

## VILLAGE OF GRAFTON

### RESCHEDULED VILLAGE BOARD MEETING MINUTES

**AUGUST 17, 2011**

President Brunnuquell called the Village Board meeting to order at 5:00 p.m. The Pledge of Allegiance followed.

Village Board members present: Jim Grant, Dave Antoine, Richard Rieck, Sue Meinecke, David Liss, Lisa Harbeck, and Jim Brunnuquell

Staff/Officials present: Village Administrator Darrell Hofland, Finance Director Paul Styduhar, Village Attorney Michael Herbrand, and Deputy Clerk Lisa Oppeneer.

#### **MINUTES**

Motion by Trustee Rieck, seconded by Trustee Liss, to approve the 8-1-2011 Village Board meeting minutes and File the 7-26-2011 Plan Commission; 8-1-2011 Finance Committee; 8-3-2011 Community Development Authority; 8-8-2011 Board of Public Works and the 8-10-2011 Joint Initiatives Executive Committee meeting minutes, as presented. Approved unanimously.

#### **PERSONS REQUESTING TO BE HEARD**

Bill Hass, 1226 Water Terrace, questioned if the DNR has established a date regarding the fish ladder permit process.

Administrator Hofland responded nothing has been scheduled at this time. The DNR needs to make a determination and then will get back to the Village and Ozaukee County.

Laura Kozicki, 1138 2<sup>nd</sup> Avenue, was present to inform the Board members and staff about chemtrails that are occurring around the country and she would like the public made aware of this.

Mr. Hofland commented he has meet with Ms. Kozicki in the past regarding this issue. He has emailed both Senators regarding this issue and did hear back from Senator Kohl explaining that it is water condensation coming from the air planes.

President Brunnuquell commented this issue needs to be taken to the appropriate committee.

Mr. Hofland directed Ms. Kozicki to take this to the Board of Public Works because she thinks this is an environmental issue.

#### **BUSINESS PRESENTED BY THE PRESIDENT**

President Brunnuquell reviewed the materials distributed for Village Board member review.

#### **RESOLUTIONS/ORDINANCES/ACTION ITEMS**

Resolution No. 016, Series 201, authorizing the issuance and sale of \$1,385,000 General Obligation Refunding Bonds, Series 2011B was offered by Trustee Grant.

Todd Taves, Ehlers briefly reviewed the Sale Report for the \$1,385,000 General Obligation Refunding Bonds. The sale was originally for \$1,445,000.00, however, the reoffering premium and underwriters discount were credited which lowers the borrowing by \$60,000.00. The interest rate on the bonds will be 1.23 percent.

Motion by Trustee Liss, seconded by Trustee Meinecke, to adopt Resolution No. 016, Series 2010 as presented. Approved unanimously.

Item 1 / Report of the Finance Committee

Motion by Trustee Rieck, seconded by Trustee Harbeck, to approve the Economic Development Revolving Loan Program loan to Ozslo Foods, Inc. (d.b.a. Slow Pokes Local Food) in the amount of \$30,000 with the condition of an acceptable personal guarantee by the Finance Director, as presented.

Finance Director Paul Styduhar recommended this item be tabled due to not having the final title search completed.

Trustee Rieck questioned if the motion could be made contingent upon the final title search. Village Attorney Michael Herbrand stated yes.

President Brunnuquell commented the motion lists the condition of an acceptable personal guarantee so the item could be approved as is.

The motion to approve Item 1 of the Report of the Finance Committee was approved unanimously.

Item 2 / Report of the Finance Committee

Motion by Trustee Meinecke, seconded by Trustee Antoine, to approve the 2011 purchase of a replacement server including installation and licenses from Taylor Computer Services, Hartland, WI, at a cost not to exceed \$12,817.35 pending final review, as presented.

Director Styduhar commented he had forwarded the requested information to Trustee Meinecke.

Trustee Meinecke questioned if there had been a final decision made on the ram for the computer. Director Styduhar responded he would like to double the storage for the additional \$194.

President Brunnuquell questioned if the \$194 needed to be added into the amount being approved in the motion. Mr. Styduhar stated yes.

Trustee Antoine questioned if any other vendors were looked at besides Taylor Computer's. Director Styduhar replied he had not looked at any other vendors due to the state plan being the least expensive.

Trustee Harbeck questioned if we'll ever look outside of the state plans. Director Styduhar replied as long as we get great service he would like to stay with Taylor Computer Services.

Trustee Harbeck questioned if there are going to be any extra cost associated with this. Director Styduhar stated the server, the installation, and the licensing will all be in the purchase price being approved tonight.

The motion to approve Item 2 of the Report of the Finance Committee was approved 6-1 (L. Harbeck – nay.)

### Item 3 / Report of the Finance Committee

Motion by Trustee Grant, seconded by Trustee Rieck, to authorize staff to purchase financial software from Civic Systems, LLC, Madison, WI, as presented.

Director Styduhar reviewed the different software options. If Civic Systems are selected the price would not exceed \$58,150.

