

VILLAGE OF GRAFTON
VILLAGE BOARD MEETING MINUTES

JANUARY 3, 2012

President Brunnuell called the Village Board meeting to order at 6:03 p.m. The Pledge of Allegiance followed.

Board members present: Jim Grant, Richard Rieck, Sue Meinecke, David Liss, Lisa Uribe Harbeck, and Jim Brunnuell

Absent: Dave Antoine

Staff / Officials Present: Village Administrator Darrell Hofland, Police Chief Charles Wenten, Village Clerk Teri Dylak, and Village Attorney Michael Herbrand.

MINUTES

Motion by Trustee Harbeck, seconded by Trustee Liss, to approve the 12-19-2011 Village Board meeting minutes and File the 12-19-2011 Finance Committee; and the 12-27-2011 Plan Commission meeting minutes, as presented. Approved unanimously

PERSONS REQUESTING TO BE HEARD

Mike Miller - Mid-Moraine Municipal Association

Mike Miller, Executive Director of the Mid-Moraine Municipal Association, was present to provide the Village Board with an overview of the Mid-Moraine Municipal Association. He summarized the by-laws of the organization and identified the purpose of the Association.

Mr. Miller identified that the Association has a Legislative Committee that meets seven times per year. Trustee David Liss is Vice President of the Legislative Committee. In addition, the Association holds meetings several times a year with the member communities. He encouraged Board members to attend both the Legislative Committee meetings and the dinner meetings.

Mr. Miller identified that the January 25 dinner meeting will be hosted by the Village of Grafton. The speaker for the evening will be Secretary of Tourism Kathleen Klett. Her topic of discussion will be "What can tourism do for our communities."

BUSINESS PRESENTED BY THE PRESIDENT

President Brunnuell reviewed the materials distributed for Village Board member review.

Presentation of Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report for Fiscal Year Ended December 31, 2010

President Brunnquell presented Village Administrator Darrell Hofland with the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report for Fiscal Year Ended December 31, 2010. This is the 18th consecutive year the Village has received this prestigious award.

Village Administrator Hofland expressed his appreciation to Finance Director Paul Styduhar for staying current on the requirements of GASB 54. The Village of Grafton is one of only a few communities of our size that continuously receives this award.

RESOLUTIONS/ORDINANCES/ACTION ITEMS

Action on Use of Online Forums Policy

Village Administrator Hofland briefly summarized the policy. He identified that the policy was previously labeled the Social Media Policy; however, the name was changed to better reflect the components of the policy. Administrator Hofland identified that the implementation of this policy is not a result of any problems but rather the Village being pro-active to prevent any future issues.

Trustee Grant questioned the following requirement: "Unless authorized by their supervisor (or Village Administrator) employees are not authorized to speak on behalf of the Village". He asked if employees had to ask permission every time they spoke on a Village-related matter. Administrator Hofland stated that if they do not identify themselves as a Village employee it is not an issue.

Administrator Hofland reviewed a possible disclaimer that employees could use which is identified in the policy:

- d. If you publish content to any website outside of the Village's official online presence (this may include Village of Grafton websites as well as the Village's official presence on third party sites) and it has something to do with subjects associated with the Village of Grafton, consider a disclaimer such as this: "The postings are my own and do not necessarily represent The Village of Grafton's positions, strategies or opinions." However, use of this statement will not protect you from any and all personal liability resulting from the content you choose to post online. Never use or reference your formal position when writing in a non-official capacity. Consult the Office of the Village Administrator when in doubt.

Employees have the ability to provide an opinion on an issue as a citizen; however, they are not allowed to speak out on municipal matters as an employee.

There was a brief discussion on the policy. Trustee Grant commented that employees should be able to express a personal opinion. Village Administrator Hofland agreed stating that employees can do so as an individual and not as an identified Village of Grafton employee.

It was identified that Elected Officials are exempt from the policy.

Motion by Trustee Meinecke, seconded by Trustee Harbeck, to approve the Social Media Policy, as presented. Approved unanimously.

Fire Protection and Ambulance Services Agreement for 2012 -

Motion by Trustee Rieck, seconded by Trustee Grant, to approve the 2012 Fire Protection and Ambulance Services Agreement between the Grafton Volunteer Fire Department, Inc. and the Village of Grafton in the amount of \$244,394.40. Approved unanimously.

Resolution No. 001, Series 2012 / Confirming the Grafton Volunteer Fire Department Officers and Board of Directors was offered by Trustee Grant.

Motion by Trustee Liss, seconded by Trustee Meinecke, to adopt Resolution No. 001, Series 2012, as presented. Approved unanimously.

Trustee Grant commented that the Village of Grafton is lucky to have such an efficient and professional all volunteer Fire Department.

LICENSES

Motion by Trustee Liss, seconded by Trustee Meinecke, to approve the issuance of an Operator's License to Bradley Anderson (ALDI), as requested. Approved unanimously.

DEPARTMENT AND OFFICERS REPORTS

Village Clerk Teri Dylak informed the Board that the April 3, 2012 Spring Election ballot will include four candidates for the three available Village Trustee positions. The three incumbents (Trustees Meinecke, Liss, and Harbeck) and former Trustee Scott Volkert have all submitted nomination papers.

REPORT OF BILLS

Motion by Trustee Liss, seconded by Trustee Meinecke, to approve the payment of Village expenditures in the amount of \$488,157.82. Approved unanimously.

Trustee Harbeck commented that she likes the new format of the bill report.

OLD BUSINESS

None.

NEW BUSINESS

Trustee Liss informed the Board that the third GALA concert will be held at the American Legion hall on Friday, January 6. Maple Road will be performing starting at 7:00 p.m.

CONVENE TO CLOSED SESSION

Motion by Trustee Grant, seconded by Trustee Rieck, to Convene to closed session, at 6: 22 p.m. pursuant to Wisconsin Statutes 19.85(1)(c) for Personnel Matters (2012 compensation for AFSCME AFL-CIO employees / 2012-2013 contract negotiations –LAW Police Officers Unit) and Wisconsin Statutes 19.85(1)(e) for Real Estate and Competitive Bargaining Matters (development agreement on redevelopment site). Approved unanimously by roll call vote.

During Closed Session, the Village Board discussed 2012 compensation changes for AFSCME AFL-CIO employees, negotiation strategies for 2012-2013 contract of LAW Police Officers Unit and development agreement amendment of Highland Ridge.

RE-CONVENE TO OPEN SESSION AND THE REGULAR ORDER OF BUSINESS

Motion by Trustee Grant, seconded by Trustee Meinecke, to re-convene to open session and the regular order of business at 6:55 p.m. Approved unanimously by roll call vote.

ADJOURN

Motion by Trustee Grant, seconded by Trustee Rieck, to adjourn at 6:55 p.m. Approved unanimously.