

## **VILLAGE OF GRAFTON**

### **ARCHITECTURAL REVIEW BOARD MEETING MINUTES**

**SEPTEMBER 15, 2011**

The Architectural Review Board meeting was called to order at 5:00 p.m. by Chair Richard Rieck.

Board members present: Richard Rieck, Tom Bartlein, Tom Richart, and Frank Lorbecki

Absent: Mark Paschke

Staff/Officials present: Building Inspector, Tom Johnson, Administrative Secretary, Deborah A. Brown and Director of Planning and Development, Michael A. Rambousek

Others present: Peter Renner of Innovate, LLC

#### **MINUTES**

Motion by Tom Richart, seconded by Frank Lorbecki, to approve the minutes of the August 25, 2011 Architectural Review Board meeting, with a change in the correct spelling of Tom Richart last name throughout the document. Approved unanimously.

#### **APPROVAL OF AUGUST-2011 INSPECTION AND ASSESSMENT BENCHMARK REPORT**

Motion by Frank Lorbecki, seconded by Tom Bartlein, to approve the Building Inspector's August 2011 Benchmark Report as presented. Approved unanimously.

#### **HEAR PERSONS REQUESTING TO BE HEARD**

None.

Chair Richard Rieck asked if the Architectural Review Board members had any objections to going to Old/New Business while waiting for the architect who is presenting the single family home review.

The Architectural Review Board had no objections.

#### **OLD/NEW BUSINESS**

Tom Bartlein informed the Architectural Review Board that he was working on the Lion's Park Shelter project and inquired if he would have to formally submit to the Architectural Review Board for a change to the windows/vents at the Lion's Park Shelter.

Chair Rieck suggested that the Architectural Review Board put this item under new business on the next agenda for the Architectural Review Board meeting next month.

Director of Planning and Development, Michael A. Rambousek informed the Architectural Review Board members that there may be a need to have a special Architectural Review Board meeting earlier than the next scheduled meeting which is October 13, 2011. He indicated he would update the Architectural Review Board members as soon as possible.

### **RESIDENTIAL PLAN REVIEW**

#### **Peter Renner-New Single Family Home-Treehouse Site House #1**

The Architectural Review Board members reviewed the architectural plans for construction of a new single family residence to be located at 16<sup>th</sup> Avenue and Falls Road, on an existing lot of record.

There were no concerns regarding this project.

Motion by Tom Bartlein, seconded by Frank Lorbecki, to approve the architectural plans for a new single family home to be located at 16<sup>th</sup> Avenue and Falls Road as presented. Approved unanimously.

### **ADJOURN**

Motion by Tom Richart, seconded by Frank Lorbecki, to adjourn the meeting at 5:25 p.m. Approved unanimously.