

## **VILLAGE OF GRAFTON**

### **VILLAGE BOARD MEETING MINUTES**

**SEPTEMBER 6, 2011**

The Village Board meeting was called to order by President Jim Brunnquell at 6:00 p.m. The Pledge of Allegiance followed:

Board members present: Jim Grant, Dave Antoine, Richard Rieck, Sue Meinecke, Lisa Uribe Harbeck, and Jim Brunnquell

Absent: David Liss

Staff/Officials present: Village Administrator Darrell Hofland, Village Clerk Teri Dylak, Finance Director Paul Styduhar, Director of Public Works/Village Engineer Dave Murphy, Police Chief Charles Wenten, Utility Director Tom Krueger, Senior Coordinator Karin Sevenser and Village Attorney Michael Herbrand

#### **MINUTES**

Motion by Trustee Meinecke, seconded by Trustee Antoine, to approve the 8-17-2011 Rescheduled Village Board meeting minutes and File the 8-17-2011 Parks and Recreation Board, as corrected; 8-22-2011 Joint Library Board, as corrected; 8-23-2011 Plan Commission; 8-23-2011 and 8-30-2011 Joint Initiative Executive Committee and the 8-25-2011 Architectural Review Board meeting minutes, as presented. Approved unanimously.

Village Clerk Dylak stated that the Board is actually filing all minutes, with the exception of Village Board. The Parks and Recreation Board and the Library Board will have the opportunity to correct the minutes at their next meetings.

#### **PERSONS REQUESTING TO BE HEARD**

Kris Raymond, Grafton Blues Association, was present to discuss charges for Police services at the May 21 Lucky Street Music Festival and the upcoming Paramount Blues Festival.

Mrs. Raymond stated that she received a bill for Police services, in the amount of \$1,000, for the May 21 event. She commented that prior to the event she met with members of the Grafton Police Department to discuss the cost of Police services and was told that information would be provided; however, no estimate was given.

Mrs. Raymond identified that it rained most of the day the event was held and there were only about 100 persons in attendance. Two Police Officers were in attendance at the event for most of the day, although crowd control and traffic control were not an issue. She stated that this event was free to the public and has ended up costing the Association more money that was received for the event.

Mrs. Raymond questioned if Reserve Officers, who have been utilized for past events, will be used for the upcoming Paramount Blues Festival. This event has been in place for the past 5-years, with no significant problems. The only issue may be traffic control. She stated that she is

not ungrateful for all that the Village of Grafton does for these types of events; however, it would be good to know some of the costs prior to receiving a bill for services.

Village Administrator Hofland responded that a change in policy occurred as a result of review of Village finances at a previous Committee of the Whole meeting. It was determined that a charge be implemented for all Police services associated with these types of events.

Police Chief Wenten stated that typically Police Department personnel are present for traffic control, crowd assistance and the safety and tranquility of the event. It is becoming a challenge for the Reserve Officers to do all that is asked of a non-sworn officer.

Another option available to the Grafton Blues Association would be private security personnel, similar to what was used for the recent Grill 'n Grafton event. As for the Police presence at the Lucky Street Music festival, Chief Wenten commented that once staff is allocated for an event they are not dismissed. His Department has to have adequate staffing on hand.

Mrs. Raymond was informed that the Public Safety Committee will review the issue of the charging for Police Service at events at their meeting on September 13. Mrs. Raymond indicated she will work with the Police Department on the Police needs for the upcoming Paramount Blues Festival.

#### **BUSINESS PRESENTED BY THE PRESIDENT**

President Brunnequell reviewed the materials distributed for Village Board member review.

#### **RESOLUTIONS/ORDINANCES/ACTION ITEMS**

#### REPORT OF THE BOARD OF PUBLIC WORKS (FROM 8-8-2011 MEETING)

##### Item 3 / Report of the Board of Public Works

##### Approve elimination of the Utility's summer sprinkling credit effective in 2012 and for 2012 budgeting purposes

Utility Director Tom Krueger stated that one of the Utility's cost saving initiatives for 2012 is to eliminate the summer sprinkling credit that is currently given to all residential sewer customers during the second and third quarter utility billing periods. This billing cycle is from April 15 to September 15. Because the Village has endorsed the Regional Water Planning Study prepared by SEWRPC, the Village is responsible for promoting water conservation. The elimination of the summer sprinkling credit is an excellent way to promote water conservation. In 2009, the sewer credits totaled \$93,281 and in 2010 they totaled \$73,299. Director Krueger stated that the average homeowner who had been eligible for a sprinkling credit will see an increase of approximately \$8.00 per quarter in sewer charges, if the credit is eliminated.

