

VILLAGE OF GRAFTON
VILLAGE BOARD MEETING MINUTES

NOVEMBER 21, 2011

President Brunnquell called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance followed.

Board members present: Dave Antoine, Richard Rieck, Sue Meinecke, David Liss, Lisa Uribe Harbeck, and Jim Brunnquell

Absent: Jim Grant

Staff and Officials present: Village Administrator Darrell Hofland, Police Chief Charles Wenten, Village Attorney Michael Herbrand, and Deputy Clerk Lisa Oppeneer

MINUTES

Motion by Trustee Antoine, seconded by Trustee Harbeck, to approve the 11-7-2011 Village Board meeting minutes, as corrected and File the 11-7-2011 Finance Committee; and the 11-10-2011 Architectural Review Board meeting minutes, as presented. Approved unanimously.

PERSONS REQUESTING TO BE HEARD

None

BUSINESS PRESENTED BY THE PRESIDENT

Presentation of ICMA Resolution in recognition of the 40th Anniversary of Council-Manager Government in the Village of Grafton

President Brunnquell presented Village Administrator Darrell Hofland with the ICMA Resolution recognizing the 40th anniversary of council-manager government in the Village of Grafton. He congratulated Mr. Hofland for his years of service with the Village and stated that in 40 years the Village of Grafton has had only two Administrators.

Administrator Hofland thanked President Brunnquell. He identified that some of the surrounding municipalities have had multiple Administrators over the years. The consistency in having a long term manager makes it easier to work with the Board to create and implement Master Plans, Budgets, and setting policies, year after year to make a community run well.

President Brunnquell reviewed the materials distributed for Village Board member review.

RESOLUTIONS/ORDINANCES/ACTION ITEMS

Resolution adopting the 2012 Annual Program Budget and establishing the 2011 Tax Levy

President Brunnuell stated this would allow funds for the designated Police Officer to be moved from the Public Safety Fund to the Unclassified Fund.

Trustee Meinecke commented that the Village Board never asked for the funding for the Police Officer funds to be moved from the Police Operations budget.

President Brunnuell commented that is why it is before the Village Board tonight. The intention is to move it from the Police Operations fund to another but not eliminate the funds from the levy.

Administrator Hofland commented \$42,651 would be moved into the Unclassified Fund. In the past the Village has been fortunate to not have to use the funds.

President Brunnuell commented lots of things are evolving at the Fire Department and as a Board, we need to position ourselves for possible changes.

Trustee Meinecke commented if the Village Board moves money from the Public Safety Fund then we are saying the Village will have 21 officers. The Police Department fully staffed is 22 Officers. She questioned why would the Village Board move funds now with the future unknown.

President Brunnuell commented when the time comes the Village Board will need to prioritize items.

Administrator Hofland stated this resolution is different from what was passed two weeks ago and it is before the Village Board without prior direction from the Village Board. This is before the Village Board tonight due to recent discussions regarding the Police Officer funding. Ultimately, the Board can choose to act on it or not.

Trustee Harbeck questioned if the money is moved into the Unclassified Fund will it be able to be used for the Police Officer, if it is determined that one is needed.

President Brunnuell stated yes. However, he is willing to table this item until we have a full Village Board present.

Motion by Trustee Meinecke, seconded by Trustee Antoine, to table the Resolution adopting the 2012 Annual Program Budget and establishing the 2011 Tax Levy, as presented. Approved unanimously.

Report of the Public Safety Committee (11-21-11 meeting)

Motion by Trustee Liss, seconded by Trustee Antoine, to approve Items 1 and 2 of the Report of the Public Safety Committee as follows: 1. Purchase

one marked squad and extended warranty from Schmit Bros., Saukville, WI, for a total cost of \$24,792.88 with delivery and payment to be made after January 1, 2012; 2. Authorize filling of one (1) vacant Telecommunicator position, as presented. Approved unanimously.

Trustee Harbeck questioned the length of the extended service plan. Chief Wenten replied the extended service plan is for three years or 75,000 miles, whichever would occur first.

LICENSES

Motion by Trustee Rieck, seconded by Trustee Antoine, to approve the issuance of Operators licenses to: Christopher Shankle-Scooters Place, John Nelson-Gateway BP, Kathryn Fleming-Charcoal Grill & Rotisserie, Michelle Scherr-Charcoal Grill & Rotisserie, as presented. Approved unanimously.

DEPARTMENT AND OFFICERS REPORTS

Chief Wenten thanked the Village Board for listening to all the discussion on the budget regarding the Police Officer.

Trustee Meinecke commented the Police Department should be thanked for assisting in the capture of the criminals who recently robbed a bank in Grafton.

Administrator Hofland requested direction from the Village Board regarding people wanting to set up areas in municipal buildings for referendum initiatives including recalls.

It was the consensus of the Village Board to not allow people to ask for citizen signatures inside municipal buildings.

Mr. Hofland questioned if municipal Committee Rooms that are able for reservations can be used for these purposes.

Trustee Antoine commented the Library already has a policy in place that conference rooms cannot be used for these purposes.

Village Attorney Michael Herbrand stated he would like to follow prior practice and not change any policies regarding reserving Committee Rooms.

REPORT OF BILLS

Motion by Trustee Liss, seconded by Trustee Meinecke, to approve the payment of Village Expenditures in the amount of \$429,606.27, as presented. Approved unanimously.

Several Trustees had questions on a few of the bills. Administrator Hofland answered what he could and indicated he would provide answers for the other questions.

OLD BUSINESS

Trustee Antoine thanked all who came to the Village tree lighting. Also, thank you to Bill Hass for adding lights to the River Walk.

NEW BUSINESS

None.

CONVENE TO CLOSED SESSION

Motion by Trustee Antoine, seconded by Trustee Harbeck, convene to closed session at 6:27 p.m., pursuant to Wisconsin Statutes 19.85(1)(c) for Personnel Matters (2012 non-represented employee compensation and benefits.) Approved unanimously by roll call vote.

During the Closed Session of 43 minutes, the Village Board discussed possible changes in compensation and benefits for Utility employees who will be impacted by Act 10 and the potential impact from the Teamster contract.

RECONVENE TO OPEN SESSION AND THE REGULAR ORDER OF BUSINESS

Motion by Trustee Liss, seconded by Trustee Harbeck, to reconvene to open session and the regular order of business at 7:10 p.m. Approved unanimously by roll call vote.

ADJOURN

Motion by Trustee Harbeck, seconded by Trustee Antoine, to adjourn at 7:10 p.m. Approved unanimously.