

VILLAGE OF GRAFTON
VILLAGE BOARD MEETING MINUTES

DECEMBER 19, 2011

President Brunnquell called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance followed.

Board members present: Jim Grant, Dave Antoine, Richard Rieck, Sue Meinecke, David Liss, Lisa Uribe Harbeck, and Jim Brunnquell

Staff / Officials Present: Village Administrator Darrell Hofland, Finance Director Paul Styduhar, Police Chief Charles Wenten, Director of Public Works Dave Murphy, Utility Director Tom Krueger, Parks & Recreation Director John Safstrom, Deputy Clerk Lisa Oppeneer, and Village Attorney Michael Herbrand.

MINUTES

Motion by Trustee Grant, seconded by Trustee Harbeck, to approve the 12-5-2011 Village Board meeting minutes and File the 12-7-2011 Community Development Authority; 12-8-2011 Architectural Review Board; 12-12-2011 Public Arts Board; 12-12-2011 Board of Public Works; 12-13-2011 Public Safety Committee; and the 12-14-2011 Parks and Recreation Board meeting minutes, as presented. Approved unanimously.

PERSONS REQUESTING TO BE HEARD

Bill Hass, 1226 Water Terrace, commented that, this past weekend, a wedding reception was held at the Black Swan banquet hall. He identified that most attendees were from the Chicago area and they were very impressed with the Grafton area.

BUSINESS PRESENTED BY THE PRESIDENT

Acceptance of resignation: Erica McCone from Public Arts Board effective immediately

Motion by Trustee Antoine, seconded by Trustee Rieck, to accept the resignation of Erica McCone from the Public Arts Board effective immediately. Approved unanimously.

Administrator Hofland commented the resignation is related to a job promotion.

President Brunnquell reviewed the materials distributed for Village Board member review.

RESOLUTIONS/ORDINANCES/ACTION ITEMS

Item 1 / Report of Board of Public Works

Motion by Trustee Meinecke, seconded by Trustee Liss, to approve the AIA Agreement with Kueny Architects, LLC, Pleasant Prairie, WI for

architectural and engineering services related to a Utility vehicle and storage facility at 1900 Ninth Avenue, for a not to exceed fee of \$76,188.

Utility Director Tom Krueger commented this is a continuation of a preliminary design plan for a facility site. The costs would be for design and construction documents, bidding, construction-related services, evaluation services and project completion.

The motion to approve Item 1 of the Report of the Board of Public Works was approved unanimously.

Item 2 / Report of Board of Public Works

Motion by Trustee Liss, seconded by Trustee Rieck, to approve the engineering services proposal by Donohue and Associates, Inc., Sheboygan, WI, for design and construction related services for a septage receiving station, for a not to exceed fee of \$36,700.

Director Krueger commented the septage receiving station was included on the site plan completed by Kueny Architects. Donohue and Associates have knowledge of septage receiving systems and he would like for them to complete the engineering services.

The motion to approve Item 2 of the Report of the Board of Public Works was approved unanimously.

Item 3 / Report of Board of Public Works

Motion by Trustee Grant, seconded by Trustee Meinecke, to set the fees for the Residential Yard Waste Site as follows: \$25 for new issue or reactivation without a card; \$20 for reactivation with a card; \$10 to replace lost card within the year, \$5 refunded if found; \$0 if a card is damaged and needs to be replaced.

Director of Public Works Dave Murphy commented the only difference in the fees is that new residents will pay an extra \$5 to cover the cost of the card. Also, if a card is lost it will now cost \$10. The extra \$5 will cover the cost of the card.

The motion to approve Item 3 of the Report of the Board of Public Works was approved 6-1 (L.Harbeck – nay).

Item 1 / Report of Public Safety

Motion by Trustee Grant, seconded by Trustee Liss, to approve Ordinance No. 033, Series 2011, amending Section 10.32.010 / Stop Intersections to include a 4-way stop at 11th Avenue and Maple Street. Approved unanimously.

Chief Wenten commented this is due to the significant traffic before and after school. This will help slow down traffic at those times of the day.