Utility Director Krueger stated that the elimination of the sprinkling credit will not be realized until October 2012. Trustee Antoine questioned how customers will be notified of this change. Director Krueger responded that prior to next summer, information will be provided to customers via their quarterly water bill and via the Village Newsletter, cable access channel and website.

Motion by Trustee Antoine, seconded by Trustee Harbeck, to eliminate the Utility's summer sprinkling credit effective in 2012 and for 2012 budgeting purposes.  
Approved unanimously.

Item 1 / Report of the Board of Public Works

Proceed with design for the west abutment of the Bridge Street dam with Option 1

President Brunquell informed those present that Option 1 for the west abutment of the Bridge Street dam does not include the addition of a gate.

Director of Public Works/Village Engineer Dave Murphy added that Option 1 also includes the replacement of the masonry wall with a reinforced concrete wall and reconfiguration of the observation area along with raising the river walk to reduce flooding. Director Murphy also stated that the Board of Public Works reviewed a hybrid Option 1 which included a small gate and Option 2 which included full gates with full range.

Village Administrator Hofland stated that the Option selected for the grant funding did include the installation of a gate; however, the Board of Public Works is not recommending the gate be constructed.

Director Murphy stated that including the gate in the grant application will provide the Village with additional funding. The Village has the option to include or not include the gate at the time the project is completed.

Trustee Grant commented that we should only do what is absolutely necessary to bring the dam into compliance with NR333. Director Murphy stated that Option 1, in the estimated amount of \$170,000, includes the removal and replacement of the wall, tie to the west abutment and design the 500 year flood requirements. It was necessary to have a basic plan to apply for the grant to help fund the project. Director Murphy suggested completing the plan and applying for a grant every year until the grant is successful. If the grant is not successful then the project does not proceed until absolutely necessary.

President Brunquell questioned the proposed riverwalk modifications. Director Murphy responded that the low areas of the riverwalk would be raised to meet the main level of the walk. Director Murphy also stated that there will be minimal decrease in flood occurrence with Option 1.

Trustee Harbeck questioned the changes to the overlook area. Director Murphy responded that the overlook would become part of the spillway and the observation area would be at the same level as the stairs. Water would flow under the observation area.

Motion by Trustee Harbeck, seconded by Trustee Antoine to proceed with the design of the west abutment of the Bridge Street dam, per Option 1.

Ann Hollrith, 1511 JoDee Lane, stated that she was at the meeting when the riverwalk was originally approved for installation and it was indicated that the riverwalk would flood. She questioned if this will occur with the raising of the riverwalk. Director Murphy stated raising the walk eight inches will not eliminate flooding; however, it will lessen the severity of the flooding and hopefully the number of times the riverwalk floods.

Mary Mulloy, 1110 Riverview Court, questioned how much the Village would receive if the grant is awarded. Director Murphy stated that the grant is a 50/50 matching grant. The Village would pay 50 percent and the DNR grant would cover 50 percent.

Bill Hass, 1226 Water Terrace, questioned the total cost of \$170,000. He questioned if the \$15,000 for the sloped spillway, the \$22,500 inclusion of the concrete stairway for portage down to the river and the \$49,610 included for the riverwalk landscaping wall improvements. He stated that removing these items would reduce the cost of this project to just over \$74,000.

Director Murphy stated that the portage area and the landscaping wall improvement could be included as design options when the project is bid allowing the Village with additional flexibility in the overall project scope.

Mr. Hass commented that the Village can satisfy the requirements of NR333 for around \$74,000.

Trustee Grant commented that the objective is to repair the dam in the most cost effective manner possible.

Trustee Harbeck identified that she does not want to have to pay for design of the portage stairway.

President Brunnuell stated that what is done with the structure now will have long term implications. We should include all of the options in the original design work and then have the ability to eliminate items as the true costs are known for this project. We need to meet the requirements of NR333 without a significant to the community.

Les Blum, 1108 Sunset Court, stated that the observation deck cannot be included because of the posts. He questioned how the area will work. Director Murphy stated that the observation platform can be cantilevered over the structure.

Bill Harbeck, 907 17th Avenue, thanked Administrator Hofland for providing a summary of the costs for Option 1 and Option 2 as they relate to the abutment costs. The cost savings for not including the gate is significant. Mr. Harbeck also commented about the use of a bladder dam.

