

VILLAGE OF GRAFTON

PARKS AND RECREATION BOARD MEETING MINUTES

SEPTEMBER 21, 2011

The Parks and Recreation Board meeting was called to order at 6:05 p.m. by Chair Meg Canepa

Members present: Meg Canepa, Sue Meinecke, Dave Antoine, Jim Miller, Gigi Hafemann, Joseph Hildebrand and Fran Betz

Staff / Officials present: Director of Parks and Recreation John Safstrom, and Administrative Secretary Sheryl Prohuska

MINUTES

Trustee Meinecke requested page 3 and 4 of the August 17, Park Board minutes be amended from "Chair Canepa stated she witnessed an incident at the pool that was handled very quickly and professionally" to "Chair Canepa and Trustee Meinecke both stated that on separate occasions, they witnessed an incident at the pool that was handled very quickly and professionally".

Trustee Meinecke also requested to strike from page 4 of the August 17, Park Board minutes "Trustee Meinecke also commented on the friendly atmosphere at the Family Aquatic Center. She stated the staff is very personable and that she and her family have always had a great experience at the pool".

Motion by Jim Miller, seconded by Sue Meinecke, to approve the August 17, 2011 Parks and Recreation Board meeting minutes, as presented with the above changes. Approved unanimously.

PERSONS REQUESTING TO BE HEARD

None.

REVIEW OF 2012 PROPOSED PARKS AND RECREATION BUDGET

Board members reviewed the Department's 2012 General Fund Budget.

Director Safstrom reported the most significant change in the Budget is the elimination of approximately 2.5 seasonal part-time positions. He stated the purchase of a new lawnmower has significantly reduced the amount of labor time needed to cut grass. Director Safstrom stated the remainder of the Budget is similar to the previous year, as nothing has been added or deleted.

Chair Canepa questioned that the 2012 Budget mainly reflects a decrease in salaries and a capital purchase (lawnmower) that was taken from the 2011 Parks Budget. Director Safstrom replied yes.

Trustee Meinecke asked if the Department was concerned about anything being in jeopardy for 2012. Director Safstrom responded that he was initially concerned about the elimination of weekend programming at School District facilities. He stated he has met with School District staff, and they have authorized him access to a key for John Long Middle School and the indoor pool. Jim Miller asked if the Department will continue to incur maintenance costs. Director Safstrom responded fees were charged for opening and closing the buildings in the past. Since he now has authorization to do that, the Department would save approximately \$3,500 in maintenance fees.

Joe Hildebrand asked if School District usage will be on a first come, first served basis. Director Safstrom responded the School District Buildings and Grounds are implementing a new policy to reflect that priority usage will be in the following order: School District first, Parks and Recreation Department programming second, and all other groups last.

Director Safstrom reported the Budget Workshop will be held October 15, with the public hearing scheduled for October 26.

ADULT EDUCATION CLASSES

Director Safstrom reported that a discussion with School District staff has led to the potential for offering a variety of Adult Education Classes utilizing School District facilities. Director Safstrom stated that all programs would be 100 percent self-supporting and that no charges will be incurred from the School District for use of the facilities. Programs such as Introduction to Autos, Cooking and Computer classes are a sampling of the types of programming being considered.

Director Safstrom stated the School District is interested in allowing taxpayers the opportunity to utilize the facilities for these types of programs and is excited to partner with the Parks and Recreation Department to coordinate the programming.

Director Safstrom stated the Adult Education Classes would be offered during the school week prior to 10:00 p.m. He stated he would like to implement at least two or three new programs for 2012.

Motion by Trustee Antoine, seconded by Trustee Meinecke, to recommend the Parks and Recreation Department pursue offering Adult Education programs utilizing School District facilities. Approved unanimously.

BENCHMARK MEASUREMENTS

Board members reviewed the Department's monthly benchmarks.

Director Safstrom stated the Department is continuing to compile statistics from the summer season. He stated the Aquatic Center seasonal report will be available at the October meeting.

PARK AND OPEN SPACE FUND/PARK AND RECREATIONAL FACILITIES FUND REPORT

Board members had no comments regarding the Department's monthly report.

OLD BUSINESS

Joe Hildebrand asked about Grafton Little League's fundraising efforts for the new ball field facilities. Director Safstrom responded it is progressing slowly.

Joe Hildebrand asked about the Cody Reetz Memorial fundraising efforts for the construction of a new skate park. Director Safstrom responded the group continues to hold various fundraising activities.

NEW BUSINESS

Director Safstrom presented a new park sign design that is favored by Village Administrator Darrell Hofland and Director of Planning and Development Mike Rambousek. Director Safstrom stated one or two signs will be put into the Capital Improvement Projects Budget each year. He stated there are funds currently available in the Lions Park construction budget to cover the cost of the new signage for that particular park. The cost of the signage is unknown at this time.

Trustee Antoine questioned if a sideboard could be incorporated within the new Village of Grafton welcome signs that would list the various community organizations that are involved within the Village. Director Safstrom suggested that Mr. Antoine contact Director of Planning and Development Mike Rambousek.

OTHER BUSINESS

Jim Miller reported he received positive feedback regarding Doggy Paddle Day. Director Safstrom stated the Village continues to donate all proceeds to the Ozaukee County Humane Society.

Director Safstrom reported the Pancake Breakfast previously held at Lime Kiln Park during Pumpkin Fest will now be held in the downtown area this year.

Director Safstrom stated the Department will implement the online registration portion of its new software for the Future Stars winter basketball program. The online registration will be fully utilized by next summer.

ADJOURN

Motion by Jim Miller, seconded by Sue Meinecke, to adjourn at 6:37 p.m.
Approved unanimously.