Item 2 / Report of Public Safety

Motion by Trustee Grant, seconded by Trustee Liss, to authorize the filling of one (1) vacant Police Officer position, with a start date no earlier than April 1, 2012, as presented. Motion failed 4 – 3 (D. Antoine, R. Rieck, J. Brunnuquell, L. Harbeck – nay / J. Grant, S. Meinecke, D. Liss-aye.)

Trustee Grant commented that Trustee Antoine and Trustee Harbeck were both at the Public Safety Committee listening to the explanations given on why the Village needs a replacement officer. Mr. Grant was under the assumption he had support from both Trustees.

Trustee Harbeck indicated that she took into consideration everything that was discussed and was still not in favor of hiring the replacement officer.

Trustee Antoine commented the letter prepared for the Public Safety Committee from Dr. Jeffrey Pechura, Superintendent of Grafton Schools, was a great letter. However, if the School District really wants an Officer in the schools he questioned why the District cannot help fund part of the position.

Trustee Grant commented the Grafton School District is not responsible for paying for Police operations and the Village has also helped fund the cameras placed in the schools.

Trustee Rieck commented since discussions began on the hiring of a replacement officer, he has never changed his position on this matter. During previous 2012 Budget meetings, discussion included the possible transfer of dispatch services and the elimination of the Director of Parks and Recreation position; however, many employees showed up to support these two important matters. In all the meetings held regarding the hiring of the replacement officer, no Police Staff, other than Chief Wenten, has been present.

Trustee Grant commented that, at the recent Public Safety Committee meeting, he felt they tried to answer all the questions and concerns regarding the replacement officer position. He had asked Mr. Perchura to submit a letter regarding the importance of Sergeant Podewils being in the schools. Unfortunately, there are drugs in the Grafton schools and keeping Sergeant Podewils in the schools may help minimize the problem. We asked Chief to come up with the funds to fund the replacement officer and he did.

President Brunnuquell stated we need to position ourselves for the future budget issues that are likely to occur.

Trustee Grant commented we need to vote on what is right for our community.

Trustee Harbeck commented she does agree with some of the reasons why we would need a replacement officer. However, overall she does not think we need the officer at this time. The Port Washington / Saukville School District had an officer in the schools

for many years which was partially funded by the school district. However, due to funding the Police Officer position at the school was eventually cut.

Trustee Meinecke commented we need to recognize how well Chief Wenten runs his Department. We as a Board should not be telling him on how to run his Department or micromanage it.

President Brunnequell responded we are not telling the Chief how to run his Department. The replacement officer is just not needed at this point.

Item 2 / Report of Public Safety Committee

Motion by Trustee Grant, seconded by Trustee Meinecke, to accept the donation of equipment from Captain Joseph Gabrish for a total estimated value of \$1,050.00. Approved unanimously.

Item 1 & 2 / Report of Parks and Recreation Board

Motion by Trustee Harbeck, seconded by Trustee Rieck, to approve items 1 & 2 of the Report of Parks and Recreation Board as follows: 1. Approve the Programs and Activities Fees Policy; 2. Approval to offer a new program for Derby Lite.

Parks and Recreation Director John Safstrom commented the Derby Lite program is a joint recreation program for Grafton, Port Washington, and Cedarburg residents. Participants will pay \$5 to their local Park and Recreation Department to cover the administrative costs. The Village will not incur any costs associated with this program.

The motion to approve items 1 & 2 of the Report of the Parks and Recreation Board was approved unanimously.

Appointment of election inspectors for 2012-2013 term

Motion by Trustee Harbeck, seconded by Trustee Grant, to appoint election inspectors for 2012 – 2013 terms, as presented. Approved unanimously.

Resolution No. 023, Series 2011, authorizing the combining of wards for the Spring 2012 elections was offered by Trustee Liss.

Motion by Trustee Antoine, seconded by Trustee Meinecke, to adopt Resolution No. 023, Series 2011, as presented. Approved unanimously.