Trustee Grant questioned what dredging has to do with the dam, compliance with NR333 and the expense to residents who live miles away from the downtown.

President Brunnuell commented that the question is to include a gate or not include a gate. The previous design for the west abutment to meet NR333 did not include a gate. He does not think that a gate is needed and will only create additional expenses in the future. The Village of Thiensville only did what was absolutely necessary to bring their dam into compliance.

Trustee Harbeck questioned if the portage costs were included in the cost estimate. Director Murphy responded that Dale Buser from Bonestroo came up with the idea of the portage option to allow safe passage around the dam. As previously stated, this item can be included as an option when the project is designed.

Trustee Antoine questioned if the recently approved \$2,200 cost for the writing of the grant application is over the anticipated \$170,000 cost estimate. Director Murphy stated that this cost is included in the \$170,000 estimate.

President Brunnquell reiterated that the exact cost of this project is unknown and that the \$170,000 is an estimate.

There was a brief discussion on the riverwalk portion of the project. A question was asked about whether or not the DNR would allow the construction of a wall along the river side of the existing riverwalk. Director Murphy stated that installing a wall along the river side of the walkway would not likely be allowed because during a flood event it could change the water elevation on the other bank. He stated that the DNR does not allow a change in flood elevations of more than 1/100 of a foot.

Trustee Grant commented that if we eliminate all of the frills included in this project the cost could be significantly reduced.

President Brunnquell commented that the Board will have the option, in the future, to establish the exact scope of this project.

The motion to proceed with the design of the west abutment of the Bridge Street dam, per Option 1 was approved 5-1 (J. Grant-nay).

Director Murphy informed the Board that the grant will be submitted to the DNR by the September 15 deadline. It is anticipated that we will have a response on the grant application sometime in December.

#### Item 2 / Report of the Board of Public Works

##### Approval to dredge areas 1-5 as presented in the Bridge Street Dam Reservoir Dredging Report

Director Murphy reviewed the 5-areas included in the Bridge Street Dam Reservoir Dredging Report. The areas are:

1. The area along the west bank north of Veterans Memorial Park. This area looks like a lagoon and has the largest amount of area and material to be dredged.
2. The area just north of the Washington Street bridge along the east bank.
3. The area just south of the Washington Street bridge along the east bank.
4. The area south of River Island Park.
5. The area where the fishway is proposed to be built.

Administrator Hofland previously informed the Board of Public Works that dredging all five locations would cost approximately \$1,428,000.

Trustee Grant questioned where funds would be found for the dredging project. Director Murphy stated that TID No. 3 would be charged for the project costs. He also stated that part of the project was included in the project plan.

President Brunnquell questioned if these project costs can be charged to TID No. 3, if the area is not completely included within the plan boundaries. Village Attorney Herbrand responded that project costs within ½ mile of the district boundary can be charged to the TID, if the project directly benefits the district. He also stated that the Joint Review Board would have to approve the use of TID funds for this project because it is outside the district boundary

Attorney Herbrand stated that the recent TID No. 3 project plan amendment did include a reference to the dam project and dredging of the area. However, the farther away from the dam the dredging is done the more the Joint Review Board may have to get involved in the process.

President Brunquell commented that the current financial status of TID No. 3 is not good. The CDA will be reviewing the financial stability of this district and TID No. 4 at their meeting on Wednesday.

He also stated that TID No. 3 is redevelopment district and unfortunately is currently reliant on donor funds from TID Nos. 2 and 5 for cash flow. If not for these donations, the burden would be placed on the taxpayers of the community. It is important that we do not drag out the TID any longer than necessary so that the full valuation of the district can be placed back on the tax roll.

Trustee Grant also questioned how dredging around River Island Park will benefit the downtown.

Trustee Rieck stated that while he does not want to spend money on the dredging, this project does support the saving of the dam. If we do not do this part of the project now, it is unlikely that it will ever get completed.

President Brunquell stated that he does not think that including the area at River Island Park is a TID eligible expense. He stated that he brought up the possibility of dredging this area. We need to look at the intent of the referendum. It is not so much the dam itself but what it represents, which is the pond. He is in favor of including the area north and south of the dam and the area where the fish passage was to be constructed. He is not in favor of dredging Veterans Memorial Park or the area at River Island Park.

Trustee Grant suggested that for those who feel strongly that the dredging should be completed they should initiate a referendum for placement on a future ballot.

Trustee Antoine questioned the impact these costs would have on TID No.3. Director Styduhar stated that TID No. 3 will have a \$0 balance at the end of this year.