Trustee Harbeck stated this was not a part of the Capital Improvement Fund. Director Styduhar commented this was discussed at a past Committee of the Whole meeting. The Capital Fund Project would be used to pay for the software. By selecting this software it will cost more up front but will save money in the long term. The cost for replacement of the current AS400 server is approximately \$40,000 every 6 or 7 years and there will be a savings of approximately \$7,000 in annual support fees.

Trustee Harbeck questioned if this software will help in doing payroll for another community. Mr. Styduhar replied yes. Also, the software will be more efficient for departments in helping them view their financials and printing reports.

Motion by Trustee Grant, seconded by Trustee Rieck to approve Item 3 of the Report of the Finance Committee as presented. Approved 6-1 (L.Harbeck – nay.)

### Item 1 / Report of the Board of Public Works

Motion by Trustee Meinecke, seconded by Trustee Rieck, to approve a contract with Bonestroo for writing the WDNR dam repair grant application on a time and material basis not to exceed \$2,200, as presented.

Administrator Hofland commented by receiving this grant the Village could potentially receive up to \$600,000 to assist in cost for dam repair.

Trustee Harbeck stated she would like to see something written in the grant that the Village would not have to install the gate if they did not want to. She is concerned that once applying for the grant and receiving it that the DNR will enforce installing a gate.

President Brunnuell commented if the Village is awarded the grant; then the Village would have the option to take it or not take it.

Trustee Grant questioned where the grant funds are coming from. Mr. Hofland replied they are state funds.

Carrie Ann Hewitt from Bonestroo stated a draft application could be written for Village Staff and Officials to review before submitting the final grant application.

Mr. Hofland stated there will be a draft application for member review at the September 12, 2011 Board of Public Works meeting.

The motion to approve Item 1 of the Report of the Board of Public Works was approved unanimously.

#### Item 2 / Report of the Board of Public Works

Resolution No. 017, Series 2011, authorizing the participation in the Department of Natural Resources Municipal Grant Program was offered by Trustee Meinecke.

Motion by Trustee Antoine, seconded by Trustee Harbeck, to adopt Resolution No. 017, Series 2011 as presented. Approved unanimously.

#### **LICENSES**

Motion by Trustee Rieck, seconded by Trustee Meinecke, to approve licenses A-F as follows: A. approval of change of agent to Brittany M. Haim / Mega Marts, LLC d.b.a. Pick 'n Save #6886 – 301 Falls Road; B. approval for temporary extension of premises to include fenced parking area at The Hutch - 1321 Wisconsin Avenue on August 20 and August 21 to accommodate the 6<sup>th</sup> Annual Milwaukee River Fishing Derby to benefit the Ozaukee COPE Hotline; C. approval to issue Special Class "B"/"Class B" Picnic License to Pam King-agent / Celebrate Grafton / Grillin' In Grafton, August 20 and August 21 / 12<sup>th</sup> Avenue up to and including Bridge Street ; D. approval to issue Special Class "B"/"Class B" Picnic License to Ron Wessflog-agent / Grafton Athletic Booster Club / Annual Corn Roast, August 28, 2011 Veterans Memorial Park, 1000 13<sup>th</sup> Avenue; E. approval to issue Special Class "B"/"Class B" Picnic License to Shannon Mierow-Daute-agent / St. Paul Lutheran Church / Annual Parish Picnic, September 11, 2011, 701 Washington Street ; F. approval to issue Special Class "B"/"Class B" Picnic License to Kris Raymond-agent / Grafton Blues Association / Annual Blues Festival, September 16-17, 2011 Lime Kiln Park, 2020 S. Green Bay Road, as presented. Approved unanimously.

#### **DEPARTMENT AND OFFICERS REPORTS**

Administrator Hofland informed the Board he has received information from the Wisconsin Department of Revenue regarding Grafton's increased property valuations. The Village of Grafton had the highest increase of communities in Ozaukee County.

President Brunquell questioned if Administrator Hofland has put together a comparison spreadsheet. Mr. Hofland replied he will put one together and get it out to all the members.

#### **REPORT OF BILLS**

Motion by Trustee Liss, seconded by Trustee Antoine, to approve the payment of Village expenditures in the amount of \$478,757.46, as presented. Approved unanimously.

Trustee Antoine had questioned a few of the expenditures.

#### **OLD BUSINESS**

None

**NEW BUSINESS**

Trustee Rieck questioned the “No Parking” signs on the East side of 11<sup>th</sup> Avenue. Mr. Hofland replied the signs are for this weekend’s Grillin’ in Grafton event. Traffic will be directed down 11<sup>th</sup> Avenue during the event. The Public Safety Committee and Chief Wenten think that with all the traffic it will be a good idea to not allow parking for the weekend.

President Brunnquell commented Grillin’ in Grafton includes 15 different grillers coming for the event. The event also includes several music stages and food vendors.

Trustee Liss reminded the Board that there are two more Gala Concerts this month.

**ADJOURN**

Motion by Trustee Grant, seconded by Trustee Liss, to adjourn at 5:39 p.m.  
Approved unanimously by roll call vote.