

## VILLAGE OF GRAFTON

### COMMUNITY DEVELOPMENT AUTHORITY MEETING MINUTES

**AUGUST 3, 2011**

The Community Development Authority (CDA) meeting was called to order by Chair John Gassert at 6:17 p.m.

CDA members present: John Gassert, Al Richards, Jim Grant, Alan Kletti, Dan McKelvey, Jim Brunnquell, and Roger Kirgues

Staff/Officials present: Village Administrator Darrell Hofland and Director of Planning and Development Michael A. Rambousek

#### **MINUTES**

Motion by Trustee Grant, seconded by Al Richards, to approve the April 6, 2011, Community Development Authority meeting minutes, as presented. Approved unanimously.

#### **PERSONS REQUESTING TO BE HEARD**

None.

#### **DISCUSSION AND POSSIBLE ACTION ON ANNUAL PARKING LEASE FOR THE GRAFTON VILLAGE CENTER TENANTS**

Director Rambousek reviewed a letter from Sean Phelan, owner of the first floor of each building at the Grafton Village Center. Mr. Phelan was requesting that the Community Development Authority hold off on any action tonight until he can talk with his tenants on the annual parking lease.

He would like to have this matter fully reviewed at a future meeting.

Motion made by Roger Kirgues, seconded by Trustee Grant, to table this agenda item until a future meeting for further review by the Village Center owner. Approved unanimously.

#### **CONVENE TO CLOSED SESSION**

Motion by Al Kletti, seconded by Trustee Grant, to convene to closed session, at 6:27 p.m., pursuant to Wisconsin Statutes 19.85(1) (e) for real estate and competitive bargaining matters (redevelopment agreement negotiations and sale of downtown CDA-owned property). Approved unanimously by roll call vote.

A closed session of approximately 1 hour and 23 minutes was held. During the closed session the CDA reviewed a potential development for a former industrial site and the Lumberyard Site.

**RE-CONVENE TO OPEN SESSION AND THE REGULAR ORDER OF BUSINESS**

Motion by Trustee Grant, seconded by Roger Kirgues, to reconvene to open session and the regular order of business at 7:50 p.m. Approved unanimously by roll call vote.

**OLD BUSINESS/NEW BUSINESS**

The Community Development Authority requested that the next agenda should have the selection of a chair as an agenda item.

**ADJOURN**

Motion by Dan McKelvey, seconded by Trustee Grant, to adjourn the meeting at 7:53 p.m. Approved unanimously.