Bill Harbeck stated that this area is an important asset to the community. It is now or never for this to happen. The long term benefit to the community must be looked at. Mr. Harbeck would like to have all of the areas included in the dredging project.

Director Murphy stated that if the area around River Island Park becomes a wetland area, the DNR does allow a wetland scrape of up to 3 feet deep. This would be approximately the same amount of dredging that was included in the dredging report for completion.

Trustee Grant reiterated his suggestion to place this project on a ballot for input from the entire community and whether they are willing to pay for this project.

Mr. Ryan McCone, 1711 Audubon Avenue read a prepared statement ([attached](#)) regarding the dredging project. Mr. McCone is against the dredging project.

Bill Hass stated that a deeper impoundment area would be better for fish and for recreational purposes.

Motion by President Brunnquell, seconded by Trustee Grant, to approve the dredging of the following areas: 2. The area just north of the Washington Street Bridge along the east bank. 3. The area just south of the Washington Street Bridge along the east bank; and 5. The area where the fishway is proposed to be built, for an approximate cost of \$488,000.

Sue Hass, 1226 Water Terrace, stated that a decision on the dredging project is a difficult issue. If the dredging is completed it will provide better water quality, more recreational uses, and better aesthetics; however, even when looking at all of those items she would not want to dredge the areas described. Mrs. Hass stated that she would like to keep the work to the north of the Washington Street Bridge.

President Brunnquell stated that areas 2, 3 and 5 provide a benefit to the downtown. They provide the downtown businesses and residents with the perception of what they anticipated they would see in this area. He also commented that the area is going to continue to fill in with silt and the lack of water movement is only going to decrease causing more algae blooms to grow.

Ed Mulloy, 1110 Riverview Court, commented that the Village has beautiful community parks. This area is a recreational amenity of the Village and the entire area should be dredged.

Trustee Grant stated that it all comes back to money. We all want to see the river preserved; however, we do not have to do this right now. He suggested repairing the dam now and then considering the dredging project in the future. He stated that we need to keep in mind the restraints being placed on communities by Madison. We cannot increase our budget so it may mean fewer employees and/or fewer services to fund this project.

Trustee Grant called for the question.

The motion to approve the dredging of the following areas: 2. The area just north of the Washington Street Bridge along the east bank. 3. The area just south of the Washington Street Bridge along the east bank; and 5. The area where the fishway is proposed to be built, for an approximate cost of \$488,000 was defeated 4-2 (D. Antoine, J. Brunnquell - aye).

Motion by Trustee Rieck, seconded by Trustee Harbeck to approve the dredging of areas 1-5, as recommended by the Board of Public Works. Motion defeated due to a tie vote: R. Rieck, D. Antoine, L. Harbeck - aye / J. Grant, S. Meinecke, J. Brunnquell - nay.

President Brunnquell thanked all for coming and for their comments on these two important issues.

Village Administrator Hofland commented that, as Directory Murphy previously stated, even though the Village is applying for the grant the expectation is that if we are not successful in obtaining the grant we will not proceed with the project until we are successful in obtaining funding. The Village has 8 more years to bring the dam structure into compliance. Administrator Hofland also stated that the dredging can be completed anytime in the future.

## REPORT OF THE PARKS AND RECREATION BOARD

Motion by Trustee Grant, seconded by Trustee Meinecke, to approve the Report of the Parks and Recreation Board as follows: 1. Implement a minimum 70 percent cost recovery policy for instructor-led senior adult programming; 2. Implement a \$30 fee, per performance, for the Silver Belles and Golden Tones

Senior Coordinator Karin Sevener briefly reviewed the two items. She indicated that the recovery on the senior adult programs is closer to 100 percent; however, requiring a 70 percent minimum cost recovery brings these programs in line with other department programming.

Mrs. Sevener also stated that the Seniors are not responsible for the \$30 performance fee for the Silver Belles and Golden Tones. The facility where the group performs pays the fee.

Trustee Grant commended Karin and John Safstrom for the many great programs that have been established for the adults and children of Grafton.

The motion to approve the Report of the Parks and Recreation Board was approved unanimously.

## REPORT OF THE PLAN COMMISSION

Village Administrator Hofland requested that Items 2 and 3 of the Report of the Plan Commission, relating to the annexation and rezoning of property owned by Dr. Janice Alexander, be postponed until after the closed session portion of this meeting.

Motion by Trustee Grant, Seconded by Trustee Meinecke, to postpone action on Items 2 and 3 of the Report of the Plan Commission until after the closed session portion of this meeting. Approved unanimously.

