

**VILLAGE OF GRAFTON**  
**PUBLIC SAFETY COMMITTEE MEETING MINUTES**  
**SEPTEMBER 13, 2011**

The Public Safety Committee meeting was called to order at 6:00 p.m. by Chair Jim Grant

Committee members present: Jim Grant, David Antoine and David Liss

Staff/Officials present: Chief Charles Wenten, Village Administrator Darrell Hofland, Building Inspector Tom Johnson and Administrative Assistant Pat Hofstad

**REQUEST TO LIMIT PARKING / CHATEAU DRIVE**

Peter Skaalen, representing Waukesha Metal Products, 2076 First Avenue, was present to request limiting parking on the south side of Chateau Drive across from his company's loading docks. He said that semi-trucks have a very difficult time backing into the docks when cars are parked across the street. He asked if parking could be eliminated in this area Monday through Friday.

Administrator Hofland added that when the building was initially built, trucks were allowed on First Avenue; however, since this has changed to truck traffic on Chateau Drive, he said that Mr. Skaalen's request was reasonable. It was decided to recommend three parking spaces be eliminated. The Committee requested that the affected apartment complex owner and owner of Full Service Car Wash be notified that this matter will be placed on the Village Board agenda for Monday, September 19.

Motion by Trustee Liss, seconded by Trustee Antoine, to recommend the Village Board amend Ordinance Chapter 10 / Parking. Approved unanimously.

**INSPECTION SERVICES TO VILLAGE OF SAUKVILLE**

Building Inspector Tom Johnson advised that the Village of Saukville is losing their Building Inspector to another community, and has approached the Village of Grafton regarding possible interest in providing inspection services to their community.

Chair Grant inquired if staff would have to be increased. Village Administrator Hofland stated Inspection is currently staffed at 1.5. If this service was provided, it would justify keeping the half time employee. For compensation purposes, it could be structured as a percentage of permit fees or a flat rate; however, he is leaning toward taking a percentage of the revenue.

Chair Grant advised that the Village has to be guaranteed that all additional overhead from the service fees will be covered. Administrator Hofland and Committee members agreed. It was noted this item will be further discussed during a future closed session at the Village Board.

## **REQUEST FOR LAKEFRONT MARATHON RUN**

Chief Wenten stated the Lakefront Marathon run has been an ongoing event with no problems. He recommended the event be approved. Trustee Liss noted a new starting time of 7:30 a.m.

Motion by Trustee Antoine, seconded by Trustee Liss, to recommend the Village Board approve the request for the Lakefront Marathon Race to be held on October 2, 2011, as presented. Approved unanimously.

## **ORDINANCE AMENDING CHAPTER 9.74 / FIREARMS**

Village Administrator Hofland discussed the concealed carry legislation that will go into effect November 1, 2011. The Police Station and Village Hall are already exempt; however, a change to our village code is needed to prohibit a person to enter other municipal buildings while carrying a weapon. The draft ordinance also states that signs be erected at all entrances to municipal buildings that no person is to enter the building while carrying a firearm. The draft ordinance was favorably reviewed by Chief Wenten and Committee members.

Motion by Trustee Antoine, seconded by Trustee Liss, to recommend the Village Board approve an ordinance to prohibit weapons in any municipal building. Approved unanimously.

## **ORDINANCE AMENDING SECTION 10.36.060 / TWO HOUR PARKING ON BRIDGE STREET**

Michael Rambousek, Director of Planning and Development, was present to discuss 2 hour parking on Bridge Street. Currently, two hour parking exists on the south side of Bridge Street. Several businesses have requested also limiting the parking on the north side of Bridge Street to two hours (excluding Saturday). The Plan Commission supports this request. Arlene McDonald, representing Heim's Shoe Store, stated she would prefer that Saturday be included. It was discussed that the owner of the Bridge Inn has addressed the fact that athletic events many times last more than 2 hours, which would make it necessary for patrons to move their vehicles. Following minimal discussion, the Committee recommended this change.

Motion by Trustee Liss, seconded by Trustee Antoine, to recommend the Village Board approve an Ordinance amending Section 10.36.060 two-hour parking to include the north side of Bridge Street from 12th Avenue to 13th Avenue in the current 2 hour parking regulations between 8 a.m. and 5 p.m., Monday through Friday, except holidays. Approved unanimously.

Peter and Kris Raymond, representing Grafton Blues Association, were present to discuss financial reimbursement of police services at special events. It was discussed that in recent years, the Village has charged back for resources used during special events. Mrs. Raymond described a May event where she was upset with the amount of charge back services totaling \$1,032.00. She indicated she understood that officers

would be needed for traffic control; however, felt this amount was excessive, especially with the small group in attendance due to the weather.

Chief Wenten advised that certain criteria drive how many resources are needed for special events such as downtown road closures and alcohol consumption. The event drives the resources.

Mrs. Raymond discussed an upcoming event and asked for a fee structure to decide if they can afford to have the event. It was stated that Mr. and Mrs. Raymond had met with Captain Gabrish and were advised of the number of officers needed for the upcoming Blues Festival. Chief Wenten also reminded the Raymonds that Reserve Officers are volunteer, and are not always available to assist.

Administrator Hofland noted that currently the officers' wage and benefits are invoiced. As there might have been some misunderstanding at the May event, the Village could consider charging the hourly rate and not including benefits. Chair Grant made it clear he does not want to set a precedent on charging back for events. Administrator Hofland will review the May invoice and discuss the issue further with the Village Board.

#### **OLD/NEW BUSINESS**

Chair Grant advised that a resident requested to raise chickens in the Village as a project for his impaired child. Chief Wenten had queried area jurisdictions, and the majority does not allow this. The Village's current code does not allow for chicken to be housed in Grafton. Committee members suggested the requestor contact the Schroeder Farm or the 4-H Club.

#### **POLICE DEPARTMENT OVERTIME COMPAIRISON / JULY AND AUGUST**

Chief Wenten advised that overtime is 100 percent over the amount at the same time last year. The increase is due to furloughs, family leaves, officer position vacancy, and officers taking more time in pay as their comp is maxed out.

#### **POLICE DEPARTMENT STATISTICS / JULY AND AUGUST**

Statistics were favorably reviewed with minimal discussion. Chair Grant discussed the large amount of lobby assists. It was noted that involuntary commitments continue to increase, partially due to the Aurora Medical Center opening.

The speed limit change on Cedar Creek Road was brought to the Town of Cedarburg; however, they voted for no change to the speed limit.

Chair Grant mentioned maintenance concerns on Highland Drive, as well as a residence on Sixth Avenue. Chief Wenten will seek voluntary compliance.

#### **ADJOURN**

Motion by Trustee Antoine, seconded by Trustee Liss, to adjourn the meeting at 7:03 p.m. Approved unanimously.