

## VILLAGE OF GRAFTON

### VILLAGE BOARD MEETING MINUTES

**MAY 16, 2011**

The Village Board meeting was called to order at 6:00 p.m. The Pledge of Allegiance followed.

Board members present: Jim Grant, Dave Antoine, Richard Rieck, Sue Meinecke, David Liss, Lisa Uribe-Harbeck, and Jim Brunnquell.

Staff / Officials present: Village Administrator Darrell Hofland, Finance Director Paul Styduhar, Director of Public Works / Village Engineer Dave Murphy, Deputy Clerk Lisa Oppeneer, and Village Attorney Michael Herbrand

#### **MINUTES**

Motion by Trustee Antoine, seconded by Trustee Grant, to approve the 5-2-2011 Village Board meeting minutes and File the 5-2-2011 Finance Committee; 5-9-2011 Public Arts Board; and the 5-11-2011 Public Safety Committee meeting minutes, as presented. Approved unanimously.

#### **PERSONS REQUESTING TO BE HEARD**

##### Tree City USA Award Presentation

Olivia Witthun presented Jim Brunnquell and Dave Murphy with an Arbor Day City USA flag award as a Tree City USA community. This is Grafton's 17th consecutive year receiving the award. There are four areas of criteria that need to be met in order to receive the award and Grafton has met all of the required items.

#### **BUSINESS PRESENTED BY THE PRESIDENT**

President Brunnquell reviewed the materials distributed for Village Board member review.

#### **RESOLUTIONS/ORDINANCES/ACTION ITEMS**

##### Resolution authorizing submittal of a State Trust Fund Loan application for UV Disinfection project

Motion by Trustee Rieck, seconded by Trustee Harbeck, to adopt Resolution No. 005, Series 2011, as presented. Approved unanimously.

##### Disband Sustainable Grafton Ad-Hoc Committee

Motion by Trustee Liss, seconded by Trustee Grant, to approve disbanding the Sustainable Grafton Ad-Hoc Committee, as presented. Approved unanimously.

Item 1 / Report of the Finance Committee

Motion by Trustee Meinecke, seconded by Trustee Harbeck, to table the authorization of the issuance of a group insurance policy for employees into AFLAC Group Critical Illness (with cancer), conditional that the policy premiums are 100 percent paid by the employee, as presented. Approved unanimously.

President Brunnquell commented this item is being tabled pending receipt of additional information.

Item 2 – 5 / Report of the Finance Committee

Motion by Trustee Liss, seconded by Trustee Grant, to approve items 2-5 of the Report of the Finance Committee as follows: 2. The personnel policy changes as presented; 3. Accept the 2012 Areas of Emphasis and related goals as presented; 4. Accept the 2012-2016 5 Year Capital Improvement Program as presented; 5. Accept the Comprehensive Annual Financial Report for the year ending December 31, 2010, as presented. Approved unanimously.

Item 1 / Report of the Public Safety Committee

Motion by Trustee Grant, seconded by Trustee Rieck, to authorize the Grillin' in Grafton event on August 20-21, 2011, and the required street closures, as presented. Approved unanimously.

Item 2 / Report of the Public Safety Committee

Motion by Trustee Liss, seconded by Trustee Grant, to approve Ordinance No. 012, Series 2011, amending Section 10.30.010 / No parking at any time with no cost to the requestor for signage. Approved unanimously.

Item 3 / Report of the Public Safety Committee

Motion by Trustee Antoine, seconded by Trustee Meinecke, to authorize the recruitment process for one (1) vacant certified Police Officer position, as presented.

President Brunnquell questioned how this would fit in the 2012 budget process with the current budget cuts that need to be made.

Administrator Hofland commented this is just to authorize the recruitment process. The whole process takes between six and seven months.

The motion to approve item 3 of the Report of the Public Safety Committee was approved unanimously.

Item 4 / Report of the Public Safety Committee

Motion by Trustee Meinecke, seconded by Trustee Harbeck, to authorize Police personnel to submit a grant request from the U.S. Department of Justice for one COPS grant.

Administrator Hofland commented this is a federal program that issues grants to municipalities to enlarge their police force. If the Village receives the grant, it could be applied to the vacant police officer position. This grant would amount to 3 years of salary and includes benefits. After the three years, the Village would be required to keep the police officer on the payroll for at least one additional year.

The motion to approve item 4 of the Report of the Public Safety Committee was approved unanimously.

Item 5 / Report of the Public Safety Committee

Motion by Trustee Antoine, seconded by Trustee Liss, to accept a donation from Local Motions Outfitters, and the Cedarburg / Grafton Rotary Club in the amount of \$825.00, and graphics from Bad Brad Graphics, Cedarburg, WI, in the amount of \$100.00, as presented. Approved unanimously.

Item 6 / Report of the Public Safety Committee

Motion by Trustee Antoine, seconded by Trustee Grant, to accept a grant from Northwestern Mutual Foundation in the amount of \$500.00, as presented. Approved unanimously.

**LICENSES**

None.

**DEPARTMENT AND OFFICERS REPORTS**

Director of Public Works/Village Engineer Dave Murphy commented the west abutment for the fish passage recommendations and update from Bonestroo will be presented at the June 6 Village Board meeting. The Lime Kiln Dam project should be completed sometime this year, Ozaukee County should be presenting to the Plan Commission soon.

President Brunnuell commented the Lime Kiln Park dam was placed on the State Historic Register.

Trustee Harbeck questioned if progress on the west abutment could be made. Mr. Murphy commented Bonestroo needed time for designing and permitting purposes. Once presented to the Village Board and approved by the Board, then progress can be made.

Trustee Grant questioned the conflict between the US Fish and Wildlife Service (FWS) and the WDNR regarding the possibility of invasive species coming up the fish passage.

Mr. Murphy commented both parties currently have valid arguments regarding this issue. FWS would like to see the fishway constructed; however, the DNR would not like to see a fishway installed if the dam is going to stay in. With the dam in place that would act as a barrier for the invasive species. If a gate would be installed then neither party would have an objection to the fish way being constructed. Currently the permit is being held up due to this issue. The hope is to have a resolution of this issue by the next Village Board meeting.

### **REPORT OF BILLS**

Motion by Trustee Grant, seconded by Trustee Liss, to approve the payment of Village Expenditures in the amount of \$224,643.99 as presented.

Trustee Meinecke questioned the local auto expense check for Administrator Hofland, the Buelow Vetter Buikema check for legal issues, Tapco check for traffic signals, Resourceful Bag & Tag check for clear stream cycle mix kit, M Squared Engineering check for design services, L.D. Daniels & Associates check for acorn cartridge, and Schroeder Solutions check for an office chair.

The motion to approve the payment of Village Expenditures was approved 6-0 (R. Rieck – abstain.)

### **OLD BUSINESS**

Mr. Murphy commented "Grafton Clean Up Day" went well. He also commented that his department partnered with Port Recycling and collected a total of three 30 yard dumpsters on "Dumpster Day" in Grafton.

Trustee Grant commented on residents putting couches and other large household items out for pickup by the curb. Mr. Murphy commented if they don't call for a special pickup then the Police Department will go to their home and have them remove the item from the curb.

Trustee Meinecke congratulated the Police Department on a recent audit that was conducted by the Department of Justice on the Police Department's records and received a 100 percent accuracy rating.

### **NEW BUSINESS**

None.

### **CONVENE TO CLOSED SESSION**

The noticed closed session was not held.

### **ADJOURN**

Motion by Trustee Grant, seconded by Trustee Liss, to adjourn at 6:27 p.m. Approved unanimously.