### Item 1 / Report of the Plan Commission

Motion by Trustee Rieck, seconded by Trustee Antoine, to approve Item 1 of the Report of the Plan Commission, as follows: 1. Ordinance No. 020, Series 2011, rezoning property located at 1219-1287 Washington Street (second floor) to be known as Mill Square, owned by Jeff Prochnow and Marcus Tebon, from PUD Planned Unit Development-Commercial zoning district to PUD Planned Unit Development-Residential/Office zoning district. Approved unanimously.

### Item 4 / Report of the Plan Commission

Motion by Trustee Grant, seconded by Trustee Rieck, to approve Item 4 of the Report of the Plan Commission, as follows: 4. Ordinance No. 021, Series 2011, approving text amendments to Chapter 18 Subdivisions regarding platting requirements. Approved unanimously.

## REPORT OF THE JOINT INITIATIVE EXECUTIVE COMMITTEE

Motion by Trustee Meinecke, seconded by Trustee Rieck, to approve Item 1 of the Report of the Joint Initiative Executive Committee, as follows: 1. That common procurement of dispatch hardware and software continue to be evaluated for savings in both communities, that assessment of shared dispatch without a change in location be further evaluated, and that a change in location of dispatch,

operational changes, personnel changes, and changes in lobby hours of operations at both locations does not warrant further consideration at this point.

Trustee Meinecke, Co-Chair of the Joint Initiative Executive Committee, stated that a considerable amount of discussion has occurred regarding combining dispatch services and the closing of lobby service. It was the consensus of the Committee that these options are not acceptable to either community and these services should remain in their respective communities.

Police Chief Wenten stated that he and Cedarburg Police Chief Frank are working on sharing record software, joint training, and other services.

Trustee Grant point out that the Committee sort of agreed to disagree. The two bodies are trying to come to a joint decision. Discussion will continue to proceed with each community exploring options for shared services. Trustee Grant stated that the Village of Grafton is at the crossroads of two of the busiest roads in the County. In addition, the new hospital creates additional needs for Police services and the Police Station lobby continues to have significant pedestrian traffic.

Chief Wenten also commented that the two Departments are continuing to think “outside the box” regarding shared services. Discussions are occurring regarding the possible sharing of computer hardware as it relates to the 911 system.

Trustee Grant commented that through good communication and discussion comes innovation. The Village of Grafton and the City of Cedarburg are working towards providing their residents with cost effective ways to continue to provide essential services.

Trustee Meinecke stated that she would like to see ideas brought forward from each Police Chief to their respective Public Safety Committees.

The motion to approve Item 1 of the Report of the Joint Initiative Executive Committee was approved unanimously.

#### Item 2 / Report of the Joint Initiative Executive Committee

Motion by Trustee Meinecke, seconded by Trustee Grant, to approve Item 2 of the Report of the Joint Initiative Committee, as follows: 2. That Grafton Public Safety Committee agenda include an item every other month to discuss ways of sharing among the communities, items related to public safety, with Cedarburg representatives invited to attend the meetings. Approved unanimously.

#### STATUS AND ACTION ON ECONOMIC DEVELOPMENT REVOLVING LOAN PROGRAM LOAN DEFAULT - SHADY LADY LIGHTING, 1350 14<sup>TH</sup> AVENUE, SUITE 14

Finance Director Styduhar updated the Board on the \$150,000 Economic Development Revolving Loan previously issued to Shady Lady Lighting, 1350 14<sup>th</sup> Avenue, Suite 14. Director Styduhar stated that the business has closed its doors and the keys have been forwarded to Foundations Bank. The bank is in the process of selling the company assets.

Per discussions with Village Attorney Herbrand, Director Styduhar is requesting Board action to place the loan in default. Upon approval, a letter will be sent requiring the applicant to present a

cure for the default within 60 days. This action will open discussion for the Village to determine what amount of the loan, if any, is recoverable.

Attorney Herbrand stated that the default letter is the starting point towards recovery of the loan funds. The Village has a personal guarantee lien on the applicant's home. Unfortunately, the Village is in the third position for recovery of funds.

Motion by Trustee Grant, seconded by Trustee Antoine, to consider the Economic Development Revolving Loan Program loan to Shady Lady Lighting, 1350 14<sup>th</sup> Avenue, Suite 14, in default. Approved unanimously.

#### AUTHORIZATION TO FILL ONE (1) VACANT TELECOMMUNICATOR POSITION

Motion by Trustee Grant, seconded by Trustee Meinecke, to authorize the filling of one (1) vacant telecommunicator position.

