

VILLAGE OF GRAFTON
PUBLIC SAFETY COMMITTEE MEETING MINUTES
FEBRUARY 10, 2009

The Public Safety Committee meeting was called to order at 6:00 p.m. by Chair Jim Grant

Committee members present: Jim Grant, Sue Meinecke and David Liss

Staff/Officials present: Chief Charles Wenten, Captain Emmett Grissom, Building Inspector Tom Johnson, and Administrative Assistant Pat Hofstad

PERSONS REQUESTING TO BE HEARD

None.

2009 CHAPTER 16 CODE CHANGES

Building Inspector Tom Johnson was present to review changes to Chapter 16. He advised a mock up home is used as a comparison which gives an idea of average fees. He noted the average fee for a single family home is \$2,354, and with requested 2009 adjustments, the village fee would be \$2,424 which is still in the range. He pointed out some changes which were reviewed by the Committee.

Motion by Trustee Liss, seconded by Trustee Meinecke, to recommend the Village Board adopt changes to Chapter 16, effective February 21, 2009. Approved unanimously.

PERSONS REQUESTING TO BE HEARD

Handicap parking review

Neil Nelson arrived at the meeting to inquire on any follow up to the handicap parking issues. Chief Wenten advised contact was made with all property owners of the second list of businesses that were not in compliance with handicap parking stalls. They were advised of what needed to be done to be in compliance with state law. He thanked Mr. Nelson for his information on the issue and encouraged him to continue to forward him any additional handicap parking concerns.

REQUEST TO UTILIZE REALLOCATED FUNDS TO PURCHASE BOOKING CAMERA

Chief Wenten explained a booking camera system was requested in the 2009 budget; however, this item was cut. Currently the Police Department uses a hand-held digital camera for booking photos. The photos are downloaded and manually associated with the master name in the records system. This is approximately a 16 hour per month time commitment by an Officer. He requested to purchase a booking room photo system which would automatically download photos into the records system. Cedarburg Police Department uses this system which would be consistent in our shared records system.

A portable radio is in the equipment fund for \$4,500.00. He expressed an immediate need for the photo system, and requested to put off purchasing the radio and instead purchase the photo system for \$2,300.00. The Committee was in agreement, with Chair Grant thanking him for this information.

Motion by Trustee Meinecke, seconded by Trustee Liss, to recommend the Village Board approve the 2009 purchase of a booking room photo system form ID Networks, Kingsford, MI for \$2,300.00. Approved unanimously.

REQUEST TO PURCHASE DISPATCH COMPUTER CONSOLES

Chief Wenten reviewed background on the current dispatch computers, stating they are 12 year olds. Parts are difficult to acquire, and are very expensive. He explained that our current radio equipment limits our quotes to a Motorola product. Their quote is under budget at \$33,014.00, which includes software, licenses and labor. Trustee Meinecke inquired if there was a warranty, and was advised there was a one year warranty.

Chief Wenten advised he will be exploring radio options in the upcoming year so as not to be locked into a certain vendor. Chair Grant agreed to the necessity of this research, and requested it be available for the upcoming budget.

Motion by Trustee Liss, seconded by Trustee Meinecke, to approve the purchase of dispatch console computers from Milwaukee 2-Way, West Allis, WI, for a total cost of \$33,014.00. Approved unanimously.

POLICE OFFICER OVERTIME COMPARISON / JANUARY

The overtime budget was favorably reviewed at 59 hours for the month.

OLD/NEW BUSINESS

No trucking signs - streets north of Highway 60

Chair Grant asked the status of "no trucking" signs for southbound vehicles on streets south of Hickory Street. Chief Wenten stated Dave Murphy, P.E. Public Works Director, gave a price of \$158.00 per sign, and requested a motion on this request.

Motion by Trustee Meinecke, seconded by Trustee Liss, to request "no trucking" signs for southbound vehicles on 5th through 10th Avenue, based on funding being available. Approved unanimously.

Update / 13th Avenue and Highway 60 crosswalk / Attorney opinion - use of flags

Committee members reviewed an opinion from Village Attorney Michael Herbrand regarding the use of crosswalk flags at Washington Street. and Thirteenth Avenue. He advised he does not believe the use of flags will rise to the level of creating a "known and compelling danger" which might subject the Village to legal liability. He did recommend a written policy and public education.

Chair Grant voiced his concerns it may create a liability issue. Chief Wenten requested we move forward with a written policy and a public announcement, stating that something needs to be done to alert motorists to pedestrians crossing at that location.

Melody Hills signage

Chief Wenten stated he and Dave Murphy, P.E. Public Works Director, reviewed signage in the Melody Hills subdivision. He also did a 3 year accident search in the subdivision that occurred as a result of lack of signage. There was one accident during that time period that fit that category. He recommended no further signage in the Melody Hills subdivision at this time. The Committee concurred with his recommendation.

There was brief discussion on surveillance cameras at the new Pick 'n Save location, and Captain Grissom explained that the telecommunicator and squads now have remote access to Snap Fitness if needed.

ADJOURN

Motion by Trustee Liss, seconded by Trustee Meinecke, to adjourn at 6:40 p.m. Approved unanimously.