Resolution No .024, Series 2011, approving the 2011 wage adjustment factor for non-represented permanent Village employees was offered by Trustee Rieck.

Administrator Hofland commented that the union employees have received up to 6.5 percent in increases over the past two years. The non-union staff has had no increases

over the past two years. He is therefore recommending that non-union staff receive a 3 percent increase at 11.59 p.m. on December 31, 2011.

Motion by Trustee Liss, seconded by Trustee Harbeck, to adopt Resolution No. 024, Series 2011, as presented. Approved unanimously.

Resolution No. 025, Series 2011, establishing the wage schedule of classification structure for non-represented permanent Village employees for 2011 was offered by Trustee Rieck.

Motion by Trustee Liss, seconded by Trustee Meinecke, to adopt Resolution No. 025, Series 2011, as presented. Approved unanimously.

Resolution No. 026, Series 2011, establishing the pay schedule for seasonal part-time employees for 2012 was offered by Trustee Grant.

Motion by Trustee Liss, seconded by Trustee Harbeck, to adopt Resolution No. 026, Series 2011, as presented. Approved unanimously.

LICENSES

None.

DEPARTMENT AND OFFICERS REPORTS

Status of Christensen Annexation Petition

Administrator Hofland commented there is no need to take action on this item. There is an additional property owner that was not included on the original petition for annexation. As of now, the property owner is not interested in having their property annexed into the Village. The Christensen's are asking for the annexation petition to be withdrawn.

Due to the lapse of time since the petition was submitted to the Village Clerk, the petition is automatically rejected.

Status of WDNR dam grant

Director of Public Works/Village Engineer Dave Murphy explained that the Village will receive funding from the DNR for the Bridge Street Dam repair, but the official letter will not be arriving until January. Currently eight requests for proposals have been sent out to consulting engineering firms to do the design work. The proposals are due on January 13, and the selection recommendation will be on the February, Board of Public Works agenda. The project will be on a tight time schedule, with construction starting in early August or September. The DNR is currently in the process of sending a letter with some mandatory requirements. This project will take care of both the east and west side of the dam.

Trustee Grant questioned if anything has been heard regarding the Newburg dam.

Director Murphy responded he has sent an email to the secretary of the Department of Natural Resources regarding the dam. However, he has not received a response back at this time.

REPORT OF BILLS

Motion by Trustee Antoine, seconded by Trustee Rieck, to approve the payment of Village Expenditures in the amount of \$101,506.70, as presented. Approved unanimously.

OLD BUSINESS

Trustee Grant stated since the decision has been made to not hire a replacement officer, then he would like to see all the items that Chief removed from his budget in order to fund the officer placed on the next Finance Committee agenda.

President Brunnquell commented he will take the request “under advisement.”

Trustee Grant responded that the Board requested that Chief Wenten come up with funding for the additional Officer, and he did. If he isn’t going to get the Officer then the items removed to fund the Officer should be placed back into the Police budget.

NEW BUSINESS

None.

CONVENE TO CLOSED SESSION

Motion by Trustee Grant, seconded by Trustee Liss, to convene to closed session at 6:28 p.m., pursuant to Wisconsin Statutes 19.85(1)(c) for Personnel Matters (LAW - Police Officer Unit) and Wisconsin Statutes 19.85(1)(e) Real Estate and Competitive Bargaining Matters (purchase of property for public use.) Approved unanimously by roll call vote.

During Closed Session, the Village Board discussed negotiation strategies related to 1) the purchase of property for downtown redevelopment and/or public parking use, 2) development agreement for redevelopment of downtown site, and 3) 2011-2012 contract for LAW - Police Officer Unit.

RECONVENE TO OPEN SESSION AND THE REGULAR ORDER OF BUSINESS

Motion by Trustee Grant, seconded by Trustee Harbeck, to reconvene to open session and the regular order of business at 6:54 p.m. Approved unanimously by roll call vote.

ADJOURN

Motion by Trustee Grant, seconded by Trustee Harbeck, to adjourn at 6:54 p.m. Approved unanimously.