety Committee was approved unanimously.

LICENSES

Motion by Trustee Antoine, seconded by Trustee Rieck, to approve the issuance of Operators Licenses, as presented.

Motion by Trustee Grant, seconded by Trustee Harbeck, to approve the issuance of a "Class B" Intoxicating Liquor/Fermented Malt Beverage license to Michael Thomas Stoner-agent, SOK, LLC – d.b.a. Milwaukee Ale House – 1208 13th Avenue. Approved unanimously.

Motion by Trustee Meinecke, seconded by Trustee Rieck, to approve the issuance of a Coin Machine license (4 machines) to Michael T. Stoner - Milwaukee Ale House / 1208 13th Avenue, as requested. Approved unanimously.

DEPARTMENT AND OFFICERS REPORTS

None.

REPORT OF BILLS

Motion by Trustee Grant, seconded by Trustee Liss, to approve the payment of Village Expenditures in the amount of \$466,897.93, as presented.

Sue Hass, 1226 Water Terrace, questioned the expense for typewriter maintenance. Village Clerk Dylak responded that the Village has several typewriters in various Departments. The maintenance cost is \$20 per year and the service includes cleaning and maintenance of the machines.

The \$3,000 expense for the dredging feasibility study and the expense for water supplies were questioned. The dredging study cost is related that the Bridge Street Dam project and the water supplies are for service repairs completed by Utility staff.

Trustee Harbeck questioned the \$375 expense for CPR training. The class included 15 Public Works Department staff members.

The adult volleyball shoes expense was questioned. In lieu of trophies for the adult volleyball program, t-shirts, etc. are provided. The program is self-sufficient.

Trustee Meinecke questioned the \$100,000 to We Energies. Finance Director Styduhar responded that approximately 1/3 of the bill is for street lighting and the majority of the bill is for electric service. Approximately \$10,000-\$20,000 is for gas service. He also stated that the \$100,000 is for two months of service.

The motion to approve the payment of Village Expenditures in the amount of \$466,897.93, was approved unanimously.

OLD BUSINESS

None.

NEW BUSINESS

Trustee Grant commended staff for the comprehensive listing of budget reduction options. President Brunnuell agreed and stated that the Village of Grafton is the only area community that has started the process of reviewing 2012 budget reduction options. .

The annual Board of Review has been scheduled for June 9 with the open book session scheduled for May 24.

CLOSED SESSION

Motion by Trustee Grant, seconded by Trustee Liss, to convene to closed session, at 7:29 p.m., pursuant to Wisconsin Statutes 19.85(1)(c) for Personnel Matters (Labor contracts-Labor Association of Wisconsin-Police Officers Unit and Telecommunicator Unit and Non-represented employee compensation). Approved unanimously by roll call vote.

A closed session of approximately 20 minutes was held. During the Closed Session, the Village Board discussed negotiation strategies associated with future LAW - Telecommunicator/Clerical Unit contract and compensation for non-union employees.

RE-CONVENE TO OPEN SESSION AND THE REGULAR ORDER OF BUSINESS

Motion by Trustee Grant, seconded by Trustee Meinecke to adjourn Closed Session and reconvene into the regular order of business at 7:43 p.m. Approved unanimously by roll call vote.

ADJOURN

Motion by Trustee Grant, seconded by Trustee Rieck to adjourn at 7:44 p.m. Approved unanimously.