

VILLAGE OF GRAFTON
JOINT LIBRARY BOARD MEETING MINUTES

AUGUST 22, 2011
(UNAPPROVED)

The meeting was called to order by President Harry Rollins at 6:30 p.m.

Grafton Library Board members present: Judy Baer, Harry Rollins, Lisa Harbeck, Linda Steffens, Susan Hoffman and Karen Stockwell.

Members absent: Deb Grunewald

Staff present: John Hanson

PERSONS REQUESTING TO BE HEARD

None

MINUTES

Motion by Lisa Harbeck, seconded by Judy Baer to approve the minutes of the July 25, 2011 Joint Library Board, as presented. Approved unanimously.

AUTHORIZATION OF DISBURSEMENTS

Motion by Judy Baer, seconded by Karen Hoffman, to accept the disbursements as presented. Approved unanimously.

FINANCIAL REPORT

Motion by Linda Steffens, seconded by Susan Hoffman, to approve the Financial Report as presented. Approved unanimously.

DONOR FUND

The Board briefly discussed a policy governing money from the donor fund. A suggestion was made that the donor fund money should not be used, unless otherwise directed, for operating budget items.

CURRENT EVENTS

A Social Security and Medicare informational program will be held on Wednesday, August 24.

In cooperation with the Master Gardeners, a Bulb Exchange will be held on Saturday, September 10. People will bring in bulbs on September 8 and receive a coupon to redeem September 10.

A Bead Exchange will be held Tuesday, September 20th.

On Tuesday, September 20, a Fraud Fighters workshop will be conducted by representatives of the AARP.

INTERNET POLICY

A change was made to the Internet Policy to removing the filtering software from the YA computers. This is consistent with 97% of public libraries in Wisconsin.

Motion by Lisa Harbeck, and seconded by Linda Steffens, to approve the revised Internet Policy. Approved unanimously.

BEVERAGE POLICY

The new policy will allow covered beverages to be brought into the library. All libraries in the County allow covered beverages in their facilities.

Motion by Karen Stockwell, and seconded by Susan Hoffman, to approve the new beverage policy. Approved unanimously.

HOLIDAY CLOSINGS

The Board briefly reviewed the proposed closing schedule for the upcoming Christmas and New Year's holidays. Director Hanson stated that the proposed schedule is consistent with the closing of other Village buildings

Motion by Susan Hoffman, seconded by Judy Baer, to accept the holiday closings list as follows: Friday, December 23, Saturday, December 24, Monday, December 26; Friday, December 30, Saturday, December 31, and Monday, January 2. For the 2012-2013 holiday seasons, Saturday, December 22, Monday, December 24, Tuesday, December 25; Saturday, December 29, Monday, December 31 and Tuesday, January 1. The motion was approved 5-1 (L. Harbeck-nay)

2012 LIBRARY BUDGET

An amendment was made to the 2012 library operating budget to include moving \$5000 into the line 815. The funds will be used to replace 8 year old computers to be used by citizens.

Motion by Linda Steffens, seconded by Lisa Harbeck, to approve the amended library budget. Approved unanimously.

OLD BUSINESS

None.

ADJOURN

Motion by Harry Rollins, seconded by Susan Hoffman, to adjourn at 8:00 pm. Approved unanimously.