Chief Wenten stated that the Department is currently working with 4.5 telecommunicators. In order to provide 24/7 service, the Department needs to have a minimum of 5.0 telecommunicators on staff.

Trustee Rieck questioned the possibility of hiring only part-time personnel to eliminate some of the benefit costs. Chief Wenten responded that there is usually about 3-months of training required for this position and it not cost effective to have more part-time staff.

The motion to authorize the filling of one (1) vacant telecommunicator position was approved unanimously.

#### **LICENSES**

##### Denial of Operators License – Philip Burkhardt

Village Clerk Dylak informed the Board that Mr. Burkhardt was notified of this meeting.

Motion by Trustee Grant, seconded by Trustee Antoine, to deny the issuance of an Operator's license to Philip Burkhardt, as recommended by Police Chief Wenten. Approved unanimously.

Motion Trustee Harbeck, seconded by Trustee Meinecke, to approve the issuance of Operators licenses to Miranda Umhoefer and Tiffany Miller, as presented. Approved unanimously.

#### **DEPARTMENT AND OFFICERS REPORTS**

None.

#### **REPORT OF BILLS**

Motion by Trustee Rieck, seconded by Trustee Meinecke, to approve the payment of Village expenditures in the amount of \$435,416.62.

Trustee Harbeck questioned the \$3,808.42 legal expense to Buelow Vetter Buikema. This expense was for review of an unemployment claim by a former Police Officer.

Trustee Harbeck also questioned a \$683.09 expense to Dave Mauer for construction costs. This expense was for material purchased by a member of the Lions Club for Lions Park shelter. The work was completed by volunteers.

The motion to approve the payment of Village expenditures in the amount of \$435,416.62 was approved unanimously.

### **OLD BUSINESS**

Trustee Grant requested that Village Administrator Hofland contact the utility companies and identify that the Village of Grafton does not want its businesses or residents to be charged for the moving and removing of utility lines that may result from the proposed street car project in the City of Milwaukee.

Administrator Hofland responded that the concern has already been raised to Grafton's assigned utility business account representative. A letter will be sent to the utilities on this matter later this week. It was suggested that the letter also be forwarded to the Public Service Commission and Milwaukee Mayor Tom Barrett.

### **NEW BUSINESS**

None.

### **CONVENE TO CLOSED SESSION**

Motion by Trustee Grant, seconded by Trustee Meinecke, to Convene to closed session, at 7:42 p.m., pursuant to Wisconsin Statutes 19.85(1)(c) for Personal related matters (Non-represented employee compensation) 19.85(1)(e) for Real Estate and Competitive Bargaining matters (Pre-Annexation agreement - First Bank Financial Centre) and 19.85(1)(g) for Litigation matters (Status of legal action-UPAD, LLC) Approved unanimously by roll call vote.

During the Closed Session, the Village Board discussed negotiation strategies associated with possible 2011 and 2012 temporary and permanent pay increases for non-union staff, possible settlement of outstanding financial guarantees by UPAD, LLC and provisions of pre-annexation agreement for Dr. Alexander annexation petition with First Bank Financial Centre.

Motion by Trustee Meinecke, seconded by Trustee Antoine to adjourn Closed Session and reconvene into the regular order of business at 8:14 p.m.. Approved unanimously by roll call vote.

### **PRE-ANNEXATION AGREEMENT**

Motion by Trustee Grant, seconded by Trustee Harbeck to approve Dr. Alexander and First Bank Financial Centre pre-annexation agreement as presented with amendments. Approved unanimously.

### **ANNEXATION OF PROPERTY**

Motion by Trustee Meinecke, seconded by Trustee Antoine to approve Ordinance No. 022, Series 2011, annexation of 2.58 acres, owned by Dr. Janice H. Alexander, located north of WIS 60 and west of Dakota Drive and establishing A-3 Agricultural Holding District zoning. Approved unanimously.

**REZONING OF PROPERTY**

Motion by Trustee Harbeck, seconded by Trustee Grant to approve Ordinance No. 023, Series 2011, rezoning a parcel approximately 1.68 acres of land owned by Dr. Janice H. Alexander, from A-3 Agricultural Holding District to PUD-Planned Unit Development-Commercial to accommodate a proposed financial institution. Approved unanimously.

**ADJOURN**

Motion by Trustee Rieck, seconded by Trustee Meinecke to adjourn at 8:16 p.m. Approved unanimously.